

**Academic Senate Agenda
May 8, 2008
3:00 p.m. Bonelli 330**

I. ROUTINE MATTERS

1. Approval of Senate Summary for April 24, 2008 (page 2)
2. Approval of Curriculum Summary April 17, 2008 (pages 14 - 17)
3. Approval of discipline assignment: (page 3)
 - Nancy White
 - Murray Wood
 - Tina Waller
4. Calendar for Senate and Curriculum (page 4)

II. REPORTS/UPDATES

5. Book of the Year

III. ACTION ITEMS

6. Emeritus bestowal
7. Non-credit hiring procedures (pages 6 - 8)
8. Non-credit , evaluation procedures (pages 9-10)

IV. DISCUSSION ITEMS

9. Green Resolution (pages 11-12)
10. Progressive Student Alliance (page 13)

V. Adjournment – Next meeting May 22, 2008 in the PAC

Academic Senate Summary April 24, 2008

Attendance: Pamela Borrelli, Pamela Paez-Williams, James Lorigan, Deanna Riviera, Lea Templer, Julie Lawson, James Grossklag, Jennifer Brezina, Bobbie Kroman, Jia-Yi Cheng-Levine, Ana Palmer, Tammera Rice, Michael Sherry, Joan Jacobson, Ann Lowe, Michael Dermody, Edel Alonso, Philip Marcellin, Mike Wilding, David Andrus, students, Lisa Artiles, Justin Gilmore, Ernest Ramirez, Kendrick Mansolf and Chelsea Moyeada

The consent calendar was approved, which included the Senate summary for March 27, 2008; Curriculum summaries March 20, 2008 and April 3, 2008; discipline approvals for Diane Stewart; Calendar for Curriculum and Senate for 2008/09; confirmation of Department Chairs, with change to Allied Health to “*Nursing*”.

Courses that have not been revised since December 31, 1999 will be considered inactive unless a revision proposal has been placed on the August Curriculum Committee Agenda.

Curriculum “Office Hours” will be established to provide drop-in help with curriculum development.

The Senate meeting of May 22 will be the collegial celebration in the PAC. Michael asked that we keep May 29 available for a potential additional meeting.

Graduation is May 20th at 10:30. Please remind your colleagues to be there in the morning! This is test, we will see if a morning graduation is successful.

COC Foundation Mini Grant should be available soon. The grants (of \$1,000) are to assist faculty with new, innovative programs.

A discussion on textbook pricing was presented by Barnes and Noble. The discussion included issues on how the books are priced, the benefits of resale, as well as potential problems that can occur with textbook adoptions. It was suggested that the bookstore modify their submission form, as well as provide a “FAQ” for textbook adoption.

The proposed Non-Credit hiring procedures and non-credit evaluation procedures received conceptual approval.

The Progressive Student Alliance presented a request for the Senate to endorse a measure to ensure that any item sold with the college logo was made by a factory that did not abuse or exploit their workers. Additional discussions will be held at the division level.

Proposed revisions to the District Smoking Policy was brought forward at the request of the Board of Trustees. The Senate endorsed the revision, which would restrict smoking on BOTH campuses, with the proviso that smoking cessation programs be provided for students.

Sustainable Development Committee presented a proposed resolution to the Senate. It was agreed that the issue needed more discussion and input from the faculty.

Adjourned at 4:50 p.m.

The following information is provided for an additional discipline assignment in Health for:

Dr. Nancy White

Dr. White has been hired as a full-time Recreation Management Instructor, effective start date March 3, 2008. The following is provided for an additional discipline assignment.

PhD, **Health, PE & Recreation**, The University of New Mexico
MA, Recreation, The University of New Mexico
Master of Public Administration, The University of New Mexico

Would you please review her qualifications and approve her for the discipline(s) of:

- **Health**

The following information is provided for discipline assignment:

Mr. Murray Wood

Mr. Wood has been hired as the Chief Development Officer, effective start date April 1, 2008. The following is provided for discipline assignment.

Master of Social Service, Bryn Mawr College
B.A., Liberal Arts – English, La Salle College

Please review his qualifications for the following discipline(s):

- **Counseling**

Ms. Tina Waller

Ms. Reeves has been hired as a Nursing Lab Coordinator, effective start date May 19, 2008. The following are the requirements for a Nursing Lab Coordinator:

- **Master's degree in Nursing**
- **At least one year's experience as a registered nurse providing direct patient care**
- **Completion of at least one year's experience teaching courses related to nursing or a course which includes practice in teaching nursing.**

The following is provided for discipline assignment.

- **M.S., Nursing, University of Phoenix**
- **10+ years experiences as an RN**
- **3 courses at University of Phoenix which included practice in teaching nursing - Curriculum development and Program Design, Nursing Practicum A & Nursing Practicum B**

Also with an M.S. in Nursing, Ms. Waller meets the minimum qualifications for the discipline of Health. Therefore, it would appear that Ms. Waller qualifies for the discipline(s) of:

- **Nursing**
- **Health**

Calendar for Curriculum and Senate for **Fall 2008**

Curriculum	Senate	Curriculum	Senate
		-- <i>Special August Meeting TBD</i>	
September 4	September 11	September 18	September 25
October 2	October 9	October 16	October 23
November 6	November 13	November 20	-no meeting: Thanksgiving <i>11/27 meeting</i>
December 4	December 11 <i>Finals week</i>	-no meeting: Finals	-no meeting: Finals
<u>SPRING 2009</u>			
Curriculum	Senate	Curriculum	Senate
		<i>January Special Meeting TBD</i>	
February 5	February 12	February 19	February 26
March 5	March 12	March 19	March 26
April 2	April 9 <i>No meeting - Spring break</i>	April 16	April 23
May 7	May 14	May 21	May 28

TO: Academic Senate
FROM: Michael Dermody
RE: Proposed hiring procedures, Non-credit adjunct

Per Board Policy, the Senate is charged with developing hiring procedures for faculty members.

When the current adjunct hiring procedures were developed, we did not have a non-credit program. Now, with the non-credit program expanding, there is a need to incorporate hiring procedures for non-credit adjunct.

Below you will find suggestions from the community education advisory committee. The proposals to apply to non-credit adjunct are underlined.

College of the Canyons
Proposed Revisions: Academic Hiring Procedures
Noncredit Adjunct Positions

1. **Preface.**

In general the same underlying philosophy for the hiring of full-time faculty members also applies to the hiring of adjunct faculty. There are, however, additional issues and concerns that need to be addressed when selecting adjunct faculty members.

- 1.1 The necessity of ensuring quality and high levels of teaching excellence is not incompatible with the recognition that flexibility and speed may be needed when filling adjunct positions. With care, the two issues can be complimentary.
- 1.2 We should recognize the practical fact that a vast majority of successful applicants for full-time faculty positions start as adjunct, so we must be sure that we do not inadvertently “narrow the gate” by having too restrictive of a procedure for hiring adjunct.
- 1.3 However, since our primary concern should be the educational experience of our students, who should not have to worry whether an adjunct or Full-time faculty member is teaching them, we should ensure that the professional qualities of ALL faculty members are of the highest caliber.

2. **Department Chair and Designee**

- 2.1 For the purposes of efficiency, any references to “Department Chair” may be read as “Department Chair or designee”. In the absence of a department chair and/or fulltime faculty, the dean may serve as designee if appointed by the Academic Senate.
- 2.2 During the summer, or when the college is in recess, if the Department Chair will not be available he/she should identify a designee. If there is no designee, the Academic Senate President may appoint a designee.

3. Recruitment

- 3.1 The Human Resources department will establish a schedule for publishing generic announcements for adjunct positions. Inclusion of academic departments on these announcements and all other related college-recruitment materials will be in coordination with the Instruction Office and the Department Chairs.
- 3.2 Before conducting any supplemental recruiting, departments should notify the Human Resources Office. Human Resources will assist the department in ensuring that all legal requirements as well as the overall goals of the college recruiting processes are met.
- 3.3 The Human Resources Office will keep applications for a period of two years.

4. Minimum Qualifications

- 4.1 Students are entitled to the best possible instruction regardless of whether it is being delivered by an adjunct or a full-time faculty member. As such, the procedures for determining Minimum Qualifications and Equivalencies are the same for both adjunct and full-time hires.
- 4.2 If an individual satisfies the equivalency for a particular discipline, he/she retains his/her status as meeting the equivalent minimum qualifications for that discipline for as long as he/she maintains continual academic employment with the college. He/She retains equivalency for that discipline, and may continue to use that equivalency to qualify for any future adjunct and full-time hires within that discipline.
- 4.3 However, if an individual is not employed for two consecutive regular semesters, he/she must undergo a new application process and must meet the minimum qualifications and equivalency procedures that are in effect at that time.

5. Required documentation

All applicants are to complete the following:

- a. Appropriate district application,
- b. Unofficial copies of transcripts,
- c. Resume,
- d. Professional letters of reference are preferred but not required. There must be a minimum of two letters, although three letters are preferred. The letters must have been signed and dated within the last five years. (Student classroom evaluations are not considered professional letters of reference.)

Any required documentation must be submitted to the Human Resource Office prior to an interview being established.

6. Screening/Interviewing committee

- 6.1 All committees to screen and/or interview adjunct applicants must consist of at least two individuals.

- 6.2 The Department Chair will chair the committee. It is strongly encouraged that the second committee member should be a full-time faculty member with expertise in the subject area being hired; however another full-time faculty member or an educational administrator (if not already designated as Department Chair) may also serve as the second committee member. If there is not a full-time faculty member participating, then a part-time faculty member with expertise in the hiring area may be added as a third member. At least one member of the committee must be a full-time faculty member.

When hiring for the High School Summer Enrichment Program, a full-time Hart District faculty member employed as Coordinator for that program may chair the committee.

- 6.3 The Senate and the Instruction Office may agree to add additional members to the committee to provide for increased expertise and input.
- 6.4 To ensure institutional integrity in the hiring process, it is desirable that the Human Resource Office arranges the interviews.
- 6.5 However, in some cases it might be necessary for the committee chair to schedule the interviews. In these cases, the committee chair must contact and coordinate with the Human Resource office to complete any and all other arrangements for the interviews.

7. Eligibility List:

- 7.1 Candidates who have successfully completed the interview process will be placed on the eligibility list. However, no candidate will be placed on the eligibility list until the Human Resource Office has verified the minimum qualification of a potential faculty member, as determined by the Senate equivalency procedure.
- 7.2 The department chair will recommend to the Instruction Office a list of individuals who are best qualified to teach particular courses. For those classes that are offered in a non-traditional format (e.g., PACE, Distance-Ed), the Department Chair may consult with the appropriate coordinator/administrator of those programs to determine the best qualified for particular sections.
- 7.3 Only the Instruction Office, based on the recommendation list provided by the Department Chair, may make an official offer of employment.
- 7.4 Individuals who have not been employed at the College for two consecutive, regular semesters will be removed from the eligibility list and must reapply.

8. Emergency Hires

- 8.1 An "Emergency hire" is one that occurs when there are less than *two* working days prior to the scheduled start of a class session.

- 8.2 In emergency hires, a formal committee interview is not necessary. However, unofficial transcripts and completed District Application must be submitted prior to employment. All other required documentation (e.g., official transcripts, “new hire packet”, letters of recommendation) must be submitted prior to the first pay period.
- 8.3 Established minimum qualifications and equivalencies cannot be waived for “emergencies”.
- 8.4 If an emergency hire wishes to be placed on the eligibility list for future teaching assignments, the Department Chair and/or Division Dean must ensure that the faculty member completes the regular hiring procedures.
- 8.5 The Human Resources Office will provide the Instruction Office, Department Chairs, and Academic Senate with a list of all “emergency hires” each semester.

9. Follow-up Responsibilities

The Committee Chair is responsible to ensure that all committee materials and required committee documents are returned to the Human Resources Office.

TO: Academic Senate
FROM: Michael Dermody
RE: Proposed Adjunct Evaluation Procedures

According to COC tradition and past practice, although formal adoption of faculty evaluation methods is in the realm of the faculty union, the Senate has been the forum where procedures are first developed and tested.

Below are some proposed revisions of the adjunct evaluation procedure, with additions for non-credit instructors underlined. This was developed by the community education advisory committee.

Noncredit Evaluation Procedure

A. To assure the highest quality educational programs and services, part-time noncredit instructors shall be observed and evaluated.

B. Definitions

1. An “evaluatee” is the person being evaluated.
2. The “evaluator” is the Chief Instructional Officer’s designee who is a faculty member in the department or division of the evaluatee. If there is no full-time faculty member in the department or division of the evaluatee, a part-time faculty member can serve as evaluator if approved by the Instruction Office and the Academic Senate.
3. An “observation” is the observation of the evaluatee, in the performance of his or her duties, by the evaluator.
4. The “instrument” is the agreed upon Visitation and Evaluation Report for teaching faculty. Non-teaching part-time faculty will be evaluated on a separate instrument.

C. Scheduling and Frequency

New part-time noncredit instructors shall be evaluated during the first semester of employment and at least one additional time during the next four semesters of employment. Thereafter, part-time noncredit instructors will be evaluated at least one time during every four semesters of employment.

However, at the option of the Department Chair, a part-time noncredit instructor may be evaluated when he or she is assigned to teach a new course within the discipline or other discipline the part-time noncredit instructor has not previously taught at the District.

In the initial implementation of this policy (Fall 2008), 35% of continuing part-time noncredit instructors will be evaluated in Fall 2008. In Spring 2009, 50% of continuing part-time noncredit instructors who have not yet been evaluated will be evaluated. In Fall 2009, any continuing part-time noncredit instructor who have not yet been evaluated will be evaluated. Once an initial evaluation has taken place, these instructors will be evaluated one additional time during the next four semesters of employment from the date of the initial evaluation. Thereafter, these instructors will be evaluated at least once during every four semesters of employment.

D. The evaluation shall include, but not be limited to, the following items:

1. Student Evaluation: A student survey, jointly agreed to by the parties, shall be administered to all students of the faculty member to be evaluated. Student evaluation will be used to improve instruction, not as a sole determinant of employee status.

2. Classroom/Work Place Evaluation: The evaluator shall make at least one classroom or other work place observation. A report based on this observation and other appropriate criteria will be completed on the forms jointly agreed to by the parties (see attached form).

3. Self Reflection: Each part-time noncredit instructor shall complete a written self reflection to be used to improve instruction and not as a determinant of employee status. The self reflection shall include, but may not be limited to:

a. Objectives for improvement, change or maintenance of methodology based on the results of the student survey, a self-examination of teaching methods, and whatever other factors are deemed relevant.

b. A review of the objectives for improvement, if any, from the evaluatee's last evaluation.

c. A summary of professional growth activities.

4. Evaluation Report: The evaluation report will be completed by the evaluator and submitted to the part-time faculty member. The evaluatee may submit a written, signed dissenting opinion to the evaluator within ten (10) work days, which states the reasons for the disagreement. All reports will be placed in the adjunct instructor's District personnel file.

E. Evaluation Conference:

An evaluation conference will be scheduled by the evaluator. The conference will deal with, but not be limited to, the items listed above in the evaluation report.

PROPOSED RESOLUTION

COLLEGE OF THE CANYONS ACADEMIC SENATE

Resolution in Support of a “Greener” Campus and Sustainability Curriculum at College of the Canyons

(1) **WHEREAS**, the *President’s Council on Sustainable Development* (1996) detailed the principles of Sustainable Development Curriculum, specifically,:

- strong core academics
- inter-relationships between disciplines
- systems thinking
- lifelong learning
- hands-on experiential learning
- community-based learning
- technology
- partnerships
- family involvement
- personal responsibility

(1) **WHEREAS**, the Associated Student Government and the Sustainable Development Committees are committed to improve recycling measures by increasing on-campus recycle bins by 50% by Spring 2009; and,

(2) **WHEREAS**, textbook prices could be reduced through the construction and utilization of course websites and other similar measures; and,

(3) **WHEREAS** use of course websites and other similar measures reduce on-campus paper consumption by 50% and replace currently used paper products with at least 75% post-consumer product materials; and,

(4) **WHEREAS**, the Associated Student Government and the Sustainable Development Committee are working towards the development of additional carbon neutral procedures and measures in improving the existing campus facilities and the construction of facilities currently in or under development; and,

(5) **WHEREAS**, there has been discussion regarding the desirability and feasibility of developing Sustainability Curriculum that could lead to a certificate program and an Associate Degree in Sustainable Development in the near future; and,

(6) **WHEREAS**, the Sustainable Development Committee, along with other institutional entities, is developing and encouraging student scholarships that are designed to support ventures specifically focused on Environmental Studies and Sustainability Projects;

(7) **THEREFORE, BE IT RESOLVED** that Academic Senate applaud and commend the Sustainable Development Committee for the effort that have dedicated in their past and ongoing activities; and

(8) **BE IT FURTHER RESOLVED** that Academic Senate supports and commends the Sustainable Development Committee in their goal to inform faculty members of the above listed principles of sustainability; and,

(9) **BE IT FURTHER RESOLVED** the Faculty Senate supports and commends the Sustainable Development Committee in their quest to provide faculty members with assistance with infusing concepts and principles of sustainability into existing courses and programs when applicable and which could include advice and support on multi-disciplinary faculty collaboration, fashioning student projects that foster “systems thinking” and experiential learning; and

(10) **BE IT FURTHER RESOLVED** that the Academic Senate supports the efforts of those faculty members who are interested in developing, in accord with establish curriculum guidelines, new courses that would meet the demands of an increasingly environmentally oriented work force;

(11) **BE IT FINALLY RESOLVED** that the Academic Senate wishes the Sustainable Development Committee the all the best in their ongoing efforts at the College of the Canyons.

A Resolution of the *Associated Student Government*

Sponsors: Justin Gilmore, President of the Progressive Student Alliance; Ernesto Ramirez, Vice-President of the Progressive Student Alliance

WHEREAS, Corporations licensed by College of the Canyons to produce clothing bearing the schools name have in the past been documented as violators of both the host countries law, and the following sections of the United Nations Universal Declaration of Human Rights of 1948

WHEREAS, Sara Lee, owner of COC apparel producer Champion, was documented utilizing slave labor in Burma and was in violation to Article 4 of the 1948 United nations Declaration of Human Rights, which states that “No one shall be held in slavery or servitude; slavery and the slave trade shall be prohibited in all their forms,” and

WHEREAS, Merge Left, a producer manufacturing COC headwear, was found in violation to Section 4, Article 23 of the 1948 United nations Declaration of Human Rights, which states that “everyone has the right to form and to join trade unions for the protection of his interests,” after both Indiana University and Central Connecticut State University had investigated working conditions, and

WHEREAS, Non-profit independent monitoring organizations, academic studies, and governmental bodies of this and other countries have revealed a systematic pattern of exploitation by overseas apparel manufactures, including those in the business of producing apparel for College of the Canyons, and

WHEREAS, There is reason to believe that due to the realities of the global market, clothing licensed by and made to represent College of the Canyons is, or someday will be, produced under extremely poor working conditions, and

WHEREAS, the officially adopted philosophy of this College includes “...a campus climate characterized by civility, collegiality and tolerance [which encourages] honesty, integrity and social responsibility,” and

WHEREAS, the Worker Rights Consortium allows for direct response to worker complaints, expanded university and student involvement, and full public disclosure that could enhance the University’s ability to detect and eliminate sweatshop conditions in the factories of its licensees, and

Whereas, the student body takes great pride in our education, and desire that we might have similar pride in the clothing that represents us;

We, the College of the Canyons Associated Student Government, resolve that this College should apply for immediate membership in the Worker Rights Consortium, with all relevant rights and responsibilities, to do our school’s part in insuring the integrity of items bearing the COC name.

CURRICULUM COMMITTEE SUMMARY

DATE: April 17, 2008

TIME: 3:00 – 5:00

PLACE: BONH-330

TECHNICAL CHANGE MEMO'S

Subject				
CMPNET	081L	Open Lab - Computer Networking	Reduce cl. size from 50 down to 20 – Not Approved (consult with Dr. Smith &/or Dr. Capet)	L. Hilliard
NC.BCSK	(all)	(all)	Change “Discipline” in WebCMS as identified in Title V - Approved	J. Brezina
WELD	097 & 098	Metal Fabrication	“098” and “097” numbering reserved for Special Topics, so changes to course numbering for the metal fabrication series needs to occur - Approved	K. Carlson for T. Baber

CONSENT CALENDAR: Items on consent are recommended for approval

Subject				
CIT	110	Document Processing and Formatting	Full Update- Title change, add comparable course, increase cl. size , change SLO's and Objectives, update texts - Approved	M. Lipman
CIT	111	Advanced Document Processing and Formatting	Full Update- Title change, add comparable course, increase cl. size , change SLO's and Objectives, update texts - Approved	M. Lipman
CIT	115	Business English	Full Update- add comparable course, increase cl. size , change SLO's and Objectives, update texts- Approved	M. Lipman
CIT	120	Administrative Office Procedures	Full Update- Title change, add comparable course, increase cl. size , change SLO's and Objectives, update texts and add DLA - Approved	M. Lipman
CIT	130	Medical Office Procedures	Full Update - add discipline, change comparable course, increase cl. size, add lab contact hours, change descs., change SLO's and Objectives, update texts and add DLA - Approved	M. Lipman
CIT	132	Medical Office Finances	Full Update - add discipline, increase cl. size, add lab contact hours, change descs., change SLO's and Objectives, update texts and add DLA - Approved	M. Lipman
EDUC	106	Introduction to Online Teaching and Learning	Renumber from 090 and change transferability - Approved	R. Richardson
FIRETC	231C	Fire Prevention Officer 1C	Full Update - change TOP code, add SLO's and Objectives - Approved	S. Dixon
Basic Secondary Math Skills Certificate of Completion			0 units: NC.BCSK-M01, NC.BCSK-M03 and NC.BCSK-M04 - Approved	J. Brezina
Liberal Studies-Elementary Teaching Preparation Associate of Art degree			53 units encompassing English composition and literature, speech, critical thinking, math, science, social science, art, human development and education - Approved	A. Green

NEW COURSES:

Subject				
MUSIC	108	World Music	3 units, 54 lecture contact hours , cl size 35, no repeats - Approved	D. Catan
MUSIC	154	Lab Jazz Band	1 unit, 54 lab contact hours, cl size 20, 3 repeats, not graded? - Returned to author	K. Manji
SOCI	198P	Serial Murder-Profiling the Crime and Social Response	1 unit, 18 lecture contact hours, cl. size 35, no repeats - Approved	A. Marengo

MODIFIED COURSES:

Subject				
EDUC	107	Intermediate Online Teaching and Learning Strategies	<i>Renumbered from "094".</i> Modify SLO's and Objectives, add recommended prep. and update texts - Approved	J. Glappa-Grossklag
ID	096L	Interior Design Lab	Change Title , reduce cl. size to 23, change to variable units and adjust contact hours, modify repeatability and descs. - Approved	D. Minarsch
ID	097L	Advanced Interior Design Lab	Full Update - change to variable units and adjust contact hours, modify repeatability, descs., SLO's and Objectives- Approved	D. Minarsch
MUSIC	082	Intermediate Orchestra	Change Title and descs. - Approved	K. Manji
MUSIC	153	Studio Jazz Ensemble	Full Update – change TOP code, increase cl. size & units, add a lecture component and adjust contact hours, modify descs., SLO's and Objectives - Returned to author	K. Manji

NEW PREREQUISITES:

Subject				
EDUC	107	Intermediate Online Teaching and Learning Strategies	EDUC-106 rec. prep	J. Glappa-Grossklag

NEW DISTANCE LEARNING ADDENDUMS:

Subject				
CIT	120	Administrative Office Procedures		M. Lipman
CIT	130	Medical Office Procedures		M. Lipman
CIT	132	Medical Office Finances		M. Lipman
MUSIC	108	World Music		D. Catan

STAND ALONE COURSES:

Subject				Author
SOCI	198P	Serial Murder-Profilng the Crime and Social Response		A. Marengo

DISCUSSION ITEMS:

Diversity List: It was decided that COMS-235 and PSYCH-272 (eff. Fa08) and MUSIC-108 (eff. Fa09) are approved to meet the Diversity requirement for graduation. No others were requested (by the author to be added to the list of approved courses) nor considered.

2008-09 Curriculum Committee Calendar development: Committee members will be sent a draft of the 2008-09 meeting times/dates for their input prior to the May 1st Curriculum Committee meeting. The final draft will be distributed at the 5/15 retreat.

Program changes: Remember, when a faculty member changes the name of a course, (s)he needs to also generate a program modification, if applicable. This is especially important now since it has been determined that WebCMS is the source document for what degree and certificate requirements get printed in the college catalog.

Academic Senate Meeting Date: May 8, 2008

Board of Trustee Meeting Date: May 14, 2008

New Courses Includes ISA's	2	New Non Credit Courses	-0-	New Prerequisites	1
New Programs	2	Modified Non Credit Courses	-0-	Modified Prerequisites	-0-
Modified Courses	12	New DLA's	-0-	Deleted Courses	-0-
Modified Programs	-0-	Modified DLA's	-0-	Deleted Programs	-0-
Stand Alone Courses	1				

Carlson, Kerry - Curriculum Coordinator Non-voting member	present	Jacobson, Joan - Student Services	present	Solomon, Diane - Member at Large	present
Lowe, Ann - Co-Chair, Faculty - Allied Health	present	Karlin, Ron - Humanities	absent	Davis, Sandra - Non Credit	present
Green, Audrey - Co-Chair, Administrator, Articulation Officer	absent	Stanich, Diana - Physical Education & Athletics	present	Vacant - Fine & Performing Arts	
Hilliard, Lee - Member at Large	present	Lucy, Nicole - Social Science & Business	absent		
Benedicto, Alto - Math & Science	present	Parker, Catherine - Adjunct Faculty	present		