

Academic Senate Summary for August 29, 2019

Voting Members					
Senate President	Rebecca Eikey	X	Business Senator	Gary Collis	X
Vice President	Jason Burgdorfer	X	Learning Resources Senator	Ron Karlin	X
Immediate Past President	VACANT	A	At Large Senator	Garrett Rieck	X
Curriculum Chair	Lisa Hooper	X	At Large Senator	Jennifer Paris	X
Policy Review Chair	David Andrus	X	At Large Senator	Erica Seubert	X
AT Senator	Regina Blasberg	X	At Large Senator	David Brill	X
MSHP Senator	Sab Matsumoto	X	At Large Senator	Mary Corbett	X
VAPA Senator	Wendy Brill-Wynkoop	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Erika Torgeson	X	Adjunct Senator	Jessica Small	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	Carly Perl	X
Kinesiology/Athletics Senator	Philip Marcellin	X	Adjunct Senator	Aaron Silverman	X
SBS Senator	Rebecca Shepherd	X	X= Present	A= Absent	

Non-voting Members	
Joe Gerda	A
Marilyn Jimenez	X
Aaron Silverman proxy for Dan Portillo (Warren Heaton AFT Rep)	X
Dr. Wilding	A

Guest			
Kelly Burke	X	Miriam Golbert	X
Omar Torres	X	Edel Alonso (via Zoom)	X
Tara Williams	X	Maral Markarian (via Zoom)	X

A. Routine Matters

1. Call to order: 3:02 pm
2. Public Comment:
 - Aaron Silverman was serving as proxy for AFT rep Warren Heaton and will be recording the meeting for AFT.
 - Dan Portillo's last name was misspelled and will be corrected.
 - ISP will be hosting week long international forum with special speakers from Berkley and Taiwan. This event is being organized by Brent Riffel and there will be films, speakers and a panel discussion for students and scholars. Students are strongly encouraged to participate.
3. Approval of the Agenda
 - Approved of the Agenda by Wendy Brill, seconded by Erica Seubert. Unanimous. Approved.

4. Committee Appointments: Additional committee appointments will be on the next senate agenda.
 - [Tenure Committees 2019-2020](#)
 - CASL Committee Co-Chair/SLO Co-Coordinator: Jeff Baker
 - Career Education Committee/CE Liaison: Gary Quire, Chair (Fall 2019), Regina Blasberg , Chair (Spring 2019)
 - There was correction made. Gary Quire, will be chair for the spring 2020 and Regina Blasberg will be chair for fall 2019.

5. Approval of the Consent Calendar
 - The May 9, 2019 Summary includes corrections.
 - Philip Marcellin will be added as being online certified on the Seniority list.
 - Motion to adopt the consent calendar by Wendy Brill, seconded by Jason Burgdorfer. Unanimous. Approved.

Academic Senate Summary, May 23, 2019 (pg. 3-9)	Curriculum Committee Summary, August 22, 2019 (pg. 17-38)
Academic Senate Summary, May 9, 2019 (pg.10-16)	Department Chairs:
Updated Seniority List 2019-2020	<ul style="list-style-type: none"> • Theater-Chris Boltz, Chair • Business- Nicole Faudree, Chair • Computer Science-Benjamin Riviera, Chair

B. Reports (time limit 7 minutes each)

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. President Report, Rebecca Eiky
 - President shared a presentation on what are the Senate Responsibilities and welcomed all the new Senators. President also shared the newly migrated Academic Senate website on OU Campus.
 - Marco Llaguno will continue as Parliamentarian for Academic Senate.
 - It was noted that this year there will not be an Academic Senate meeting in December.
 - It was clarified that the school of Math, Science and Health Professions still exists. There are now two divisions. There is concern with holding separate school meetings as there could be a loss of communication.

2. Academic Staffing Committee Annual Report, Miriam Golbert
 - The first meeting is scheduled for September 10th. Miriam shared both the Historical List of Vacant Positions for fall 2019 vacancies list and the Academic Staffing Recommendations list which was send to Dr. Dianne Van Hook last spring. Under “Urgent” there are various Chemistry and Biology positions due to anticipating the new Science Building in CCC finished in the spring. Many of the positions which were approved went on to interview and hiring. A few of those positions have been board approved, and candidates have accepted, but there is a delay in terms of a start date due to the delay in constructions of the new Science building. The recent replacement in Political Science was added to the list. Miriam recommends all replacements should be replaced quickly due to the heavy burden it can causes on departments. The current FON is 219.7 and the advance is 229. There are currently 29 positions which are “sun

setting” in the fall of 2019. If anyone wants to keep any positions on this list they must re-submit to the Academic Staffing Committee. Typically all presentation meetings are in the fall around November. If a position was approved it was recommended to contract both HR and the Dean to set up the committee.

C. Action Items

Below are a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Discipline Assignment for new Fulltime Faculty & Deans
 - Theresa Winter, Nursing (pg. 39)
 - Christopher “Shane” Ramey, Biology (Microbiology/Molecular Biology) (pg. 40)
 - SB Tucker, EMT (pg. 41-42)
 - It was emphasized that for all EMT positions, due to accreditation standards, there are higher requirements to be an EMT instructor than there is according to the discipline handbook. This is why this memo is more detailed.
 - Donald Carlson, Dean, School of Bus; Interim Dean, School of Applied Tech., (pg. 43)
 - Jennifer Smolos, Dean, School of Visual and Performing Arts, (pg. 44-45)
 - A question was brought up regarding if the years of experience for education administrators impact administrators.
 - Motion to approve the discipline memos for new Full-Time faculty and new Deans by David Andrus, seconded by Aaron Silverman. Unanimous. Approved.
2. Part-Time Faculty Minimum Qualifications & Equivalencies for summer 2019, (pg. 46-47)
 - Motion to approve the MQ&E for summer 2019 by Aaron Silverman, seconded by Gary Collis. Unanimous. Approved.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Guided Pathways Lessons Learned at Curriculum Institute, Lisa Hooper
 - Guided Pathways was discussed at the Curriculum Institute. Many other districts rely on the Curriculum Committee to craft the pathways. The Curriculum Committee's roles and responsibilities vary from district to district. For example, one role is to go into each division/department and work with discipline faculty to craft pathways. The primary takeaway was to recognize that to not involve the Curriculum committee is, in some manner, irresponsible. There was a discussion regarding how this would look like for our district. The Curriculum Committee would not get involved in the scheduling of courses within specific disciplines. Curriculum would look at various programs to see if those programs can be achieved in the traditional two year expectation. In theory, most programs should be completed in two years. The same conversations, relating to courses, degrees, criteria's and problematic courses being proposed, which have been taking place in the Curriculum committees, should also be happening as Pathways are created. Curriculum currently has two counselors sitting on committee. There was a discussion regarding how they may be able to consult with or approve Pathways before they reach the point of implementation. There must also be some oversight with some of the pathways and this need to be vetted by discipline faculty and specifically counseling. There are few students who don't change their minds, drop a class, attend

full time and successfully complete all courses they attempt. Counselors are tasked with looking at those courses which helped students be successful and how they can still help them with their new modified revised goals. In terms of GE courses the emphasis is on being very flexible. If a student changes their major, what was once major prep could now become GE on a different path. Once departments determine what their course sequence is and counseling has a chance to determine how the GE fits in, then it should go to Curriculum then Senate before they are put in place. It is clear that the schools which have been successful at implementing pathways have a heavy curriculum and heavy counseling consultation.

- It was emphasized that the current course numbering system makes no sense. It is hangovers from courses which were removed, were inserted and the only way to remedy this is to re-name and re-number the departments. The conventions that exist for numbering do guide students. Discipline faculty can help make clear what sequence students should take courses. Can sequences be tailored for the students rather than the program of study? A proposed solution is to have conversations with discipline faculty and counselors to determine how are students getting through programs in a way that is responsible and effective. Are some of the sequences still in place needed? Or could those be revised to increase access for students.
- A proposed remedy is the creation of a flow chart which is being developed and which would live in Canvas. The flow chair audit trail is as follows: discipline chair; discipline dean; guided pathways liaison; counselor and Curriculum Committee counselor. Then it would on the agenda for the Curriculum Committee and then go to the Senate. It was clarified that this process is to approve the work rather than debate the work. Approval would mean having the finalized version in Senate documents for the Board of Trustees. This also serves as protection for the programs as no MAP can be posted unless it has been signed for. If a course is added, deleted or change it triggers a change in the pathway and the proposed revised pathway will need to go to Curriculum Committee.

2. Academic Mapping Principles and Guidelines, Erika Torgeson (pg. 48-53)

- Several discussions took place over the summer regarding a need to establish some guidelines in terms of Mapping. There was some referencing to ASCCC guidelines for developing program MAPS.
- A copy of the Academic Mapping Principle Guidelines Proposal draft was shared and a copy of the ASCCC Considerations for Guidelines while Mapping Programs. **(pg. 32-33)**
- In addition, Erika referenced the three AA-T GE track, COC GE Track and AA-T (IGETC GE Track), examples located on the agenda. **(pg. 34-35)**
 - All forms include the degree name, GE track and program description. Student do not understand what local IGETC means.
 - Many of the 2014, 2016 program MAPS include ADT program descriptors which still have the language from SB 1440.
 - Program descriptors and SLO's are important to students. Additional language will be added communicating to students that they may still need to take additional courses based on transfer and other community college programs.

- In addition, language will be added that the recommendations were made by the departments and not from anyone else.
- Discipline faculty will need to add in parenthesis when they anticipate offering courses and in what terms.
- It was also recommended to denote when courses are being offered online and if they are in hybrid format. The theory would be that this would inform all management. There was suggestion to add which courses have a pre-requisite and that student must take those or they will not graduate.
- The three Friday workshops held the spring semester discussed the need to add certain warnings for students and key information. For example:
 - A need to adjust for semesters, rather than adding fall or spring. Instead change to first semester and second semester. The reasoning for this is to communicate to students that they will begin in the fall or spring semester and not in the winter or summer sessions.
 - There will be work on the language which communicates to students that they do not need to take all courses in one semester.
 - Identify in which semester a course is being offered and add a note that spring and fall are semesters and summer and winter are intersessions.
 - The last column on the form indicates if the course is a Major, GE course or both and which major category it fulfills.
 - Once a course is fulfilled it will not be labeled through the sequence as this may confuse students.
 - With some of the programs work is being done to build in intersessions. General terms are also being kept to denote winter or summer.
 - The forms will be in an online format. It is important make sure the information on the form matches what is on the colleges catalog.
 - It was recommended to identify on the form when a student has completed a course at another college.
- The goal is to develop guiding principles and finalized the proposal. This proposal will come back to Senate for adoption. The form is being generated out of the guided pathways leads meetings and will come back to senate.

3. Policy Review Committee Statement: Regarding Academic Department Co-Chair Recognition, David Andrus (pg. 54)

- This item was tabled due to not enough time to discuss. This item will be moved to the next agenda.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

- There was a request to have a discussion regarding the use of Facilities scheduled for academic purposes and used for non-Civic Center use.
- There was a request to add the results of the Climate Survey on an upcoming agenda.

G. In Committee

Here is a list of policies that the Policy Review Committee is working on in the event someone would like to attend. Please contact [David Andrus](#) if you would like to be informed when one of the specific items below will be discussed in committee. Policy Review meets every Thursday from 2:00 – 3:00 pm in BONH 248

BP & AP 5010 Admission and Concurrent Enrollment
BP & AP 5410 DSP&S
BP 4240 Academic Renewal
Academic Senate Constitution and Bylaws Revisions
AP 7120 Recruitment
BP & AP 4030 Academic Freedom (Back in Committee per CPC - Barry is
Camera Policy
BP/AP Covering Substitute Teachers
Student Conduct (Phase 2 - BPs 5529, 5530 & 5531)
BP & AP 4233 Digital Badging
Freedom of Speech, Harassment
BP & AP – Civic Center and Other Facility Use

H. Announcements

- Next Academic Senate Meetings Sept. 12, Sept. 26 & Oct. 10, 2019
- [2019 Fall ASCCC Fall Plenary Session, Nov. 7-9, 2019](#), Newport Beach

Adjournment: 4:54 pm