

**Academic Senate Agenda  
November 9, 2006  
I-330 3:00 p.m.**

**I. ROUTINE MATTERS**

1. Approval of Academic Senate Summary for October 12, 2006 (page 2)
2. Approval of Curriculum Summary for October 19, 2006 (page 3-6)
3. Approval of Curriculum Summary for November 2, 2006 (pages 7 - 11)

**II. REPORT/UPDATES**

4. See earlier projects list
5. Department Chair evaluations
6. Academic Freedom Policy
7. Educational Travel
8. Adjunct Senator Elections

**III. ACTION ITEMS**

**IV. DISCUSSION ITEMS**

9. Statewide Academic Senate
10. Final Exams
11. Grade Submission Process
12. Next Senate Meeting

**V. Open forum/adjournment**

As always everyone is welcomed.

Projects from earlier Senate Meetings:

<b>Item</b>	<b>Introduced</b>	<b>Status</b>
Review Prerequisite Policies	Sept 14	Ongoing
Review Equivalency Policies	Sept 14	Ongoing
Establish IRB	Sept 14	Ongoing
Seniority List	Sept 14	Awaiting list of Educational Administrators
On-Line Instructor Evaluation	September 28	Ongoing

## Academic Senate Summary October 12, 2006

Attendance: Lea Templer, Michael Dermody, Fred D'Astoli, Ana Palmer, Joan Jacobson, Sherrill Pennington, Mark Rafter, Deanna Davis, Chris Blakey, Miriam Golbert, Robert Walker, Nancy Smith, Mitjl Capet and Pamela Borrelli

**Welcome to everyone**, especially Mitjl Capet. This was his first meeting with the COC Senate.

**The consent calendar was approved**, which included the summaries for Curriculum and Senate meetings.

### General updates:

**Prerequisites**- we have a date set for our first meeting. If you are interested in attending let Michael or Lita know.

**Equivalencies** – have not met yet. Sherrill Pennington will report on this committee after they have met.

**Institutional Review Board** –October 19<sup>th</sup> will be their first meeting.

**There was discussion on Learning Objectives.** The phrase “Culture of Evidence” is found throughout the community college system. Motivated by accreditation, we will need to have “learning objectives” for all parts of the campus. In short, we know what we are doing, but now we will be asked to show evidence of what we are doing. This will require us to maintain a range of different forms of “evidence”, including meeting minutes, to support our claims of the wonderful things being accomplished here at COC. There is some concern over where this mountain of memos, minutes, etc. will be housed.

**The topic of Political Speech in the classroom** was discussed by Mitjl Capet. Instructors need to be cautious about their classroom discussion of political issues. Such discussion is acceptable, as long as all views are provided equal time without coercion. Instructors should not wear buttons promoting a particular issue - including Measure M - while on duty in the classroom. There is a video produced to encourage students to register to vote - this is acceptable to show in a classroom situation since its goal is to encourage voter participation, as well as to provide general information.

**Promotion of Measure M** outside of the classroom: If asked, instructors may direct students to the Measure M website for additional information. The website also includes suggestions for those who would like to support the measure, including the ability to endorse the measure via e-mail. However, any individual who endorses via e-mail should NOT use their COC computers.

**Miriam Golbert** invited colleagues to join her phone banking for Measure M

**Nursing Accreditation** is set for Monday, October 16. Please smile and be nice to the accreditation team in support of our wonderful nursing department.

## CURRICULUM COMMITTEE SUMMARY

DATE: OCTOBER 19, 2006

TIME: 3:00 – 5:00

PLACE: I-330

**COMMITTEE UPDATE:****CONSENT CALENDAR:** Items in “Consent” are recommended for approval by a Technical Review Committee that met on 10-13-06.

Subject				
DANCE	121	Modern Dance I	Updated curriculum, added SLO and objectives: <b>NOT APPROVED – author to clarify repeatability desired</b>	P. Smith
ENGL	111	Introduction to Linguistics	Updated curriculum, SLO’s, text books, catalog/schedule descriptions, and added <b>new DLA</b> , 100% online and Hybrid, implement spring 2007: <b>APPROVED</b>	D. Davis
ENGL	271	Mythology	Updated curriculum, SLO’s, text books, catalog/schedule descriptions, and added <b>new DLA</b> , 100% online and Hybrid, implement spring 2007: <b>APPROVED</b>	D. Davis
FIRETC	098AL	Explorer Fire Academy	New ISA via Technical Change Memo, .25 – 4 units, 8 – 72 hrs lecture: <b>APPROVED</b>	S. Dixon
MUSIC	121	Chromatic Harmony	Updated curriculum, SLO and objectives, content, reading/writing assignments: <b>APPROVED</b>	D. Catan
MUSIC	122	Tonal Counterpoint	Updated curriculum, SLO and objectives, content, reading/writing assignments: <b>APPROVED</b>	D. Catan
MUSIC	123	Modal Counterpoint	Updated curriculum, SLO and objectives, content, reading/writing assignments: <b>APPROVED</b>	D. Catan
MUSIC	131	Keyboard Instruction I	Updated curriculum, SLO and objectives, content, reading/writing assignments: <b>APPROVED</b>	D. Catan
MUSIC	132	Keyboard Instruction Ii	Updated curriculum, SLO and objectives, content, reading/writing assignments: <b>APPROVED</b>	B. Feldman
MUSIC	141	Voice Development for the Classical and Romantic Repertoire	Updated curriculum, SLO and objectives, content, reading/writing assignments, and <b>title change</b> from “Voice Development”- implement fall 2007: <b>APPROVED</b>	B. Feldman
MUSIC	160	Guitar Studies I	Updated curriculum, SLO and objectives, content, reading/writing assignments: <b>APPROVED</b>	B. Feldman
MUSIC	161	Guitar Studies II	Updated curriculum, SLO and objectives, content, reading/writing assignments, text book, added Advisory MUSIC-160 implement fall 2007: <b>APPROVED</b>	B. Feldman

MUSIC	167	Jazz Guitar Studies I	Updated curriculum, SLO and objectives, reading/writing assignments, from 3x repeat to no repeat, implement fall 2007: <b>APPROVED</b>	B. Feldman
MUSIC	168	Jazz Guitar Studies I	Updated curriculum, SLO and objectives, reading/writing assignments, added Advisory MUSIC-167, implement fall 2007: <b>APPROVED</b>	B. Feldman
THEATR	191	Technical Theatre Production	Course approved by C.C. on 3-02-06 – Stand Alone submitted to Chancellor’s Office and rejected until outline reflects how 191 ties to other theatre courses: <b>APPROVED</b>	B. Steele

**NEW COURSES:**

RTVF	082	Intro to Avid Digital Editing	1.25 units, 17 hrs lecture, 13 hrs lab, 1x repeat, no prerequisite, implement spring 2007: <b>APPROVED</b>	D. Brill
SLPA	101	Introduction to Speech Language Pathology	3 units, 54 hrs lecture, no repeat, no prereq, implement spring 2007: <b>APPROVED</b>	S. Albert
SLPA	102	Language Development Across the Life Span	4 units, 72 hrs lecture, no repeat, no prereq, implement spring 2007: <b>APPROVED</b>	S. Albert

**NEW PROGRAMS: NONE**

**MODIFIED COURSES:**

ARCHT	200	Design III – Environmental Design	New course approved at the 2-06-06 meeting, the author is requesting the prerequisite of ID-103, Perspective and Interior Illustration. change from required to recommended – no other changes, implement spring 2007: <b>APPROVED</b>	D. Minarsch
ID	217	Advanced Interior Design Studio I	Updated curriculum, SLO’s, objectives, and modified prerequisites by adding an alternative for ID-104 to “or” ID-103 and ID-114 to “or” ID-115, implement spring 2007: <b>APPROVED</b>	D. Minarsch

**MODIFIED PROGRAMS: NONE**

**NEW DISTANCE LEARNING ADDENDUMS: 2**

			-	
--	--	--	---	--

ENGL	111	Introduction to Linguistics	<b>new DLA</b> , 100% online and Hybrid, implement spring 2007	D. Davis
ENGL	271	Mythology	<b>new DLA</b> , 100% online and Hybrid, implement spring 2007	D. Davis

**MODIFIED DISTANCE LEARNING ADDENDUMS: NONE**

**NEW PREREQUISITES:**

Subject	#	Title	Suggested Prerequisite	Author/s
MUSIC	161	Guitar Studies II	Advisory: MUSIC-160 Guitar Studies I: <b>see Consent</b>	B. Feldman
MUSIC	168	Jazz Guitar Studies II	Advisory: MUSIC-167 Jazz Guitar Studies I: <b>see Consent</b>	B. Feldman

**MODIFIED PREREQUISITES:**

Subject	#	Title	Modified Prerequisite	Author
ARCHT	200	Design III – Environmental Design	Prerequisite: ID-103, Perspective and Interior Illustration. change from required to recommended –implement spring 2007: <b>APPROVED</b>	D. Minars
ID	217	Advanced Interior Design Studio I	Modified prerequisites by adding an alternative for ID-104 to “or” ID-103 and ID-114 to “or” ID-115, implement spring 2007: <b>APPROVED</b>	D. Minars

**DISCUSSION ITEMS: 1. Audrey Green and Deanna Davis will meet with the Physed Department to suggest ways they can revise their curriculum for greater consistency. 2. The Physed Department will be adding language to their catalog information and course descriptions to alert students to the 4 time repeatability limit on courses involving the same physical activity.**

**COMMITTEE ATTENDANCE:**

Bogna, Gina – Curriculum Coordinator Non-voting member	Present	Jacobson, Joan	Present	Solomon, Diane	Present
Davis, Deanna – Faculty, Co-Chair	Present	Lowe, Ann	Present	Stanich, Diane	Present
Green, Audrey - Administrator, Co-Chair & Articulation Officer	Absent	Patenaude, Robert	Present	Sara Vogler or Steve Pemberton ASG, Non-Voting member	Absent
Hooper, Lisa	Present	Robinson, Patty	Present		

**FOR OFFICE USE ONLY**

**ITEMS APPROVED ON THIS AGENDA**

New Courses includes ISA's	4	New Non Credit Courses	-0-	New Prerequisites	2
New Programs	-0-	Modified Non Credit Courses	-0-	Modified Prerequisites	2
Modified Courses	14	New DLA's	2	Deleted Courses	-0-
Modified Programs	-0-	Modified DLA's	-0-	Deleted Programs	-0-

Academics Senate Meeting Date: October 26, 2006

Board of Trustee Meeting Date: November 8, 2006

**Curriculum Committee Summary**

**DATE: November 02, 2006**

**TIME: 3:00 – 5:00 pm**

**PLACE: I-330**

**COMMITTEE UPDATE:**

**CONSENT CALENDAR:** Items in “Consent” are recommended for approval by a Technical Review Committee that met on 10-30-06.

Subject	#	Title	Description of action	Author/s
DANCE	121	Modern Dance I	Course reviewed at 10-19-06 C.C. Meeting but could not approved until repeat desired was clarified with P. Smith. From 0 repeat to 3x effective fall 2007: <b>APPROVED</b>	P. SMITH
FIRETC	096C	Personal Watercraft Rescue Tech I	Increased hours from 8 lect & 8 lab, to 20 hours lect and 20 lab and increased units from .50 to 1.5: <b>APPROVED</b>	S. Dixon
MUSIC	080	Prelude Strings Ensemble	Update part of the curriculum revision cycle, changed hours from 8.5 lecture and 8.5 lab to 27 hours lab: <b>APPROVED</b> with minor changes to descriptions and SLO's:	KC Manji
MUSIC	081	Santa Clarita Valley Youth Orchestra	Update part of the curriculum revision cycle, increased units from 1 to 1.5, hours remain the same at 18 hours lecture and 27 hours lab: <b>APPROVED</b> with minor changes to descriptions and SLO's:	KC Manji
MUSIC	180	Music Business	Update part of the curriculum revision cycle: <b>APPROVED</b> with minor changes to descriptions, assignments, and SLO's:	KC Manji

**NEW COURSES: 6**

Subject	#	Title	Description of action	Author/s
BIOSCI	102 104	Introduction to the Human Body	3 units, 54 hours lecture, no repeat, no prerequisite. Implement fall 2006 to submit to ASSIST in November 2006 for 06-07 UC transfer consideration : <b>APPROVED</b>	M. GOLBERT
NC.OAD	COMP02	Consumer Resources: Computers and You II	Implement winter 2007: <b>APPROVED</b>	K. GORBACK
NC.OAD	MUSC04	Creative Expression Through Music for Older Adults: Community Concert Band	Implement winter 2007: <b>APPROVED</b>	K. GORBA

				CK
PSYCH	160 100	Psychology as a Major and Profession	3 units, 54 hours lecture, no repeat, no prerequisite. Implement fall 2006 to submit to ASSIST in November 2006 for 06-07 UC transfer consideration: <b>APPROVED</b>	D. RIVEIRA
SOCI	242	Popular Culture	3 units, 54 hours lecture, no repeat, no prerequisite. Implement fall 2006 to submit to ASSIST in November 2006 for 06-07 UC transfer consideration: <b>APPROVED</b>	S. HELFING
THEATR	199	Solo performance	3 units, 18 hours lecture, 108 hours lab, no prerequisite. This is an experimental course may be offered 2x's then must be abandoned or resubmitted as part of the THEATR curriculum, implement fall 2007: <b>APPROVED</b>	S. HINSHAW

**NEW PROGRAMS: 2**

Land Surveying Certificate of Achievement	<b>New Program:</b> At the 8-10-06 C.C. Meeting, the associate degree was approved– The chancellor's office sent official notice approving the associate degree and a certificate of achievement with the same required courses: <b>APPROVED</b>	A.GREEN
Construction Management Technology Certificate of Achievement	<b>New Program:</b> At the 6-01-06 C.C. Meeting, the associate degree was approved – The chancellor's office sent official notice approving the associate degree and a certificate of achievement with the same required courses: <b>APPROVED</b>	A. GREEN

**MODIFIED COURSES:**

Subject	#	Title	Description of action	Author/s
BUS	101	Bookkeeping and Accounting	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's, objectives, methods of evaluation, assignments, and textbook: <b>APPROVED</b>	D. Bauwens
BUS	141	Principles of Advertising	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's, objectives, methods of evaluation, assignments, and textbook: <b>APPROVED</b>	D. Sionko
BUS	142	Principles of Selling	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's, objectives, methods of evaluation, assignments, and textbook: <b>APPROVED</b>	D. Sionko



BUS	154	Finance	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's, objectives, methods of evaluation, assignments, and textbook: <b>APPROVED</b>	R. MAXW ELL
BUS	156	Introduction to Investments	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's, objectives, methods of evaluation, assignments, and textbook: <b>APPROVED</b>	R. MAXW ELL
BUS	201	Principles of Accounting I	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's, objectives, and textbook – <b>New DLA Hybrid Only: APPROVED</b>	R. MAXW ELL
BUS	202	Principles of Accounting II	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's, objectives, and textbook – <b>New DLA Hybrid Only: APPROVED</b>	R. MAXW ELL
MUSIC	106	Development of Jazz	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's and objectives, added assignments and course content: <b>APPROVED</b>	KC Manji
MUSIC	140	Vocal Development for Popular Music	Part of the curriculum revision cycle, title change from “Studio Singing,” modified catalog & schedule descriptions, SLO's and objectives, added assignments and course content: <b>APPROVED</b>	B. Feldman
MUSIC	169	Improvisation for Guitarists	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's and objectives, and added assignments: <b>APPROVED</b>	B. Feldman
MUSIC	170	Bass Guitar Studies I	Part of the curriculum revision cycle, modified catalog & schedule descriptions, SLO's, objectives, and assignments : <b>APPROVED</b>	D. Catan
MUSIC	175	Voices of the Canyons	Part of the curriculum revision cycle, modified catalog & schedule descriptions, and SLO's, added objectives, methods of evaluation, assignments and course content: <b>APPROVED</b>	D. Catan
MUSIC	176	Chamber Singers	Part of the curriculum revision cycle, modified catalog & schedule descriptions, and SLO's, added objectives and modified assignments: <b>APPROVED</b>	D. Catan
MUSIC	177	Les Chanteuses: Women's Choir	Part of the curriculum revision cycle, modified catalog & schedule descriptions, and SLO's, added objectives, modified methods of evaluation, and assignments: <b>APPROVED</b>	D. Catan

**NEW DISTANCE LEARNING ADDENDUMS: 2**

Subject	#	Title	100% ON-LINE, HYBRID, CTV	Author/s
BUS	101	Bookkeeping and Accounting	Online Hybrid – does not include 100% online: <b>APPROVED</b>	D. Bauwens
BUS	202	Principles of Accounting II	Online Hybrid – does not include 100% online: <b>APPROVED</b>	

**NEW PREREQUISITES: -1-**

Subject	#	Title		Author/s
MUSIC	169	Improvisation for Guitarists	Added advisory MUSIC-160 Guitar Studies I: Effective fall 2007: <b>APPROVED</b>	B. Feldman

**MODIFIED PROGRAMS: -0-**

**MODIFIED DISTANCE LEARNING ADDENDUMS: -0-**

**MODIFIED PREREQUISITES: -0-**

**DISCUSSION ITEMS: Need for Technical Review volunteers.**

**COMMITTEE ATTENDANCE:**

Bogna, Gina – Curriculum Coordinator Non-voting member	Present	Jacobson, Joan	Present	Solomon, Diane	Present
Davis, Deanna – Faculty, Co-Chair	Present	Lowe, Ann	Present	Stanich, Diane	Present
Green, Audrey - Administrator, Co-Chair & Articulation Officer	Present	Patenaude, Robert	Present	Sara Vogler or Steve Pemberton ASG, Non-Voting member	Absent
Hooper, Lisa	Absent	Robinson, Patty	Absent		

FOR OFFICE USE ONLY  
ITEMS APPROVED ON THIS AGENDA

New Courses	4	New Non Credit Courses	2	New Prerequisites	1
New Programs	2	Modified Non Credit Courses	-0-	Modified Prerequisites	-0-
Modified Courses Includes ISA's	19	New DLA's	2	Deleted Courses	-0-
Modified Programs	-0-	Modified DLA's	-0-	Deleted Programs	-0-

Academics Senate Meeting Date: November 9, 2006

Board of Trustee Meeting Date: