

**Academic Senate Agenda
February 24, 2005
3:00 p.m. I-330**

I. ROUTINE MATTERS

Approval of Academic Senate Summary for February 10, 2005 ([pg. 2-3](#))

1. Curriculum Committee Meeting Summary for February 3, 2005 ([pgs. 4-6](#))

II. REPORTS/INFORMATION

III. ACTION ITEMS

2. Accessibility Guidelines – Wendy Shaner and Mike Gunther
3. Grades required for Majors: All courses required for a major must be completed with a grade of “C” or better.

IV. DISCUSSION ITEMS

4. Calendar Questions
5. Academic Freedom

Open Forum/adjournment (anticipated time 4:30 p.m.)

Academic Senate Summary February 10, 2005

Attendance: John Bartke, Rick Howe, Michael Sherry, Michael Dermody, Patty Robinson, Joan Jacobson, Carole Long, Mike Wilding, Sam Salvatori, Steve Dixon, Debbie Rio, Sherrill Pennington, Stephen Branch, John Albert, Rebecca Shepherd, Chelley Maple, Diane Sionko, Edel Alonso, Miriam Goldberg, Anaid Palmer, Phil Marcellin, Fred D'Astoli, Pamela Borrelli, Joan McGregor, Lea Templer, Steven Vanover, Evelia Garcia and Dan Monteleone.

The consent calendar, including Senate meeting summaries and the confirmation of John Albert as an Adjunct Senator, were approved with one minor topographical correction.

The Commencement Review Committee gave an update on their discussion. A key issue was how to provide the faculty with the opportunity to become more involved with the ceremony. To help facilitate this, a faculty "honor guard" as well as a post-ceremony "picture location" is being considered. Another topic of discussion was the increased security needs for the ceremony, particularly if we continue to hold it in the Honor Grove. There is also a discussion on instituting a "ticket" system as a possible way to help alleviate some security concerns caused by an influx of additional visitors.

Lee Corbin's Celebration will take place on Tuesday, February 15, 2005, from 4:00 p.m. to 5:00 p.m. in the Cougar Den, with snacks provided by the Math/Sciences Division. If it rains it will take place in the lobby of the Performing Arts Center. We hope to provide an opportunity for individuals to share their favorite "Lee Story". People will be able to come up and give their story about Lee. In lieu of flowers donations can be made to a scholarship set up in Lee's name by his family.

Curriculum Committee recommended that all courses required for majors must be completed with at least a grade of "C". Again, this change is only directed toward those specific courses required for a major. There seemed to be general consensus, however, a final vote will be delayed until February 24 to allow for additional discussion is needed.

Discussion on Academic Freedom was initiated by the Senate. After a brief review of recent Academic Freedom "incidents" on two other campuses, the Senate opened its periodic review of the Board Policy for Academic Freedom. The board policy exists; however the written policy itself is not very physically visible.

It was suggested that, as part of this review, a FLEX presentation be scheduled on the topic of Academic Freedom. A subcommittee will be developed that includes all of the campus constituencies. Immediate volunteers included Sherrill Pennington, Fred D'Astoli, Dan Monteleone, Steven Vanover and Wendy Shaner. Additional personnel will be solicited.

Joan McGregor, Board of Trustee member addressed the Senate. She stressed that she was speaking as an individual member of the Board, not as the spokesperson for the Board. She mentioned that the Board was interested in opening up communications with the college community, including the faculty. She also mentioned that the Board would like to invite departments to make presentations to the Board about their departments – nothing long or very in-depth, more of a just a simple 5-minute presentation of "this is who we are and this is what we are doing".

Calendar Committee has representatives from Faculty, Administration, Classified, and Students. Mike Wilding gave a brief presentation on the possibility of a compressed calendar, as well as the possibility of a lengthened winter intersession.

Faculty members had raised some concerns and questions related to the implementation of a winter intersession. This full list was reviewed, with the understanding that there was not enough time immediately available to answer the questions. In addition, some of the questions were negotiable, and thus the Senate was not the correct forum to debate those concerns. These questions were noted to be valid concerns that should be addressed before a decision to implement a winter intersession is made. (Please contact Michael Dermody for a list of these questions).

In addition to the prepared concerns, the following additional concerns were raised as well:

- Would the TLC and tutors be available for intersession?
- Will the Cafeteria be available during the winter intersession?
- What impact would an intersession have on educational travel courses or the “Study Abroad” programs?
- What impact would an intersession have on the March 15 deadline for the faculty tenure process?

The meeting adjourned at 4:45 p.m. Our next meeting is February 24, 2005 at 3:00 p.m.

CURRICULUM COMMITTEE MEETING SUMMARY FOR FEBRUARY 3, 2005

Subject

Tech Review Committee Report		Deanna reported Tech Review tabled new course proposals for the next curriculum committee meeting. Student Learning Outcomes continue to be a main focus.			D. Davis
Tech Review Committee sign-ups for the duration of the semester		Deanna asked for volunteers to serve on Tech Review. Joan Jacobson and Jennifer Brezina volunteer for the 2-10-05 meeting, Anne Lowe and Deanna for 2-22-05, Patty Robinson and Ruzana Baytaryan volunteered for March meetings (dates to be determined).			D. Davis
ART	111	History of Art: Renaissance to the Present	Course Content Outline, Methods of Evaluating (mandatory field trip), Assignments, Text, SLO - : Approved but will not include mandatory field trip since instructor provides alternative.	FA 2005	R. Walker
ECE	201	Supervision and Administration of Children's Programs	Add "Or PSYCH-172" as a prerequisite alternative to ECE-120: Approved	SP 2005	J. Jacobson
ECON	130	Consumer Economics	DLA add "up to" to In-Class Activities description: Approved	SU 2005	L. Templer
ECON	202	Microeconomics Intermediate	Catalog Desc, SLO, Course Content Outline, Methods of Eval, Reading Assign., Text, DLA Updated, Prereq Updated: Approved including DLA	FA 2005	L. Templer
ENGL	102	Composition, Literature, and Critical Thinking	Catalog/Sched Desc, SLO, Course Content Outline, Methods of Eval, Other Material, Text: Approved	FA 2005	K. Gurnee
ID	102	Applied Color for Designers	Add second text book: J. Pile, "Color in Interior Design": Approved	SP 2005	D. Minarsch
ID	104	Rapid Visualization and Illustration	Add second text book: Hanks & Belliston, "Rapid Viz": Approved	SP 2005	D. Minarsch
ID	115	History of Architecture and Interiors: Classical Revival to Present	Replace existing text book with: J. Pile, "A History of Interior Design": Approved	SP 2005	D. Minarsch
LMTECH	112	School Library/Media Center Services	Change discipline from "Library Science Masters to Library Technology Non Masters: Approved	FA 2005	I., Uesugi
REAL	150	Mortgage Loan Brokering		FA 2005	R. Brode
BUS	140	Principles of Marketing	Catalog Desc, SLO, Course Content Outline, Methods of Eval, Reading Assign., Text, Comparable Courses, Learning Resources: Approved	FA 2005	D. Sionko
CIT	101	Computer Fundamentals Introduction to Computers	Title, CSU Major Requirement, Catalog/Sched Desc., SLO, Course Content Outline, Methods of Eval, Assignments, Text, DLA: Approved	FA 2005	V. Jadaon

CIT	140	Microsoft Office - Office Systems and Software Survey	Course Title, Catalog/Sched Desc, SLO, Assignments, Text, DLA Updated: Approved	FA 2005	M. Lipman
COUNS	120	PERDEV-080 Transfer Success—University Transfer Planning	Course Title and Number, CSU Transferable, Catalog/Sched Desc, SLO, Assignments, Text: Approved - do not equate to PERDEV-080	FA 2005	D. Butts
**HIST	150	Introduction to the History of the United States	Catalog/Sched Desc, SLO, Course Content Outline, Methods of Eval, Other Material, Text, DLA Updated: Removed from agenda; course no longer meets CSU American Institutions requirement.	FA 2005	J. Glappa-Grossklag, B. Reynolds
**LMTECH	101	Introduction to Library Services	SLO, Course Content Outline, Problem Solving, Assignments, Text: Approved	FA 2005	I. Uesugi
**LMTECH	102	Reference Skills and Services	Catalog/Sched Desc., SLO, Course Content Outline, Assignments, Text: Approved	FA 2005	I. Uesugi
MUSIC	184	Applied Music Studies IV	Catalog/Sched Desc., Comparable Course, SLO, Course Content Outline, Methods of Evaluating, Assignments, CSU/UC Major Requirements Supplemental Updated: No representation	FA 2005	B. Feldman
SOCI	108	Thinking Critically About Social Issues	SLO, Writing-Problem Solving, Assignments (course was approved to include ENGL-101 prereq 11-04-04 CC Mtg): Approved	FA 2005	P. Robinson
SOCI	200	Introduction to Women's Studies	DLA for CTV updated: Returned proposal and DLA to author to revisit SLO	FA 2005	P. Robinson
WELD	150	Welding 150	Standard Term Hours Per Week: From 5 lec 30 lab, to 9 lec 18 lab: Approved	FA 2005	T. Baber
WELD	155	GTAW & Orbital Welding	Catalog/Sched Desc., Assignments, SLO, Methods of Evaluating, Text: Returned to author to revisit SLO	FA 2005	T. Baber

NEW PROGRAMS, PROGRAM MODIFICATIONS, NEW SPECIAL TOPICS, NEW DISTANCE LEARNING ADDENDUMS:

None

MODIFIED DISTANCE LEARNING ADDENDUMS:

CIT	101	Computer Fundamentals Introduction to Computers	One Way Video - On Line: Approved	FA 2005	V. Jadaon
CIT	140	Microsoft Office Office Systems and Software Survey	One Way Video - On Line: Approved	FA 2005	M. Lipman

NEW REQUISITES, PROGRAM DELETIONS, COURSE DELETIONS:

None

DISCUSSION ITEMS:

Proposal to require a C (not C-) or better grade in all courses required for the Associate Degree major. Rationale: As part of a continuous effort to upgrade the integrity of the Associate Degree, a recommendation was made by the Degree Audit Committee on January 13 to require that a C grade be required in all courses required for the major for the Associate Degree. This will make the Associate Degree major requirements equivalent to the COC certificate requirements in which students must earn at least a C in every course and the policy that most universities have that courses in the major must be completed with a minimum of a C grade.: **Committee agreed to forward recommendation to Academic Senate**

J. Jacobson

Per Nancy Smith, Audrey Green is responsible for monitoring TOPS codes. In addition to reviewing Articulation needs in course proposals, she will be confirming TOPS codes are compliant with the Chancellor's Office requirements.

Patty Robinson commented on SLO on behalf of faculty. Concerns and confusion have been expressed by faculty. To remedy, Patty suggested C.C. make themselves avail be for direction. Joan suggested to re-offer Flex workshops. Patty encouraged committee to communicate that SLO are not Division Dean imposed but a new accreditation standard.

G. Bogna

Baytaryan, Ruzanna	Present
Brezina, Jennifer	Present
Brode, Robert	Present
Davis, Deanna - Chair	Present
Fisher, Howard	Present
Green, Audrey - Artic	Absent
Jacobson, Joan	Present
Lowe, Ann	Present
Robinson, Patty	Present
Smith, Nancy - Admin	Present
Student Representative	Present