

Academic Senate Agenda
February 26, 2009
BONH 330 3:00 p.m.

I. ROUTINE MATTERS

1. Approval of Academic Senate Summary for February 12, 2009
2. Approval of Curriculum summary for

II. REPORT/UPDATE

3. Canyon Country Update
4. Senate meeting in Canyon Country, March 12, 2009 at 3:30 p.m. Room 301

III. DISCUSSION/ACTION ITEMS

5. Reserving BONH 330 guidelines

IV. ACTIONS ITEMS

V. Open Forum

Adjournment

Academic Senate Summary
February 12, 2009

Attendance: Fred, D'Astoli, Michael Dermody, Tammera Rice, Deanna Riviera, Mitjl Capet, Lea Templer, Mary Petersen, Kevin Kistler, Jose Martin, Jasmine Ruys, Ram Manvi, Jennifer Brezina, Ann Lowe, Mike Wilding, Joan Jacobson, James Lorigan, David Andrus, Michael Sherry, Audrey Green, Pamela Borrelli, Stan Wright, Denee Pescarmona and Chris Blakey

The consent calendar was approved, which included the Senate summary for December 11, 2008; Curriculum summary for December 4, 2008; discipline assignments, *pending approval of the Equivalency Committee*, for Heather Maclean, Lisa Hooper and Lee Hillard.

CCC update by Fred D'Astoli. A handout was given out to the Senators of the happenings at the CCC. Our first Senate meeting will take place there on **March 12, 2009 with a time change of 3:30 p.m. in Room 301.** The CCC site is looking forward to their first meeting taking place there. Fred will send a general map of where the meeting will take place.

Curriculum update. Ann Lowe let the Senate know that 68 courses have been reviewed. If you want to Create a course now it will not make it into the catalog. Things to think of before creating the course, do we really want it? Do we need it? The district is not chasing FTES for the first time.

Chancellors Guidelines on TBA hours, implementation isspring 2009. No definition of it as of yet. Make sure that your colleagues are aware that changes are on their way. Accountability is crucial.

Schedule 25, Diane Fiero asked that anyone interested please contact her. Three people have been trained. We have to decide parameters

Student Grievance Policy Proposal, Mike Wilding brought the new policy to Senate with a few changes. The old policy had language that needed to be brought up to date. Student government has already looked the new policy and indorsed it. The policy was approved.

Update on Smoking Policy. Big smoking signs will be going up on campus. For both campus smoking Will only be allowed in the parking lot area. There are consequences for students who break the law for smoking on campus. Lots of notice will be given out so that students are not taken by surprise. There are many colleges doing the same thing as COC. This will all take place a 1/3 into the spring semester. Smoking on the CCC is lot 1 & 2. Campus security is suppose to enforce this.

Update on Parking in staff lot. Security has been issuing lots of tickets this semester already. The fine is \$25. There is talk of raising the fine.

Remodel of BONH 330. Over the winter break the third floor of BONH was remodeled. BONH 330 was included. New carpeting and flooring has been installed. The pictures of faculty were taken down for painting. Do we want to put the pictures back in alphabetical order or by year? It was decided to put by year.

Senate delegate. Fred D'Astoli expressed an interest to go to the Statewide Senate Conference in April. This is just a formality, but the Senate needs to approve and it was approved for Fred to go.

Reserving BONH 330 guidelines. The guidelines that we have now were discussed. At the present time We have reserving BONH 330 on June 1st, but some of our colleagues that book BONH 330 already know their dates for the Fall semester and also for spring 2010. Should we change the date to an earlier since faculty already knows when they want to book it and it was decided to change it to April 2nd. The discussion came up about what order or who has seniority to book BONH 330. This will be brought back to the Senate meeting on February 26th.

Credit/Non-Credit alignment. There was much discussion about the credit/non credit. Michael Suggested that maybe a forum was needed to discuss credit/non credit issues. There are still many obstacles to face with credit/non credit. Dr. Capet said there would be a meeting in March.

Rosters, Jasmine Ruys. The idea from Admission and Records is to do away with Rosters that are printed up for faculty that do not use them. Many faculty have asked Jasmine not to print them up because they go online and print themselves. Jasmine informed the Senate she spends \$2800 a year on paper alone for the rosters. Plus her staff comes in at 6:00 a.m. to put these rosters in the boxes. Not printing them would be a welcome change. There was a concern that Adjuncts might not be able to online and work from there. Jasmine informed the Senate that when new faculty both adjunct and full-time come on board she has a session with them showing them how to obtain their rosters and also post grades. They can always call her and she will work with them. It was decided that the rosters would not be printed up and if any faculty were interested in receiving them they just have to contact Admission and Records and a copy would be printed for them. At the end of the semester Jasmine will let the Senate know how many people requested a roster.

Adjourned at 4:45 p.m.

CURRICULUM COMMITTEE SUMMARY

FEBRUARY 19, 2009

3 pm – 5:30 pm

BONH – 330

CONSENT CALENDAR: Items on "Consent" are recommended for approval by Technical Review Committees that met on 1-20-2009 and 2-11-2009.

TECHNICAL CHANGE MEMO'S on Consent:

	Description of Action
10,011,035,074,080,082 098A,098B,098C,098D,0 8E,098G,101,105,116,13 ,140,145,146,150,151,1 5,156,161,165,166,170, 71,173,174,175 & 190	Increase class size to 35 - Approved
98W	Change course number to "098WJ" - Approved
19	Increase class size from 15 to 30 - Approved
41, 142 & 143	Reduce class size from 20 to 15 - Approved
OMP1, COMP2, COMP3, OMP4 & COMP5	Increase class size from 24 to 30 - Approved
98ME	Delete - Approved
20	Change course number to "124" - Approved
98D	Delete - Approved
98A	Delete - Approved
90L	Change repeatability from unlimited to 3 times - Approved

NEW ISA COURSES on Consent:

Subject	#	Title	
FIRETC	L27	Boat and Marine Firefighting	2.25 units, 40 lecture contact hours, cl. size 99, unlimi Academy pre-req. - Approved
PUBSAF	30BE	Interview and Interrogation Update	.5 units, 8 lecture contact hours, cl. size 35, unlimited r - Approved
PUBSAF	30BF	Corrections Officer Supplementary Core	3.25 units, 52 lecture and 12 lab contact hours, cl. size POST pre-req. - Approved
PUBSAF	30BG	Child Passenger Safety Technician	1.5 units, 10 lecture and 30 lab contact hours, cl. size 5 POST pre-req. - Approved

MODIFIED COURSES on Consent:

Subject	#	Title	Description of Action
ASTRON	100	General Astronomy	Reduce cl. size from 80, modify Objectives and update text - Approved
ASTRON	101	The Stellar System	Update text - Approved
ASTRON	102	The Solar System	Update text - Approved
BIOSCI	095	Cleanroom Technology	Increase units from .5, change contact hours from 4 and 27 lab, change grading from CR/NC, modify SLOs, provide text - Approved
COMS	150	Oral Interpretation	Modify descriptions, add SLO's, modify Objectives, Methods of Evaluation, Assignments, and update texts - Approved
FIRETC	L23	Paramedic Continuing Education	Changed from .5 units (fixed) and 8 lecture contact hours
FIRETC	231A	Fire Prevention Officer 1A	Delete - Approved
FIRETC	231B	Fire Prevention Officer 1B	Delete - Approved
FIRETC	231C	Fire Prevention Officer 1C	Delete - Approved
FIRETC	241A	Fire Instructor 1A	Delete - Approved
FIRETC	241B	Fire Instructor 1B	Delete - Approved
FIRETC	251A	Fire Investigation 1A	Delete - Approved
FIRETC	251B	Fire Investigation 1B	Delete - Approved
FIRETC	261A	Fire Management I	Delete - Approved
FIRETC	271A	Fire Command 1A	Delete - Approved
FIRETC	271B	Fire Command 1B	Delete - Approved
FIRETC	271C	Fire Command 1C	Delete - Approved
GENSTU	081	Cognitive Basic Skills – Computer Instruction	Not a full update , just change from 1 - 5 variable to 1 - 5 lab - 270 lab to 13.5 – 108 lab contact hours - Approved
GENSTU	082	Individual Computer Applications	Not a full update , just change from 1 - 5 variable to 1 - 5 lab - 270 lab to 13.5 – 108 lab contact hours - Approved
GENSTU	091	Individual Studies and Language Skills	Not a full update , just change from 1 - 5 variable to 1 - 5 lab - 270 lab to 13.5 – 108 lab contact hours - Approved
GENSTU	092	Individual Learning Assistance - Mathematics	Not a full update , just change from 1 - 5 variable to 1 - 5 lab - 270 lab to 13.5 – 108 lab contact hours - Approved
HIST	150	Introduction to History of the United States	Delete - Approved
HIST	299	Directed Study in History	Delete - Approved
HLHSCI	249	Medical Terminology	add SLO's, modify Objectives, update texts and methods of evaluation - Approved
KPEA	175B	Intermediate Softball	Increase cl. size from 25, modify descriptions, Methods of Evaluation, and add Content & Methods of Evaluation - Approved
MUSIC	176	Chamber Singers	Modify comparable college courses, increase cl. size from 15 to 20, 1, and change contact hours from 54 lab (only) to 60 lab - Approved
MUSIC	192	Music Business	Change course number from 180 and modify SLOs - Approved
NC.OAD	COMP1	Consumer Resources for the Older Adult: Computers and You	Increase cl. size from 15, <i>reduce contact hours from 30 to 20</i> , modify descriptions, Methods of Evaluation and add Objectives & text - Approved
NC.OAD	WRT01	Creative Expression for Older Adults: Writing Personal Histories	Increase cl. size from 30, <i>reduce contact hours from 30 to 20</i> , modify descriptions, Methods of Evaluation and add Objectives - Approved
NURSNG	206	Operating Room Nursing	Supply TOP code, change SAM code from C, to D , modify descriptions, Add SLO's and a recommended methods of evaluation, modify descriptions, Objectives, Methods of Evaluation and add Content & Methods of Evaluation - Approved
NURSNG	242	Critical Care Nursing	Title Change , increase cl. size from 30, modify descriptions, Objectives, Methods of Evaluation and add Content & Methods of Evaluation - Approved

			modify Objectives, update text and remove DLA
REAL	130	Escrow Procedures and Processing	Modify descriptions, SLO's, Objectives, Outline update texts - Approved
SOCI	103	Intimate Relationships and Families	Add comparable course, reduce cl. size from 40 Objectives, Outline & Methods of Evaluation and Approved

MODIFIED PROGRAMS on Consent:

TITLE		
Fire Technology In-Service Associate of Science degree		Remove FIRETC 231A, 231B, 231C, 241A, 241B, 251A, 251B, 251C, 251D, 251E, 251F, 251G, 251H, 251I, 251J, 251K, 251L, 251M, 251N, 251O, 251P, 251Q, 251R, 251S, 251T, 251U, 251V, 251W, 251X, 251Y, 251Z, 251AA, 251AB, 251AC, 251AD, 251AE, 251AF, 251AG, 251AH, 251AI, 251AJ, 251AK, 251AL, 251AM, 251AN, 251AO, 251AP, 251AQ, 251AR, 251AS, 251AT, 251AU, 251AV, 251AW, 251AX, 251AY, 251AZ, 251BA, 251BB, 251BC, 251BD, 251BE, 251BF, 251BG, 251BH, 251BI, 251BJ, 251BK, 251BL, 251BM, 251BN, 251BO, 251BP, 251BQ, 251BR, 251BS, 251BT, 251BU, 251BV, 251BW, 251BX, 251BY, 251BZ, 251CA, 251CB, 251CC, 251CD, 251CE, 251CF, 251CG, 251CH, 251CI, 251CJ, 251CK, 251CL, 251CM, 251CN, 251CO, 251CP, 251CQ, 251CR, 251CS, 251CT, 251CU, 251CV, 251CW, 251CX, 251CY, 251CZ, 251DA, 251DB, 251DC, 251DD, 251DE, 251DF, 251DG, 251DH, 251DI, 251DJ, 251DK, 251DL, 251DM, 251DN, 251DO, 251DP, 251DQ, 251DR, 251DS, 251DT, 251DU, 251DV, 251DW, 251DX, 251DY, 251DZ, 251EA, 251EB, 251EC, 251ED, 251EE, 251EF, 251EG, 251EH, 251EI, 251EJ, 251EK, 251EL, 251EM, 251EN, 251EO, 251EP, 251EQ, 251ER, 251ES, 251ET, 251EU, 251EV, 251EW, 251EX, 251EY, 251EZ, 251FA, 251FB, 251FC, 251FD, 251FE, 251FF, 251FG, 251FH, 251FI, 251FJ, 251FK, 251FL, 251FM, 251FN, 251FO, 251FP, 251FQ, 251FR, 251FS, 251FT, 251FU, 251FV, 251FW, 251FX, 251FY, 251FZ, 251GA, 251GB, 251GC, 251GD, 251GE, 251GF, 251GG, 251GH, 251GI, 251GJ, 251GK, 251GL, 251GM, 251GN, 251GO, 251GP, 251GQ, 251GR, 251GS, 251GT, 251GU, 251GV, 251GW, 251GX, 251GY, 251GZ, 251HA, 251HB, 251HC, 251HD, 251HE, 251HF, 251HG, 251HH, 251HI, 251HJ, 251HK, 251HL, 251HM, 251HN, 251HO, 251HP, 251HQ, 251HR, 251HS, 251HT, 251HU, 251HV, 251HW, 251HX, 251HY, 251HZ, 251IA, 251IB, 251IC, 251ID, 251IE, 251IF, 251IG, 251IH, 251II, 251IJ, 251IK, 251IL, 251IM, 251IN, 251IO, 251IP, 251IQ, 251IR, 251IS, 251IT, 251IU, 251IV, 251IW, 251IX, 251IY, 251IZ, 251JA, 251JB, 251JC, 251JD, 251JE, 251JF, 251JG, 251JH, 251JI, 251JJ, 251JK, 251JL, 251JM, 251JN, 251JO, 251JP, 251JQ, 251JR, 251JS, 251JT, 251JU, 251JV, 251JW, 251JX, 251JY, 251JZ, 251KA, 251KB, 251KC, 251KD, 251KE, 251KF, 251KG, 251KH, 251KI, 251KJ, 251KK, 251KL, 251KM, 251KN, 251KO, 251KP, 251KQ, 251KR, 251KS, 251KT, 251KU, 251KV, 251KW, 251KX, 251KY, 251KZ, 251LA, 251LB, 251LC, 251LD, 251LE, 251LF, 251LG, 251LH, 251LI, 251LJ, 251LK, 251LL, 251LM, 251LN, 251LO, 251LP, 251LQ, 251LR, 251LS, 251LT, 251LU, 251LV, 251LW, 251LX, 251LY, 251LZ, 251MA, 251MB, 251MC, 251MD, 251ME, 251MF, 251MG, 251MH, 251MI, 251MJ, 251MK, 251ML, 251MN, 251MO, 251MP, 251MQ, 251MR, 251MS, 251MT, 251MU, 251MV, 251MW, 251MX, 251MY, 251MZ, 251NA, 251NB, 251NC, 251ND, 251NE, 251NF, 251NG, 251NH, 251NI, 251NJ, 251NK, 251NL, 251NM, 251NO, 251NP, 251NQ, 251NR, 251NS, 251NT, 251NU, 251NV, 251NW, 251NX, 251NY, 251NZ, 251OA, 251OB, 251OC, 251OD, 251OE, 251OF, 251OG, 251OH, 251OI, 251OJ, 251OK, 251OL, 251OM, 251ON, 251OO, 251OP, 251OQ, 251OR, 251OS, 251OT, 251OU, 251OV, 251OW, 251OX, 251OY, 251OZ, 251PA, 251PB, 251PC, 251PD, 251PE, 251PF, 251PG, 251PH, 251PI, 251PJ, 251PK, 251PL, 251PM, 251PN, 251PO, 251PP, 251PQ, 251PR, 251PS, 251PT, 251PU, 251PV, 251PW, 251PX, 251PY, 251PZ, 251QA, 251QB, 251QC, 251QD, 251QE, 251QF, 251QG, 251QH, 251QI, 251QJ, 251QK, 251QL, 251QM, 251QN, 251QO, 251QP, 251QQ, 251QR, 251QS, 251QT, 251QU, 251QV, 251QW, 251QX, 251QY, 251QZ, 251RA, 251RB, 251RC, 251RD, 251RE, 251RF, 251RG, 251RH, 251RI, 251RJ, 251RK, 251RL, 251RM, 251RN, 251RO, 251RP, 251RQ, 251RR, 251RS, 251RT, 251RU, 251RV, 251RW, 251RX, 251RY, 251RZ, 251SA, 251SB, 251SC, 251SD, 251SE, 251SF, 251SG, 251SH, 251SI, 251SJ, 251SK, 251SL, 251SM, 251SN, 251SO, 251SP, 251SQ, 251SR, 251SS, 251ST, 251SU, 251SV, 251SW, 251SX, 251SY, 251SZ, 251TA, 251TB, 251TC, 251TD, 251TE, 251TF, 251TG, 251TH, 251TI, 251TJ, 251TK, 251TL, 251TM, 251TN, 251TO, 251TP, 251TQ, 251TR, 251TS, 251TT, 251TU, 251TV, 251TW, 251TX, 251TY, 251TZ, 251UA, 251UB, 251UC, 251UD, 251UE, 251UF, 251UG, 251UH, 251UI, 251UJ, 251UK, 251UL, 251UM, 251UN, 251UO, 251UP, 251UQ, 251UR, 251US, 251UT, 251UU, 251UV, 251UW, 251UX, 251UY, 251UZ, 251VA, 251VB, 251VC, 251VD, 251VE, 251VF, 251VG, 251VH, 251VI, 251VJ, 251VK, 251VL, 251VM, 251VN, 251VO, 251VP, 251VQ, 251VR, 251VS, 251VT, 251VU, 251VV, 251VW, 251VX, 251VY, 251VZ, 251WA, 251WB, 251WC, 251WD, 251WE, 251WF, 251WG, 251WH, 251WI, 251WJ, 251WK, 251WL, 251WM, 251WN, 251WO, 251WP, 251WQ, 251WR, 251WS, 251WT, 251WU, 251WV, 251WW, 251WX, 251WY, 251WZ, 251XA, 251XB, 251XC, 251XD, 251XE, 251XF, 251XG, 251XH, 251XI, 251XJ, 251XK, 251XL, 251XM, 251XN, 251XO, 251XP, 251XQ, 251XR, 251XS, 251XT, 251XU, 251XV, 251XW, 251XX, 251XY, 251XZ, 251YA, 251YB, 251YC, 251YD, 251YE, 251YF, 251YG, 251YH, 251YI, 251YJ, 251YK, 251YL, 251YM, 251YN, 251YO, 251YP, 251YQ, 251YR, 251YS, 251YT, 251YU, 251YV, 251YW, 251YX, 251YY, 251YZ, 251ZA, 251ZB, 251ZC, 251ZD, 251ZE, 251ZF, 251ZG, 251ZH, 251ZI, 251ZJ, 251ZK, 251ZL, 251ZM, 251ZN, 251ZO, 251ZP, 251ZQ, 251ZR, 251ZS, 251ZT, 251ZU, 251ZV, 251ZW, 251ZX, 251ZY, 251ZZ
Fire Technology In-Service Certificate of Achievement		Delete - Approved
Rhetoric/Public Address Certificate of Specialization		Omit COMS 205 from the Required core and replace with COMS 206 (from the Restricted Electives) and also remove COMS 223 from Rest

MODIFIED COURSE:

Subject	#	Title	Description of Action
GEOL	100	Physical Geology Lab	Modify Objective and Outline and add DLA - Tabled

MODIFIED PROGRAMS:

Title	Required Courses
Communication Theory Certificate of Specialization	Omit "General" from beginning of program title and adding COMS Electives - Approved
Culinary Arts Certificate of Achievement	Increasing the total units required from 26-29.5, removing HRMG 126 (moved from Restricted Electives) , CULARTS 055 and 132 to the CWEXP requirement from 3 to 2 units, adding CULARTS 133 to (in addition to HRMGT 126) omitting HRMGT 101 - Approved

NEW COURSES:

ANTHRO	103H	Introduction to Cultural Anthropology - Honors	3 units, cl. size 35, 54 lecture contact hours, no repeats
COMS	110	Communication and Leadership	3 units, 54 lecture contact hours, no repeats, letter grade
COUNS	142	Learning to Learn	2 units, 36 lecture contact hours, no repeats, letter grade
CULARTS	133	International Cuisine	2.5 units, cl. size 20, 27 lecture and 54 lab contact hours, CULARTS-123 prerequisite - Approved
GEOL	218	Introduction to Oceanography	4 units, 54 lecture and 54 lab contact hours, no repeats, letter grade
KPEA	275	Off-Season Softball Training	2 units, 108 activity contact hours, 3 repeats, letter grade
NC.BCSK	090	CAHSEE Preparation	0 units, cl. size 35, 64 lecture contact hours, unlimited repeats - Approved

NEW PROGRAM:

Title	Required Courses
Communication Studies Associate in Arts degree	21 – 22 units: COMS 250, 150 or 190, and 225 or 227. Choose t 105H or 223. Choose 9 units from COMS 235,246,256,260 or 110

NEW PREREQUISITES:

Subject	#	Title	
CULARTS	133	International Cuisine	CULARTS-123 pre-req.
FIRETC	L27	Boat and Marine Firefighting	Lifeguard Academy pre-req.
NURSNG	206	Operating Room Nursing	LVN or RN recommended preparation
PUBSAF	30BE	Interview and Interrogation Update	POST pre-req.
PUBSAF	30BF	Corrections Officer Supplementary Core	POST pre-req.
PUBSAF	30BG	Child Passenger Safety Technician	POST pre-req.

NEW DISTANCE LEARNING ADDENDUMS:

Subject	#	Title	100% ON-LINE, HYBRID
COUNS	142	Learning to Learn	
HLHSCI	249	Medical Terminology	

STAND ALONE COURSES:

Subject	#	Title	
COUNS	142	Learning to Learn	
FIRETC	L27	Boat and Marine Firefighting	
PUBSAF	30BE	Interview and Interrogation Update	
PUBSAF	30BF	Corrections Officer Supplementary Core	
PUBSAF	30BG	Child Passenger Safety Technician	

Discussion Items:

- 1) Tech Review sign-ups for Spring 2009

Academic Senate Meeting Date: February 26, 2009

Board of Trustee Meeting Date: March 11, 2009

Carlson, Kerry - Curriculum Coordinator Non-voting member	present	Jacobson, Joan - Student Services	present	Vacant - Fine & Perform
Lowe, Ann - Co-Chair, Faculty - Allied Health	present	Karlin, Ron - Humanities	absent	Solomon, Diane - Member

Green, Audrey - Co-Chair, Administrator, Articulation Officer	present	Stanich, Diana - Physical Education & Athletics	present	Blake-Jones, Michele -
Hilliard, Lee - Member at Large	present	Lucy, Nicole - Social Science & Business	present	
Benedicto, Alto - Math & Science	present	Parker, Catherine - Adjunct Faculty	present	

New Courses Includes ISA's	9	New Non Credit Courses	1	New Prerequisites	6
New Programs	1	Modified Non Credit Courses	2	Modified Prerequisites	-0-
Modified Courses	14	New DLA's	2	Deleted Courses	16
Modified Programs	4	New SLO's	12	Deleted Programs	1
Stand Alone Courses	5	Modified SLO's	10		