

## Academic Senate Meeting Summary for Dec. 2, 2021

<b>Voting Members</b>					
Senate President	David Andrus	X	Learning Resources Senator	Peter Hepburn	X
Vice President	Lisa Hooper	X	Personal & Professional Learning Senator	Garrett Rieck	X
Immediate Past President	Rebecca Eikey	A	At Large Senator	Ambika Silva	X
Curriculum Chair	Lisa Hooper	X	At Large Senator	Jennifer Paris	X
Policy Review Chair	Gary Collis	X	At Large Senator	Erica Seubert	X
AT Senator	Regina Blasberg	X	At Large Senator	Rebecca Shepherd	X
MSHP Senator	Shane Ramey	X	At Large Senator	Mike Harutunian	X
VAPA Senator	David Brill	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Lauren Rome	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	VACANT	A
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	Aaron Silverman	A
SBS Senator	Tammera Rice	X	X= Present	A= Absent	
Business Senator	Gary Quire	X			

<b>Non-voting Members</b>			
Dr. Omar Torres	X	Dr. Paul Wickline	A
Marilyn Jimenez	X	Nicole Faudree (COCF A President)	X
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative	X

<b>Guest</b>							
Albert Miranda	X	Dr. Jasmine Ruys	X	Joy Shoemate	X	Stepanie	X
Dr. Claudia Acosta	X	Jennifer Smolos	X	Kelly Burke	X		
Dustin Silva	X	Jesse Vera	X	Mark Sillings	X		
Dr. Edel Alonso	X	Jim Schrage	X	Sonny Requejo	X		

### **A. Routine Matters**

1. Call to order: 3:03 pm
2. Public Comment:
  - Update on the Lady Cougars Game. Final score was 2-8. Team is playing again tomorrow night. Link to watch live game was shared.
3. Approval of the Agenda:
  - Motion to adopt the agenda by Gary Collis, seconded by Tammera Rice. Verbal yes vote for Mike Harutunian. Unanimous. Approved.

4. **Immediate Action Item:**

- [REDACTED], David Andrus (pg. 10-11)
  - If a 30-day period is missed and if the BOT passes their resolution the Academic Senate is covered by that action. No emergency meeting will be held in January. The approved resolution will be uploaded to the Senate's Resolutions webpage.
  - Motion to approve the resolution by Lisa Hooper, seconded by Gary Quire. Unanimous. Approved.
5. Committee Appointments:
- FA 21 Selection Committees (pg. 3)
5. Sub-Committee Summaries: Senate Executive Committee meeting summary, October 21, 2021 (pg. 12-16)
6. Approval of the Consent Calendar
- Motion to approve the consent calendar by Regina Blasberg, seconded by Tamera Rice. Unanimous. Approved.

Academic Senate Summary, Nov. 4 <sup>th</sup> , 2021 (pg. 4-9)	<a href="#">Curriculum Committee Summary November 18, 2021</a>
Program Viability Committee Program Proposal:	
• <a href="#">Pharmacy Tech Program Proposal</a>	

**B. Reports**

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. College Planning Team (CPT) Annual Report, Dr. Claudia Acosta
  - Claudia shared historical background and function of CPT. More faculty need to join CPT, anyone interested can contact Claudia.
2. Academic Senate Presidents Report, David Andrus
  - The Academic Integrity Taskforce will be created due to issues with purported increases in academic dishonesty likely related to the Covid-19 pandemic. Academic Senate summaries have gotten too long and will be condensed. Doing so is in line with the limited requirements of the Brown Act, as well as a uniform approach to agendas and minutes that recently discussed at the Committee on Committees. All committees on campus will be reviewing and reconsidering their approach to agendas and meeting minutes/summaries. Reminder that all zoom meeting recordings are deleted at the end of the semester. Congratulation on the opening of the Don Takeda Science Center. R2CC is continuing to meet. The last COCFA/AS Townhall was hosted.

**C. Action Items**

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Elections Committee Results Memo, Dustin Silva (pg. 17)
  - No nominations for HPPS were received. Jesse Vera will serve as Adjunct Senator and Adjunct Curriculum Committee member.
  - Motion to approve results by Peter Hepburn, seconded by Garrett Rieck. Unanimous. Approved.
2. AP 4222 (Remedial Coursework), Gary Collis (pg. 18)
  - Motion to adopt AP 4222 by Gary Quire, seconded by Tamera Rice. Unanimous. Approved.
3. BP/AP 4025 (Philosophy and Criteria for an Associate Degree), Gary Collis
  - I. BP 4025 (pg. 19-20)

- II. AP 4025 (pg. 21-23)
- III. This policy was adopted by CPC provisionally upon approval by the Academic Senate. This policy will likely need to be revisited due to changes with legislation. Motion to adopt BP/AP 4025 by Lisa Hooper. Seconded by Rebecca Shepherd. Unanimous. Approved.
- 4. Academic Calendar, Dr. Jasmin Ruys
  - I. 2022-2023 Academic Calendar (pg. 24)
  - II. 2023-2024 Academic Calendar (pg. 25)
  - III. Motion to adopt the Academic Calendar by Regina Blasberg, seconded by Peter Hepburn. Unanimous. Approved.
- 5. Academic Senate Legislative Endorsements, David Andrus (pg. 26)
  - This is a best practices document and will be uploaded to the Academic Senate website. Motion to adopt the standing policy by Gary Collis, seconded by Mike Harutunian. Unanimous. Approved.

#### **D. Discussion**

*Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.*

- 1. HyFlex Policy, David Andrus (pg. 27-28)
  - Not clear what Title 5 will state in the future regarding how to define and regulate HyFlex. Until that time, COC and the Senate will adopt its own definition and regulatory standards. Certification requirements will go into effect in fall 2022. Jim Temple has confirmed 20 classrooms have been set up with new equipment. This item will return as an action item in Spring 2022.
- 2. AP 4102 (Career and Technical Education), Gary Collis (pg. 29-30)
  - Purpose of this policy is for accreditation and federal funding compliance with the U.S. Dept of Education. This will return as an action item.
- 3. Educational Consultants Facilities Master Plan, Jim Schrage, Mark Sillings & Albert Miranda
  - Faculty provided comments, concerns and suggestions for possible changes to areas on campus which need to be upgraded. This item will return for further discussion next semester.

#### **E. Unfinished Business**

*Below is a list of items that can be discussed for a future date.*

- 1. AP 7121 (Minimum Qualifications and Equivalencies), Alisha Kaminsky
  - a. [CTE Faculty MQ Toolkit](#)

#### **F. New Future Business**

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

- 1. Academic Integrity Taskforce
- 2. Revision to Senate Summary Process

#### **G. Announcements**

- Next Academic Senate Meeting Spring 2022: Feb. 10<sup>th</sup>, Feb. 24<sup>th</sup>, March 10<sup>th</sup>, March 24<sup>th</sup>, April 14<sup>th</sup>, April 28<sup>th</sup>, May 12<sup>th</sup> & May 26<sup>th</sup>
- [ASCCC 2022 Part-Time Faculty Institute-Virtual Event](#), Feb. 10<sup>th</sup> – 11<sup>th</sup>, 2022
- [ASCCC 2022 Accreditation Institute](#), Feb. 25<sup>th</sup> -26<sup>th</sup>, 2022-Hybrid Event \*Subject to change\*
- [ASCCC 2022 Spring Plenary Session](#), April 7<sup>th</sup> -9<sup>th</sup>, 2022-Hybrid Event
- [ASCCC 2022 Career and Noncredit Education Institute, May 12<sup>th</sup>-14<sup>th</sup>, 2022](#)-Hybrid Event \*Subject to change\*
- [ASCCC 2022 Faculty Leadership Institute](#)- June 16<sup>th</sup> – 18<sup>th</sup>, 2022, Hybrid Event \*Subject to

- change\*
- [ASCCC 2022 Curriculum Institute](#)- July 6<sup>th</sup> – July 9<sup>th</sup>, 2022, Hybrid Event \*Subject to change\*

**H. Adjournment:** 5:00pm