

**Academic Senate Agenda
September 8, 2005
3:00 p.m. I-330**

I. ROUTINE MATTERS/CONSENT CALENDAR

1. Approval of the Academic Senate summary for May 12, 2005. ([page 2](#))
2. Faculty Seniority Ranking Fall 2005 ([pages 3 – 6](#))

II. REPORTS/INFORMATION

3. Soup and Surprise
4. Scholarly Presentation
5. Adjunct Senators Election
6. Curriculum Committee

III. ACTION ITEMS

7. Disciplines assignment – new faculty members ([pages 7 - 8](#))
8. Approval of Discipline for Charles Johnson ([page 9](#))

IV. DISCUSSION ITEMS

9. Curriculum Delivery: Part I: On-line classes
(This will be an intermittent series that looks at the differing ways that we are delivering curriculum here at COC.)
10. Calendar changes: Preview of Coming Attractions!
11. Board Policy 345: Senate Rights and Responsibilities ([pages 10 – 11](#))

V. Open forum, Adjournment (anticipated time 4:00/4:15 p.m.)

**Academic Senate Summary
May 12, 2005**

Attendance: Chelley Maple, Sami Salvatori, Edel Alonso, Michael Dermody, Sherrill Pennington, Deanna Davis, Miriam Golbert, Joan Jacobson, John Bartke, Collette Gibson, Patty Robinson, Deborah Gear, Jennifer Brezina, Alene Tezian, Tracey Sherard, Fred D' Astoli, Amy Shennum, Lea Templer, John Albert, Pamela, Wynne-Brogdon, Gina Bogna, Phil Marcellin, Pamela Borrelli and Susan Crowther

Approval was given for the April 28 2005 Senate summary, as well as the Senate and Curriculum Calendar for 2005-06. An additional curriculum committee meeting was schedule for the start of each semester.

Calendar issues were discussed by Lea Templer. Additional information on a possible condensed calendar will be provided in the Fall. There was also a brief introductory discussion on the pros and cons of NOT having a separate, designated final week.

Commencement is May 20, 2005 at 6:00 p.m. in the Honor Grove. There was a concern raised by some Senators that the Adjuncts were not aware of their ability to participate in the graduation exercises. This is an issue that will be addressed in 2006.

Graduates' Breakfast is the morning of Graduation, and is hosted by the Alumni Association. We hope to see faculty members present, with their colorful aprons, to help serve our students.

Equivalencies for non-credit courses created a large topic of discussion. There was a general concern that we did not dilute the equivalencies for our non-credit programs. In response, it was pointed out that the proposals are "equivalencies", not "lesser alternatives". For health classes, the following equivalencies were accepted by a vote of 9 – 5:

Proposal 1

Licensure or certificate issued by the State of California, accrediting agency or national organization to perform work related to area of assignment **AND** six (6) years of professional.

Proposal 2

A Bachelor's in physical education, kinesiology, physiology of exercise or adaptive physical education.

Non-credit, Older Adult equivalencies were also established and accepted.

The Curriculum Committee recommendation on the "time table" for course approvals was accepted.

The Diversity List was presented by the Curriculum Committee, and accepted by the Senate.

The Senate adjourned at 5:00 p.m. .

**COLLEGE OF THE CANYONS
FACULTY ACADEMIC RANKING
FALL 2005**

PROFESSOR

September 15, 1969 Lawrence, Thomas O.	Bauwens, Dennis Richardson, Russell Gerda, Joseph Stanich, Diana
September 15, 1970 Basham, Roger	July 21, 1988 Pelkey, M. Bruce
September 15, 1971 Wutkee, Winston	August 23, 1988 Tolar, Robert Ayres, Diane Crowther, Susan Dermody, Michael E.
January 1, 1972 Takeda, Donald	August 23, 1989 Feldman, Bernardo
September 11, 1972 Davidson-Symonds, Donna	August 22, 1990 Shanks, Sydney Moos, Floyd Demerjian, Marlene
September 1, 1973 Jacobson, Joan	July 1, 1991 Bretall, Leslie
September 11, 1973 Choate, Cherie	August 21, 1991 Anderson, James Walker, Robert
September 11, 1974 Julian, Joanne Clements, Kathleen	August 20, 1992 Otoo, Samuel
September 13, 1976 Compton, Jack McKimmey, Gloria	August 17, 1995 Feuerhelm, Jane Leonard, Victoria
August 18, 1977 Reynolds, Bradley	March 15, 1996 Alfano, Kathleen
August 29, 1983 Patenaude, Robert Morrow, Dennis	August 20, 1996 Rebecca Shepard
August 21, 1984 Peterson, Gary L.	January 1, 1997, Powell, Carolyn
August 26, 1985 Forbes, Douglas J. Templer, R. Lea	February 10, 1997 Uesugi, Isao
October 14, 1985 Visner, Julia D.	May 19, 1997 Brogdon-Wynn, Pamela
January 27, 1986 Rose, Betty	
January 5, 1987	

August 19, 1997,
Brill, Wendy
Kempler, Adam

January 5, 1998
Mahn, Mojdeh

January 16, 1998
Brown, Kerry

January 20, 1998
Marcellin, Philip
Lyon, Chuck

March 16, 1998
Steve Dixon

August 19, 1998
Davis, Deanna
Acosta, Claudia
Crosby, Linda
Lipman, Melanie

December 14, 1998
Solomon, Diane
Tujague, Garrett

January 4, 1999
Borrelli, Pamela
Morey, Diane
Hinshaw, Susan
Hartunian, Mike
Smith, Phylise
Flynn, Kathy
Robinson, Patricia

January 5, 1999
Minarsch, Dorothy

August 16, 1999
Grossklag, James
Ferguson, Christopher
Brant, Susan
Jadoan, Victor
Le, Luong
D'Astoli, Fred
Ruebesman, Jim
Butts, Danielle
Gibson, Collette
Kane, Lindie
Catan, Daniel
Anthony, Kevin
Varga, John

August 16, 1999 (continued)
Pennington, Sherrill
Mucha, Greg
Stevenson, David
Marshall, Monica
Dos Remedios, Robert
Watkins, Diana

September 1, 1999
Segui, Robert

September 7, 1999
Alonso, Edel

January 10, 2000
Kubo, Kathy
Johnson, Charles
Kicenski, Karyl
Waldon, Russell

August 14, 2000
Wright, Stan
Daybell, Mark
Karlin, Ron
Wolf, James
Etienne-Cudmore, Pierre
Strozer, Alan
St. Martin, Leslie
Sionko, Diane
Kressin, Ann
Nishiyama, Gregory
Wallace, Lisa
Fisher, Howard
Lynch, Svetlana
Lowe, Ann
Baber, Timothy
Brode, Robert
Dreiling, Ron
Rafter, Mark
Howry, Linda
Gurnee, Kim
Lorigan, James
Branch, Stephen

January 8, 2001
Mosleh, Majid
Boyadshyan, Anaid
MacLean, Heather

March 1, 2001
Tripp, Connie

August 13, 2001

James Kelleher
Miriam Golbert
Guillermo Cruz
Robert Maxwell
Boo Su
Chris Blakey
Pamela Williams-Paez
James Gilmore
Deanna Riveira
Jose Martin
Richard Howe
Ruzanna Baytaryan
Kimi Manji
Cindy Stephens
Lisa Hooper
Pamela Coon
Tracey Sherard
Sara Gonzales
Jennifer Brezina

ASSOCIATE PROFESSOR

August 17, 2001

Amador, Jonathan
Sofian, Sheila

November 15, 2001

Chelley Maple

January 10, 2002

Helfing, Sheldon
Jenkins, Kevin

July 1, 2002

Michelle La Brie

August 12, 2002

Pescarmona Denee
Steele, Brodie
Terzian, Alene
Rhys, George
Cota, Chris
Baker, Diane
De la Torre, Mary

January 6, 2003

Christi Franklin

January 13, 2003

Valerie Malinoski
Lee Hillard
David Brill

Amy Shennum

ASSISTANT PROFESSOR

August 12, 2004

Sami Salvatori

August 13, 2004

Amy Morrow
Michael Sherry

November 8, 2004

Tammy Bathke

January 3, 2005

Debra Wallace

January 7, 2005

Rebecca Eikey
Kelly Burke
Elizabeth Shaker
Deborah Gear
Matt Teachout

July 1, 2005

Christy Richter

August 12, 2005

Mahan, Tammy
LaMonica, Gina
Salhi, Hamoud
Cheng-Levine, Jia-Yi
Haley, Patricia
Petersen, Mary

**YEARS OF SERVICE FOR
ACADEMIC RANK**

1 st academic year	2005-2006 Assistant. Professor
2 nd academic year	2004-2005 Assistant. Professor
3 rd academic year	2003-2004 Associate Professor.
4 th academic year	2002-2003 Associate Professor
5 th academic year	2001-2002 Associate Professor
6 th academic year	2000-2001 Associate Professor
7 th and beyond	1999-2000 Professor.

FACULTY EMERITUS STATUS

Alduino Adelini,	William Baker	James Boykin(*)	Carl Buckel
Richard Clemence	Ted Collier (*)	Lee Corbin (*)	Susan Corner
Doris Coy (*)	P. Carter Doran	John Drislane (*)	Robert Downs
Erik Erikson	Robert Gilmore	George Guernsey	Mildred Guernsey
Irine Gunshinan	Violet Hamilton,	Donald W. Heidt	Mary Heidt
Donald Hellrigel	Elfie Hummel	Jan Keller	Walter Lebs
Betty Lewis	Betty Lid	Rebecca Lord (*)	Helen Lusk (*)
Norman Mouk	Robert Seippell	Virginia Soriano	Lee Smelser
Dale Smith	Mary Smith	Betty Spilker	Sylvia Sullivan
Gretchen Thomson	Marilyn Van Aken	Fran Wakefield	Joan Waller
Stanley Wiekert	Kathy Welch		
(*) - Deceased			

ADMINISTRATION

Administrators with Faculty rank

Under state law and district policy, there are three routes for administrators to gain faculty rank and tenure:

1. Individuals initially hired by the district as faculty members who earned tenure and faculty rank through their service as faculty will maintain their tenure and rank if they are subsequently hired by the district as an administrator.
2. Individuals initially hired by the district as administrators PRIOR to the passage of AB1725 could earn faculty rank and tenure through their service as administrators. Their retreat rights are determined by their credentials and minimum qualifications.
3. Individuals hired AFTER the passage of AB1725 **cannot** earn faculty tenure through their service as administrators. However, they have retreat rights, determined by the Senate and approved by the Board at the time of hire, that allow them to become first year probationary faculty members.

Administrators with Faculty Tenure

PROFESSOR RANK – Administrators with Tenure

August 4, 1972	Smith, Nancy	Psychology (7/2004 - 6/2008)
October 13, 1976	Didrickson, Sally	Nursing (7/2004 - 6/2008)
August 25, 1986	Mohney, Len	Physical Education (7/2004 - 6/2008)
July 1, 1988	Van Hook, Dianne G.	Counselor, Psychology; Sociology (w/Board approval)
August 23, 1989	Diane Stewart	Child Development
November 1, 1989	Audrey Green	Counseling
August 22, 1990	McMahan, Michael	Philosophy (7/2004 - 6/2008)

Administrators with Retreat Rights Only

May 28, 1996	Long, Carole	Dance
May 5, 1997	Wilding, Michael	Anthropology
Nov. 22, 1999	Gibbons, Barry	Psychology
Oct 28, 1991	Joslin, Michael	Counseling & Journalism
Jul. 7, 2000	Albert, Sue	Nursing & Health
Nov. 26, 2001	Anthony Michaelides	Psychology
August 11, 2004	Dena Maloney	Political Science
Aug. 11, 2004	Diane Fiero	Psychology, Sociology,

Date: July 1, 2005
To: Michael Dermody, President, Academic Senate
CC: Diane Fiero, Vice President of Human Resources
From: Kelly Natoli, Human Resources
Subject: Fall 2005 Faculty Discipline Assignments

The following information is provided for discipline assignment for Fall 2005 faculty:

Patricia Haley

Position: EMT Instructor

The following information is provided for discipline assignment:

- BS in Nursing from CSU, Los Angeles
- 20+ years related experience

It would appear that Ms. Haley meets the minimum qualifications for the discipline of Emergency Medical Technologies.

Tammy Mahan

Position: Psychology Instructor

The following information is provided for discipline assignment:

- MA in Psychology from CSU, Bakersfield
- BS in Psychology from Cal Poly, San Luis Obispo

It would appear that Ms. Mahan meets the minimum qualifications for the discipline of Psychology.

Hamoud Salhi

Position: Political Science Instructor

The following information is provided for discipline assignment:

- Ph.D. in Comparative Politics from USC
- MA in International Relations from USC
- BA in International Relations from University of Algiers

It would appear that Mr. Salhi meets the minimum qualifications for the discipline of Political Science.

Mary Petersen

Position: English Instructor

The following information is provided for discipline assignment:

- MA in English from Loyola Marymount
- BA in Liberal Studies from CSU, Northridge

It would appear that Ms. Petersen meets the minimum qualifications for the discipline of English.

Jia-Yi Cheng-Levine

Position: English Instructor

The following information is provided for discipline assignment:

- Ph.D. in English from Indiana University of Pennsylvania
- MA in English from University of Georgia
- BA in English from Tamkang University

It would appear that Ms. Cheng-Levine meets the minimum qualifications for the discipline of English.

Christy Richter

Position: Counselor

The following information is provided for discipline assignment:

- MS in Counseling from California Lutheran University
- BA in Sociology from CSU, Northridge
- AA in Social Science from COC

It would appear that Ms. Richter meets the minimum qualifications for the discipline of Counseling and Personal Development.

Steven Neunhoffer

Position: Fire Technology Instructor (Temporary, one-year replacement for Steve Dixon)

The following information is provided for discipline assignment:

- BS in Nursing from University of Phoenix
- AA in Nursing from Glendale CCD
- 16+ years related experience

It would appear that Mr. Neunhoffer meets the minimum qualifications for the discipline of Fire Technology.

Gina LaMonica

Position: Physical Education Instructor (60%)

The following information is provided for discipline assignment:

- Ed.D. in Institutional Management from Pepperdine
- MA in Physical Education from USC
- BS in Physical Education from CSU, Northridge

It would appear that Ms. LaMonica meets the minimum qualifications for the discipline of Physical Education.

Date: August 15, 2005
To: Michael Dermody, President, Academic Senate
CC: Diane Fiero, Vice President, Human Resources
From: Christina Chung, Human Resources
Subject: Discipline Assignment

The following information is provided for discipline assignment:

Johnson, Charles

Current discipline(s) on file: **Mathematics**

The following information is provided for discipline assignment:

- Master's Degree in Mathematics from California Polytechnic State University plus 24 units of coursework in the discipline of the assignment.

ENGR V16 (VCCD)- Elec Circuits & Devices	3.0 units
ME 16 (UCSB)- Engr- Mech Dynamics	4.0 units
XSB 97 (UCSB)- Design Projects	0.5 unit
XSB 14 (UCSB)- Statics	2.5 units
XSB 104 (UCSB)- Sensors & Actuators	2.0 units*
XSB 163 (UCSB)- Engr Mech: Vibrations	2.0 units*
XSB 155A (UCSB)- Control Sys Design	2.0 units*
XSB 155B (UCSB)- Control Sys Design	2.0 units*
Math 132 (UCLA)- Cmplx Anly- Aplictns	4.0 units*
Math 113 (UCLA)- Combinatorics	<u>4.0 units*</u>
	26 units (16 units are upper division)

*Upper Division courses

Note: Math 132 and Math 113 were reviewed by Dr. Sally Didrickson. These courses are also part of the coursework for a bachelor's degree in engineering at UCLA.

It would appear that Mr. Johnson meets the minimum qualifications for the discipline of **Engineering** under equivalency #1.

Academic Senate (Faculty) Participation in Shared Governance
Board Policy 345

A. Definition

For the purposes of this policy Faculty Senate includes full and adjunct faculty members.

B. Level of involvement

Faculty shall be provided with opportunities to participate in the formulation and development of District and College policies and procedures in areas as specified by Title V [Subsection 53200 (c)] and designated as “Academic and Professional Matters”.

1. “Rely Primarily On”

Those areas in which the Board of Trustees will “rely primarily on” the advice and judgement of the Faculty Senate include:

- a. The development of curriculum, including the establishment of prerequisites and planning of course disciplines;
- b. The Determination of degree and certificate requirements;
- c. The establishment and review of grading policies;
- d. The establishment of standards and policies regarding student preparation and success;
- e. The appointment of faculty members to District and College committees;
- f. The establishment of policies, procedures and programs for faculty professional development activities (excluding financial expenditures for faculty development);
- g. The development of processes for program review.

In the above areas, the recommendation of the Senate will normally be accepted. Only in exceptional circumstances or for compelling reasons will the recommendation not be accepted.

When the Board of Trustees does not wish to accept the advice of the Senate on these matters, the Board will send a written communication (or designee) to request that the Senate take into consideration the consensus and issues raised by the Board of Trustees.

If, upon reconsideration, the Senate does not change its initial recommendation and, if it is the opinion of the Board that the exceptional circumstances/compelling reason(s) still exist, the Board may reject the advice of the Senate. In such cases as this, existing policies and practices will remain in place.

This being the case, the final determination with rationale will be communicated to the Senate in writing.

2. “By Mutual Consent”

Areas specified by Title V [Subsection 53200(c)] as “Academic and Professional Matters” where the Board of Trustees and the Senate obligate themselves [or their designee(s)] to reach mutual agreement, resulting in written resolution, regulations, or policy include:

- a. The development of new educational programs;
- b. District governance processes (except i.e. above);
- c. The delineation of faculty roles and involvement in accreditation processes (including the development of the self-study and strategic plan updates [annual reports]);
- d. Financial policies of faculty professional development activities;
- e. The determination of processes to be utilized in institutional planning and budgeting; and
- f. Other “Academic and Professional Matters” as mutually agreed upon between the Board of Trustees and the Faculty senate.

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When the Board of Trustees does not wish to accept the advice of the Senate on these matters, the Board will send a written communication (or designee) to request that the Senate take into consideration the consensus and issues raised by the Board of Trustees.

If, upon reconsideration, the Senate does not change its initial recommendation and, if it is the opinion of the Board that the exceptional circumstances/compelling reason(s) still exist, the Board may reject the advice of the Senate. In such cases as this, existing policies and practices will remain in place.

This being the case, the final determination with rationale will be communicated to the Senate in writing

3. Committee Structure

- a. The Master Committee Document will be revised annually. It will include a description of all committees including their purpose, tenure of members, scope of responsibility, membership of each committee and frequency of meetings. The person assigned the responsibility to be the liaison between the committee or the College Council and the Cabinet will communicate these recommendations as appropriate. When a recommendation is to be considered by Cabinet, if the committee chair is not a cabinet member, the committee chair will be included at the Cabinet to present and participate in a discussion of the issue and/or committee recommendation.
- b. Decisions made in College Council will not be forwarded to the Cabinet for review but rather will be shared with the Cabinet.
- c. Decisions of individual committees that have implications for the larger college community (vs. a specific department or area) will be forwarded to College Council. If they have budgeting implications (require additional dollars outside of budgeted amounts), they will proceed to PAC-B. All committee minutes will be posted in designated locations as specified in the Master Committee document.

4. Scope of Regulation

In developing and carrying out policies and procedures pursuant to these regulations, the governing board shall ensure that its actions do not dominate or interfere with the formation or administration of any employee organization, or contribute financial or other support to it, or in any way encourage employees to join any organization in preference to another. Procedures for staff participation shall not intrude on matters within the scope of representation under section 3543.2 of the Government Code. In addition, the Governing Board shall not interfere with the exercise of employee rights to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employer-employee relations. Nothing in this section shall be construed to impinge upon or detract from any negotiations or negotiated agreements between exclusive representatives and governing boards. It is the intent of the Board of Governors to respect lawful agreements between staff and exclusive representatives as to how they will consult, collaborate, share, or delegate among themselves the responsibilities that are or may be delegated to the staff pursuant to these regulations.