

Academic Senate Summary for May 9, 2019

Voting Members					
Senate President	Rebecca Eikey	X	Business Senator	Gary Collis	X
Vice President	Jason Burgdorfer	X	Learning Resources Senator	Ron Karlin	X
Immediate Past President	VACANT	A	Interim At Large Senator	Erica Seubert	X
Curriculum Chair	Lisa Hooper	A	At Large Senator	Jennifer Paris	X
Policy Review Chair	David Andrus	X	At Large Senator	Deanna Riveira	X
AT Senator	Regina Blasberg	X	At Large Senator	David Brill	X
MSHP Senator	Sab Matsumoto	X	At Large Senator	Sonny Requejo	A
VAPA Senator	Wendy Brill-Wynkoop	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Erika Torgeson	X	Adjunct Senator	Jessica Small	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	Ron Mita	X
Kinesiology/Athletics Senator	Philip Marcellin	X	Adjunct Senator	Aaron Silverman	X
SBS Senator	Rebecca Shepherd	X	X= Present	A= Absent	

Non-voting Members	
Dr. Buckley	A
Marilyn Jimenez	X
Dan Portello (Warren Heaton AFT Rep)	X
Dr. Wilding	A

Guest			
Collette Gibson	X	Rick Howe (<i>via Zoom</i>)	X
Omar Torres	X	Paul Wickline (<i>via Zoom</i>)	X
Michelle LaBrie	X	Jasmine Ruys (<i>via Zoom</i>)	X
Julie Johnson	X		

A. Routine Matters

1. Call to order: 3:03pm
2. Public Comment: None
3. Approval of the Agenda: Motion to approve the agenda by Gary Collis, seconded by David Andrus. Unanimous. Approved.

- Committee Appointments: Additional Selection Committee members list:

Alisha	Kaminsky
Heather	Mclean

4. Approval of the Consent Calendar: Motion to approve the consent calendar by David Andrus. Seconded by Sab Matsumoto. Unanimous. Approved.

- Correction will be made to the Academic Senate Summary from April 15, 2019, Action item #4 “Emergency Drill Date of May 2nd at 9:40pm.” This item was reported in the minutes as unanimous when in actuality there was one abstention from Erica Seubert.

Academic Senate Summary, April 25, 2019 (pg. 3-8)	Curriculum Committee Summary, May 02, 2019 (pg. 9-28)
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B. Reports (time limit 7 minutes each)

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. President’s Report

- Advocacy for Academic Senate travel funds: Academic Affairs will commit funds to send David Andrus to the 2019 Faculty Leadership Institute. The Chancellors office has also committed to send two additional faculty to attend the Curriculum Institute.
- Congratulations to the recipient of the Emeriti Scholarship Cameron LaBrie was given. Michelle LaBrie shared appreciation on behalf of Cameron.
- BOT meeting update: Athletics shared their student success. Several “Pathway to Law” students spoke at the meeting. Brittany Applen spoke about the Deaf/Blind program and the impact the program is making on the Deaf/Blind community.
 - Student Equity Achievement & Local Goals Presentation: Daylene Meuschke shared data information. The board expressed a desire to have more updates on data information in terms of student progress. Board member Joan MacGregor expressed that a separate data meeting is needed.
 - Enrollment Management Meeting: The board is trying to set the budget in thinking about Enrollment Management and how they can cut their own expenses.
 - COCFA contract was ratified.
 - Canyons Completes Guided Pathways: Several reports have come through Senate.
 - April 26, 2019 Canyons Complete Calibration Meeting: The group determined there may be a need to develop a more comprehensive strategic plan for that work.
 - There may be a need for a Design Team meeting to discuss the Calibration and IE2 meeting and determine what the next steps are.
 - Governor Meeting- The governor delivered the May revised budget and is available online as a PDF document. Relative to the January proposal, 8 million to the CSU’s to address hunger and housing issues which have been expressed. 32 million, one time funds to the UC’s, however, much of these funds were for pensions. CCC’s have received 80.8 million increase, of which, \$75.2 million will be used for Strong Workforce Funds (SWF) training. Other areas mentioned were Foster Care and College Promise. COLA was reduced. There will also be support and training for Mental Health and increased funding for a Mental Health Hotline. There will also be support for Early Childcare and Early Childhood Education.

2. Guided Pathways Report, Erika Torgeson (pg. 32)
 - For a full summary of this report go to (pg. 27)

Special Note: Item #3 was re-ordered due to presenter arriving towards the later part of the meeting.

3. Minimum Qualifications and Equivalencies (MQ&E) Committee Report, Aivee Ortega
 - The first MQ & E Committee of the year is to review and provide an overview of what is MQ&E. This year Department chairs were invited. This may be an ongoing process due to MQ&E state handbook changes.
 - Aivee attended the [ASCCC May 8, 2019 MQ&E regional meeting](#). ASCCC is spearheading work to come up with an equivalency to the GE and provide examples of what those equivalencies could look like. It was clarified that this mostly applies to disciplines where a degree is not readily available such as Welding or Automotive Technology. It will be the years of experience that will be the priority in terms of content expertise. There are some people who are experts in their field but do not have an associate's degree. This new third equivalency will prompt changes with HR's job advertisement, generate meetings with department chairs and create FLEX training/credit. ASCCC has created a checklist and rubric to help guide this work.
 - The meeting also provided an opportunity to learn about other districts MQ&E committee's practices. COC hires mostly during the summer and Aivee is the only person available to review equivalencies as other faculty committee members are off contract. Other districts hire an off season reviewer such as the President, VP of Senate and department chair to review equivalencies. With all the changes happening there may be a need to update the Administrative Procedures. In addition, approving the third GE Equivalency option may come through Senate soon.

C. Action Items

Below are a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. CASL Spring 19 Recommendations and Guidelines for the Academic Senate, Nicole Faudree (pg. 33)
 - Under item #4 there was a question regarding whether there is a minimum for large courses? It was clarified that there is no minimum but the coordinator is encouraged to send the assessment for as many sections as possible.
 - Motion to adopt the recommendations by David Andrus. Seconded by Phil Marceline. Unanimous. Approved.
2. Progress Standing-Academic Policy, David Andrus
 - b. BP 4250 (pg. 34-36)
 - The title to this document may change. It was stated that the first Academic Policy outlines the work the student has made and the Progress Standing outlines the achievement the student is making.
 - c. AP 4250 (pg. 37-39)

- Motion to approve BP/AP 4250 policy by David Andrus, seconded by Rebecca Shepherd. Unanimous. Approved.
- 3. Academic Standing-Progress Policy, David Andrus
 - d. BP 4251 (pg. 40-41)
 - e. AP 4251 (pg. 42-45)
 - Motion to approve BP/AP 4251 by Wendy Brill, seconded by Philip Marcellin. Unanimous. Approved.
- 4. CWEE District Plan January 2019, Nicole Faudree (pg. 46-61)
 - The district plan usually goes through BOT and then through Senate. This is the first time the plan has come through Senate and then BOT.
 - Motion to approve by Regina Blasberg, seconded by Deanna Riviera. Unanimous. Approved.
- 5. Vote of No Confidence Eloy Oakley Survey Results (pg. 62-63)
 - The current by-laws require a faculty vote to ratify a Vote of No Confidence Resolution. A majority of the voting faculty is required for ratification.
 - An electronic survey was used to conduct the ratification vote. There was a small response rate which may have been due to conducting the vote electronically. It was shared that a recent CTE Employment survey conducted online only received a 30% response rate of which 19% was done via phone. The slow response rate may also be attributed to faculty not being well-informed on the Vote of No Confidence issue.
 - Motion to adopt to survey results and acknowledge the resolution by Wendy Brill, seconded by David Brill. Unanimous. Approved.
- 6. Program Viability Evaluation Rubric:
 - Motion to split both rubrics and approve separately by Erika Torgeson, seconded by Wendy Brill. Unanimous. Approved. Philip Marceline abstained.
 - Physical Therapy Assistant Program (pg. 64-71)
 - A correction was made to read as “Physical Therapist” and not “Therapy.”
 - The committee asked for letters for clinical sites. This program will be housed under MSHP. There will be a need to go through a new department initiation process. There are accreditation requirements such as a director must be hired before students are in a classroom. The next step will be for Academic Staffing Committee to determine the academic staffing needs.
 - There was a request to take into consideration how this program would benefit the college and the community and the many jobs it will create. This employment area is projected to increase by 25%.
 - Motion to adopt the Program Therapist Assistant program with the stipulation that a full-time faculty member or a departments takes ownership of the program by Regina Blasberg. No one seconded it, motion did not pass.
 - Motion to table the Physical Therapy Assistant Program by Deanna Rivera, seconded by Wendy Brill, Unanimous. Approved. Philip Marceline abstained.
 - Commercial Music Program (pg. 72-79)

- Phil MacPherson has been working on this proposal. This is an initiation for a credit Certificate of Achievement. This job listing would find itself in more than one job title. There were some questions regarding the equipment and existing room space. This program would exist in the Music and VAPA departments.
- It was clarified that a Motion to approve would trigger which faculty and partners need to be identified with the help of Academic Staffing and Micah Young. A no vote would generate more questions regarding supporting new programs.
- Motion to approve the Commercial Music Program, seconded by Jessica Small. Unanimous. Approved.

Note: Academic Senate President Rebecca “passed the gavel” to Vice President Jason.

7. Program Viability, Rebecca Eikey

- f. BP 4021 (pg. 80-82)
 - Motion to adopt BP 4021 without any modification by David Andrus, seconded by Marco Llaguno. Unanimous. Approved.
- g. AP 4021 (pg. 83-84)
 - There was concern expressed relating to Section B. “Full Academic Senate Action” and how Senate should weigh in on actions related to program viability. This is in reference to program initiation, modification and discontinuance. Finances are uncertain and there is a move towards program discontinuance. There are philosophical concerns regarding placing recommendations of the committees automatically on the consent calendar. There should be more deference given to the Senate president to have further discussion. For example, with the PTA program proposal it was important to have a discussion and not have it be perfunctory. There is an understanding that anyone can pull an item off of the consent calendar. However, the idea of having an item on the consent calendar is to state that the item is not controversial. Senate should have a discussion before taking action or have a general discussion without taking action. There are certain obligations given to the committees but the ultimate responsibility is with Senate.
 - A counter argument was expressed in that much of the committee work is re-done in Senate. Work done in other committees which is placed on the consent calendar can be pulled by any voting member of the senate for further discussion. Part of the motivation for this change was due to the large amount of non-credit work in the Curriculum Committee. Placing these items on the consent calendar would inundate the agenda.
 - There was an agreement to amend the language to state that the President of the Academic Senate will place all recommendations of the Program Viability committee on the agenda. Strick out “as consent calendar items on the agenda of the next regularly scheduled meeting of the Senate.”
 - Motion to approve the modifications to AP4021, understanding that if the agenda is ever inundated the AP can come back, by David Andrus, seconded by Erica Seubert. Unanimous. Approved.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Mapping and General Education (GE) Courses, Erika Torgeson (pg. 95-97)
 - The three mapping workshops will be kept very basic but will include concerns, ideas and considerations. Faculty were told to include specific general education courses for their majors without consideration of the effect on enrollment management.
 - An example from the [Academic Program Mapping](#) was shared in reference to what those programs will look like. In regards to Phase 1 Basic Mapping should there be prescriptive GE or should it be changed to just the GE heading? Many major courses in Psychology, Sociology, English Composition and History will double count in GE. Students can then pick from electives. Could it be in certain areas of a certain class which could be identified that would be relevant to the major? Whereas, in another area it is not as important. Mapping could also be done by units and not by semester as some students do not enroll in consecutive semesters. Bakersfield College has an interactive program called Program Mapper which helps provide students with alternative choices. Bakersfield has opened up a 2nd cohort and COC has been accepted to participate.
2. Meta Majors Proposal, Erika Torgeson (pg. 98)
 - Meta Major Headings are the schools. Color, icon and tagline have not been finalized. Per a past resolution, Meta Majors have to be faculty owned. Should Meta Majors be further discussed in Senate? Should some sort of action be taken indicating there is an agreement, in principle, of what Meta Majors should be or would become? There is an understanding that the Meta Majors have now landed as the school titles and they are not the career clusters such as at Pasadena City College. There was a question regarding how will the proposed re-organization impact the Meta Majors? Should there be recommendations? Should the Meta Majors stay as blended headings? For example, if the school of MSHP splits, would this create a new Meta Major? These are all principles in which Senate should have a “yes” or “no” say. There are many disciplines that should be in more than one Meta Major due to being valuable to the student. Schools could be seen as administrative organizations and Meta Majors could be seen as a centered need to move through curriculum. In a focus group of over 200 students, the students landed on the blended headings. If MSHP were to split, for example, into three schools there would be a need for 3 Senate, Curriculum and CASL seats. In keeping the schools as Meta Majors in regards to data coaches they will know what data to pull for their schools. In the fall work will be done with faculty mentors attached to success teams.
3. Starfish/Canyon Connects, Colette Gibson (pg. 99-101)
 - Revision was presented regarding the flagging notification templates. There was a request to either allow faculty to create their own notifications or allow editing access the notifications templates. It was also suggested to shorten notifications messages.

- It was reiterated that there is a need to obtain more buy in from the adjunct faculty as they teach 70% of the courses. More outreach needs to be done with adjuncts to help with the developmental phase. There is also a need to incorporate FLEX time for adjuncts. Could Guide Pathways be used to help compensate faculty?
 - The next step is to collect information by the next senate meeting regarding what is working so that Julie Johnson can test out the pilot system over the summer.
4. Resolution in Support of Climate Change and Environmental Sustainability, Marco Llaguno & Jason Oliver (pg. 102-103)
- Jeannie Chari, Adam Kaiserman & Marco Llaguno are all a part of the Sustainability Committee. Jeannie has led the way to trying to make the COC campus more sustainable and recognizing that students have a passion for this. There is much room for growth on campus. One example, is the cafeteria has attempted to implement a food waste diversion program and possibly put this into the next contract for a future vendor. The resolution will need to be cleaned up and “resolves” may need to be expanded to hold the board to a higher standard. The resolve could also be added to the Facilities Master Plan. The hope is to adopt the resolution at the next meeting.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

G. In Committee

Here is a list of policies that the Policy Review Committee is working on in the event someone would like to attend. Please contact [David Andrus](#) if you would like to be informed when one of the specific items below will be discussed in committee. Policy Review meets every Thursday from 2:00 – 3:00 pm in BONH 248

BP & AP 7120 – Recruitment and Selection
(Phase 2 – BPs 5529, 5530 & 5531)- Student Conduct
Digital Badges
BP & AP 5010 Admission and Concurrent Enrollment
BP & AP 2410 – COC Board Policy and Procedures
BP & AP 5410 DSP&S
Substitute Teacher Policy/Procedure

H. Announcements

- Next Academic Senate Meeting, May 23
- 2019 Faculty Leadership Institute, June 13-15, 2019, Sacramento
- 2019 Curriculum Institute, July 10-13, 2019, San Francisco (Burlingame)

- Open committee positions, Academic Staffing, Program Review/CASL, Civic Engagement, Steering Committee, Minimum Qualifications & Equivalencies & College Planning Team.

Adjournment: 5:25 pm