

**Academic Senate Agenda
December 8, 2005
3:00 p.m. I-330**

I. ROUTINE MATTERS

1. Approval of the Academic Senate summary for November 10, 2005 (pg. 2-3)
2. Approval of the Curriculum Summaries for November 3 and 17, 2005 (pg. 4-9)

II. REPORTS/INFORMATION

3. Curriculum committee additions
4. Academic Staffing Committee
5. Ad hoc special committees for next semester
 - a. Department Chair Evaluation
 - b. Efficiency
 - c. Release time/Stipends

III. ACTION ITEMS

6. Mike Joslin – 529 Student Conduct (Mike Joslin) – (pg. 10-11)

IV. DISCUSSION ITEMS

7. Compressed Calendar: Time Blocks and Final Exams
8. Report from the Academic Freedom Committee

V. Open forum, Adjournment (anticipate time 4:30 p.m.)

**Academic Senate Summary
November 10, 2005**

Attendance: Fred D' Astoli, Edel Alonso, Wendy Eberle, Lisa Helfrich, Michael Dermody, Lea Templer, Deanna Davis, Chris Reimers, Sherrill Pennington, Rebecca Shepherd, Joan Jacobson, Josh Hsieh, Miriam Golbert, Ana Palmer and Pamela Borrelli

The consent calendar was approved, including the revision of the Curriculum and Academic Senate calendar for 2006.

There was an update on the Compressed Calendar, which was overwhelming approved by adjunct and full-time faculty. It is scheduled to be implemented in the Fall of 2006. It is the understanding of the faculty that we would try to align the spring break with the Hart High School District. Also it was suggested that we consider, as a pilot, not having finals on graduation day. It was also suggested that we not have finals on the Saturday after commencement.

The Academic Freedom committee has a recommendation that will be brought before the Senate at the next meeting. The concept of an "Ad Hoc" committee to resolve questions of Academic Freedom was discussed and received conceptual approval.

The College Hour Committee is meeting. They are reviewing the college hour at five or six different colleges.

The "Community College Initiative", is a potential ballot petition sponsored by FACC. A speaker will address the faculty on this issue in February.

Details on the Holiday Party were shared by Michelle LaBrie. The Holiday Party is set for December 6, 2005 at 3:00 p.m. to 5:00 p.m. in the Performing Arts Center. Everyone is invited, and the cost will be around \$8. There will be a quartet – doors will close at 3:15 – followed by refreshments. .

Establishment of new Non-Credit disciplines was brought before the Senate. Although the disciplines'; Minimum Qualifications were approved, it was decided to table the proposed.

A brief report on the Statewide Academic Senate meeting was provided by Deanna Davis and Edel Alonso. They indicated that the event was quite an experience, and that they received a great deal of information. You can look at the statewide senate's webpage for a list of items and topics discussed.

The call for additional Curriculum Committee members will be going out soon. The faculty recently endorsed the expansion of the Curriculum Committee to include three at-large members. Adjuncts are encouraged to be on this committee.

The Field trip committee had its first meeting, and is working on long-term issues, including the definition of exactly what constitutes a "field trip". The Senate will be informed on the progress of this committee.

The meeting adjourned at 4:15 p.m. Our next meeting is December 8, 2005.

**Santa Clarita Community College District
POLICY MANUAL**

POLICY: STUDENT SERVICES	Section 529	Page 1 of 2
529.STUDENT CONDUCT	Date Adopted 7/9/97	

529.STUDENT CONDUCT

529.1 Introduction

The California Education Code (section 66300) requires every community college governing board to adopt specific rules governing student behavior along with applicable penalties for violation of such rules.

Students enrolling at College of the Canyons assume an obligation to abide by all College regulations

529.2 Grounds for Disciplinary Action

A student may be disciplined for one or more of the following causes which must be College/District related. This list is not intended to be exhaustive, but are examples of good and sufficient causes for disciplinary action.

- A. Any theft, conversion, or damage or destruction of and/or to any property, real or personal, belonging to the College, a member of the College staff, a student, or a campus visitor.
- B. Forgery, alteration or misuse of College documents, keys, records, or identification, or knowingly furnishing false information to a college.
- C. Cheating, plagiarism, fabrication, and other forms of academic dishonesty, and/or facilitating academic dishonesty.
- D. Physical or verbal abuse, including sexual assault, sexual harassment and stalking, or any threat of force or violence directed toward any member of the College or a campus visitor.
- E. Manufacture, use, possession, distribution, or being under the influence of alcohol, narcotics, or other dangerous drugs on campus, or off campus at any College-sponsored event.
- F. Unauthorized entry into, unauthorized use of, possession of, or misuse of, College property.
- G. Disorderly, lewd, indecent, obscene or offensive conduct on College-owned or controlled property of at College-sponsored or supervised function.
- H. Possession or use of any firearms, explosives, dangerous chemicals, or other potentially harmful implements or substances while on the College campus or at a College-sponsored function without prior authorization of the College President or designee.
- I. Failure to identify oneself to or failure to comply with directions of College officials acting in performance of their duties including, but not limited to, the provisions of the Penal Code Sections 626.6 and 626.8
- J. Obstruction or disruption, on or off campus, of the College's education process, administrative process, or other College function.
- K. Violation of any order of the College President, notice of which has been given prior to such violation and which order is not inconsistent with any of the other provisions of this policy. This notice may be given by publication in the College newspaper, or by posting on an official bulletin board designated for this purpose.
- L. Soliciting or assisting another to do any act which would subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.
- M. Abusive behavior directed toward, or hazing of, a member of the College community.
- N. Any other cause not listed above which is identified as good cause by Education Code Sections 76032 and 76033.
- O. Attempting to do any of the causes for disciplinary action identified above.

**Santa Clarita Community College District
POLICY MANUAL**

POLICY: STUDENT SERVICES

Section 529

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529.STUDENT CONDUCT

Date Adopted 7/9/97

- P. Abuse of computing facilities or computer time, including but not limited to unauthorized entry into a file to use, read, or change the contents or any other purpose; unauthorized transfer of a file; unauthorized use of another individual's identification or password; use of computing facilities to interfere with the work of another student, faculty member, or College official; and/or use of computing facilities to interfere with a College computing system. For specifics refer to the College of the Canyons Acceptable Use Agreement.

Proposed Additions:

- Q. Committing any act or engaging in any behavior that threatens or endangers the health or safety of another individual on campus or at any college sponsored activity or event;**
- R. Willful misconduct that results in injury or death to a student or to College or District personnel or a campus visitor;**
- S. Unauthorized preparation, selling, giving, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any district policy or administrative procedure;**
- T. Gambling on College or District property;**
- U. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the College or District;**
- V. Failure to follow and comply with established guidelines and regulations for attending and/or participating in college-sponsored, off-campus activities including, but not limited to, conferences, retreats, field trips, excursions, internships, service-learning or volunteer placements, and athletic events.**
- W. Violation of College or District policies or of campus regulations including those concerning chartering and registration of student organizations, use of College or District facilities, or the time, place and manner of public expression.**

Subject	#	Course/Program	Description of Change/s	Author/s
COMMITTEE UPDATE:				

A Technical Review Committee met on October 27th. The items represented in the Consent Calendar had minor changes to SLO's, and catalog/schedule descriptions.

CONSENT CALENDAR:				
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COUNS	098	Special Topics: Personal Development Counseling	Umbrella course modifications and 'Re-organizing Special Topics', remove 098A, B, D, E, and I.: Per 10-27-05 Tech Review - Move to Consent: APPROVED - with title change	J.	1
COUNS	098A	Body Image	Counseling department is reorganizing their 098 special topics courses. Delete 098A, B, D, E, & I: Per 10-27-05 Tech Review - Move to Consent: APPROVED	Jacobson J.Brezina	2
COUNS	098B	Stress Management		Jacobson J.Brezina	3
COUNS	098D	Anger Management		J. Jacobson	4
COUNS	098E	Navigating Relationships		J. Jacobson	5
COUNS	098I	Strategies for Success		J. Jacobson	6
ENGL	260	American Literature I		Modify DLA - allow up to 100% online - implement SU06: Per 10-27-05 Tech Review - Move to Consent: APPROVED	J.Brezina
ENGL	261	American Literature II	Modify DLA - allow up to 100% online - implement SU06: Per 10-27-05 Tech Review - Move to Consent: APPROVED	J.Brezina	8
GENSTU NC.BCSK	094	Supervised Tutoring	Update as part of the curriculum revision cycle: Per 10-27-05 Tech Review - Move to Consent: APPROVED - with subject prefix change	M. Mahn	9
PSYCH	101	Introduction to Psychology	Update course, class size and DLA to 38: Per 10-27-05 Tech Review - slight modifications to proposal - Move to Consent: APPROVED	R. Shepherd	10
PSYCH	102	Physiological Psychology	Update as part of the curriculum revision cycle - includes prerequisite, PSYCH-101: Per 10-27-05 Tech Review - slight modifications to proposal - Move to Consent: APPROVED	R. Shepherd	11
PSYCH	103	Introduction to Behavioral Research Methods	Update as part of the curriculum revision cycle, added SLO's and modified learning objectives for clarity- Per 10-27-05 Tech Review - Move to Consent: APPROVED	R. Howe	12
PSYCH	105	Personal Growth and Adjustment	Update as part of the curriculum revision cycle, added SLO's, text books, modified methods of assessment and assignments: Per 10-27-05 Tech Review - slight modifications to proposal - Move to Consent: APPROVED	D. Riveira	13

PSYCH	150	Crisis Intervention and Management	Update as part of the curriculum revision cycle - added SLO's, updated textbooks: Per 10-27-05 Tech Review - slight modifications to proposal - Move to Consent: APPROVED	D. Riveira	14
PSYCH	172	Developmental Psychology	Update as part of the curriculum revision cycle, added SLO's, updated text. DLA only change is class size from 40 to 38 - Per 10-27-05 Tech Review - Move to Consent: APPROVED	T. Mahan	15
PSYCH	235	Psychology of Gender Roles	Update as part of the curriculum revision cycle, added SLO's, updated text: Per 10-27-05 Tech Review - slight modifications to proposal - Move to Consent: APPROVED	T. Mahan	16

NEW COURSES:

NC.OAD	LLL04	Issues in Aging	APPROVED - changed TOPS to 130900 - implement spring 2006	P. Robinson	17
NC.VOC	010	Issues in Social Gerontology	APPROVED - changed TOPS to 130900 - implement spring 2006	P. Robinson	18
			Includes prerequisite supplementals: ENGL-091, ENGL-094 or ESL-100 and 'Enrollment Limitation' Supplemental: APPROVED - changed prerequisite to ENGL-101- implement fall 2006 - add course to Social Science AA degree as course selection option		
SOCI	101H	Introduction to Sociology - Honors		P. Robinson	19
WATER	020	Introduction to Water Systems Technology	APPROVED - implement summer 06	S. McLean	20
WELD	168	Advanced Pipe Welding Techniques and Practices	Includes prerequisite supplementals: WELD-167: APPROVED - implement fall 2006	T. Baber	21

COURSE MODIFICATIONS

CMPELC	110	Introduction to Music Technology	Per 10-27-05 Tech Review: Unable to move to consent - questions regarding absences of lab hours and 3 x repeatability logic.: NOT APPROVED Author was not present, need more information to approve such as, lab hours, repeatability justification, music TOPS better represent content, current content does not appear to be updated. Return to author for follow up.	D. Forbes	22
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NEW PROGRAMS:

None

PROGRAM MODIFICATIONS:

Social Science AA Degree adds SOCI-101H as a sociology course option - from above new course approval: **APPROVED**

NEW SPECIAL TOPICS COURSES:

None

MODIFIED SPECIAL TOPICS COURSES:

See Consent

NEW DISTANCE LEARNING ADDENDUMS:

ASTRON 100 General Astronomy New DLA - up to 100% online: **APPROVED** James G.G.

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MODIFIED DISTANCE LEARNING ADDENDUMS:

See Consent

NEW REQUISITES:

See WELD-168 and SOCI-101H

MODIFIED REQUISITES:

None

PROGRAM DELETIONS:

None

COURSE

DELETIONS:

See Consent

OTHER ACTION ITEMS:

None

DISCUSSION

ITEMS:

None

Committee Attendance: Curriculum Coordinator

Physical Education Division	Not Represented
Brezina, Jennifer	Present
Davis, Deanna - Chair	Absent
Green, Audrey - Artic	Present
Jacobson, Joan	Present
Lowe, Ann	Present
Patenaude, Robert	Present
Robinson, Patty	Present
Smith, Nancy - Admin	Present
Student Representative	Absent

Subject	#	Course/Program	Description of Change/s	Author/s	
COMMITTEE UPDATE:					
Statewide Academic Senate Fall Plenary – curriculum issues.					
CONSENT CALENDAR:					
ECON	150	Contemporary Economics	Delete course has not been offered in 3 years - low enrollment: APPROVED	L. Temple	1
MUSIC	105	Music Appreciation	Title change from 'Understanding Music' implement FA06 (Course was updated in October 2004): APPROVED	B. Feldman	2
CONSENT CALENDAR: - Technical Change Memos					
ADMJUS	098KA	LAPD Addendum to Basic Academy	Tech Change Memo dated New ISA Course: variable unit, .25 - 4.0. Schedule Description: LAPD Specific training.: APPROVED	B. Brode	3
ADMJUS	250	Academy - Police	Tech Change Memo dated 11-08-05: change contact hours from 1064 to 1035: APPROVED Gina reminded the committee of the procedure approval process agreed on in July 05: This course is shared between LAPD and Sheriff. When Sheriff agency turns in roster, hours reflect 1064 and 'Sheriff' is added to title, when LAPD turns in roster, hours reflect 1035 and "LAPD" is added to title. Tech Change Memo is not necessary	B. Brode	4
NEW COURSES:					
ADMJUS	202	Custody Assistant	APPROVED: Remove prerequisite - reduce units from 8 to 4. Stand Alone application must be submitted to Chancellor's office. Cannot offer course for apportionment until Stand Alone is approved and received in Instruction Office - anticipate offering in spring 06 - short term late start	B. Brode	5
HIST	115	US History Since 1945	NOT APPROVED: Returned to author to rewrite objectives to ensure articulation approval and elaborate on rationale for adding course to curriculum. Patty Robinson will represent proposal on next agenda.	F. Chartrand	6
SIGN	200	Specialized Signs and Settings	3 unit lecture - Prerequisites: SIGN-104 & 112 Advisory: Co-Requisites: SIGN-102, 201, & 203: APPROVED implement fall 2006	D. Gear	7
SIGN	201	Interpreting I	3 unit lecture - Prerequisites: SIGN 104, SIGN 110, SIGN 112 Recommended Prerequisites: SIGN 200, SIGN 202, and SIGN 203: APPROVED implement fall 2006	D. Gear	8

SIGN	202	Transliterating I	Prerequisites: SIGN 104, SIGN 110, and SIGN 112 Advisory: Recommended co-requisites SIGN 200, SIGN 201, SIGN 203: APPROVED implement fall 2006 3 unit lecture - Prerequisite: SIGN 104, SIGN 110, and SIGN 112 Advisory: Recommended co-requisites SIGN 200, SIGN 201, and SIGN 202: APPROVED implement fall 2006	D. Gear	9
SIGN	203	Sign to English Interpreting/Transliterating I	3 unit lecture, Prerequisite: SIGN 201, Advisory: Recommended co-requisites: SIGN 205, SIGN 206: APPROVED implement fall 2006	D. Gear	10
SIGN	204	Interpreting II	3 unit lecture, Prerequisite: SIGN 202, Advisory: Recommended co-requisites: SIGN 204, and SIGN 206: APPROVED implement fall 2006	D. Gear	11
SIGN	205	Transliterating II	3 unit lecture, Prerequisite: SIGN 203, Advisory: Recommended co-requisites: SIGN 204, and SIGN 205: APPROVED implement fall 2006	D. Gear	12
SIGN	206	Sign to English Interpreting/Transliterating II	3 unit lecture, Prerequisite: SIGN 203, Advisory: Recommended co-requisites: SIGN 204, and SIGN 205: APPROVED implement fall 2006	D. Gear	13

COURSE MODIFICATIONS

BIOSCI	120	Diversity in the Sciences Women and Minorities in Science and Math Diversity in the Sciences Women and Minorities in Science and Math	Update as part of the curriculum revision cycle - title change from Women and Minorities in Science and Math: APPROVED recommended for inclusion on the Diversity List - implement change fall 2006	K. Burke	14
BIOSCI	130	Contemporary Issues in Environmental Biology	Update as part of the curriculum revision cycle: APPROVED	G. Nishiyama	15
BIOSCI	140	Principles of Human Genetics	Update as part of the curriculum revision cycle: APPROVED	G. Nishiyama	16
BIOSCI	215	General Zoology	Update as part of the curriculum revision cycle - from no Prereq to MATH-070 and Advisory - BIOSCI-107 Prereq was implemented in fall 05 for articulation: APPROVED	B. Rose	17
BIOSCI	216	General Botany	Update as part of the curriculum revision cycle - from no Prereq to MATH-070 and Advisory - BIOSCI-107 Prereq was implemented in fall 05 for articulation: APPROVED	B. Rose/D. Takeda	18
BIOSCI	221	Introduction to Microbiology	Update as part of the curriculum revision cycle: APPROVED	K. Burke	19
EDUC	084	Microteaching: The Lesson Basics	Title change from 'Microteaching', units reduced from 3 to 2: Approval not required, courtesy review	R. Richardson	20
RTVF	100	Media and Society	Update as part of the curriculum revision cycle: APPROVED - New DLA 'up to 100 % online' , did not add 'Broadcasting-Technology-Non Masters' as a discipline.	J. Amador	21

NEW PROGRAMS:

None

PROGRAM MODIFICATIONS:

None

NEW SPECIAL TOPICS COURSES:

See 'Consent'

MODIFIED SPECIAL TOPICS COURSES:

None

NEW DISTANCE LEARNING ADDENDUMS:

RTVF 100 Media and Society Up to 100% online: **APPROVED** J. Amador 22

MODIFIED DISTANCE LEARNING ADDENDUMS:

None

NEW REQUISITES:

SIGN-200 through 206 and BIOSCI-215 and 216: **APPROVED**

MODIFIED REQUISITES:

None

PROGRAM DELETIONS:

None

COURSE

DELETIONS:

See 'Consent' - ECON-150: **APPROVED**

OTHER ACTION ITEMS:

None

DISCUSSION ITEMS:

None

Committee Attendance: Curriculum Coordinator

Physical Education Division Not Represented

Brezina, Jennifer

Davis, Deanna - Chair

Green, Audrey - Artic

Jacobson, Joan

Lowe, Ann

Patenaude, Robert

Robinson, Patty

Smith, Nancy - Admin

Student Representative