

## Academic Senate Meeting Summary for Feb. 10, 2022

<b>Voting Members</b>					
Senate President	David Andrus	X	Learning Resources Senator	Peter Hepburn	X
Vice President	Lisa Hooper	X	Personal & Professional Learning Senator	Garrett Rieck	X
Immediate Past President	Rebecca Eikey	X	At Large Senator	Ambika Silva	X
Curriculum Chair	Lisa Hooper	X	At Large Senator	Jennifer Paris	X
Policy Review Chair	Gary Collis	X	At Large Senator	Erica Seubert	X
AT Senator	Regina Blasberg	X	At Large Senator	Rebecca Shepherd	X
MSHP Senator	Shane Ramey	X	At Large Senator	Mike Harutunian	X
VAPA Senator	David Brill	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Lauren Rome	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	Jesse Vera	X
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	Aaron Silverman	A
SBS Senator	Tammera Rice	X	X= Present	A= Absent	
Business Senator	Gary Quire	X			

<b>Non-voting Members</b>			
Dr. Omar Torres	X	Gina Bogna	A
Marilyn Jimenez	X	Nicole Faudree (COCFPA President)	X
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative-Collin Shneour	X

<b>Guest</b>							
Adam Kaiserman	X	Daylene Meuschke	X	Dr. Jasmine Ruys	X	Michael Sherry	X
Andy McCutheon	X	Dianne Avery	X	Jason Burgdorfer	X	Maral Markarian	X
Christopher Blakey	X	Dilek Sanver-Wang	X	Jennifer Smolos	X	Michelle LaBrie	X
Collette Gibson	X	Dr. Edel Alonso	X	Jessie Crowley	X	Siane Holland	X
Connie Palazzolo	X	Dr. Kathy Bakhit	X	Kelly Burke	X	Victoria Leonard	X

### **A. Routine Matters**

1. Call to order: 3:04pm
2. Public Comment:
  - a. Dr. Edel Alonso wished everyone a great start to the spring 222 semester. Anyone who wishes to contact her can do so via cell phone.
3. Approval of the Agenda

- a. Motion to approve the agenda by Tammera Rice, seconded by Lisa Hooper. Lauren Rome (yes, proxy for Aaron Silverman). Unanimous. Approved
4. **Immediate Action Item:**
- **Statement on Finding Facts to Implement Teleconferencing During a Proclaimed State of Emergency**, David Andrus (pg. 8-9)
  - There are many who still have concerns about meeting in person. David has conferred with legal counsel on Brown Act implications for hybrid Senate meetings. As long as the Teleconferencing emergency resolution is in effect, meetings should be hosted entirely by remote modality (Zoom). There is not an option to do both if the resolution is in effect because to do so would violate the spirit of the law and resolution adopted by the Senate. At any point, if the Senate does not implement an emergency teleconference resolution, pre-pandemic Brown Act provisions would be reinstated. Motion to approve resolution by Lisa Hooper, seconded by Jesse Vera. Lauren Rome (yes, proxy for Aaron Silverman). Unanimous. Approved
5. Committee Appointments:
- SP 22 Selection Committees (pg. 3)
  - Tenure committee (pg. 4)
6. Sub-Committee Summaries: none
7. Approval of the Consent Calendar
- Academic Senate Summary, Dec. 2<sup>nd</sup>, 2021 (pg. 5-7)
  - Summary was recalibrated to include less details. This will be the format moving forward. Motion to adopt the consent calendar by Mike Harutunian, seconded by Lauren Rome. Lauren Rome (yes, proxy for Aaron Silverman). Unanimous. Approved

## B. Reports

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. Academic Freedom Committee Annual Report, Chris Blakey
  - a. The committee's main purpose is to provide support and advice to faculty through a process of analysis. The committee produces reports to be utilized by the Academic Senate and District. The committee serves largely as a think tank on all Academic Freedom matters. The committee will present reports and the Senate will determine how to move forward with those reports.
2. Academic Senate Presidents Report, David Andrus
  - a. Welcome back to all faculty and welcome newest Adjunct Senate member, Jesse Vera.
  - b. Congratulations to all newly hired FTF who started spring 2022.
  - c. The *Academic Integrity Taskforce* will be created with the goal of appointing one member for each School/Division.
  - d. A Valencia campus *Collegial Celebration* will be scheduled for the end of the year.
  - e. Dept. Chair Training workshop series will be created.

- f. Joint Taskforce was created to review Tenure Committee evaluations and its function. It continues to meet. Tenure committee training workshops might be considered by the Academic Senate.
- g. Dept Chair Elections will be hosted spring 2022.
- h. David will continue to report out on *Return to Campus Coalition* meetings.
- i. Continuing need to address how to reduce carbon footprint on campus. This should be a part of the District's long term vision.
- j. Lisa Hooper will present a list of all DLA's and their categories and components to the Senate at a future meeting.

**C. Action Items**

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Discipline Memos

- Motion to adopt the discipline memos by Tammera Rice, seconded by Regina Blasberg. Lauren Rome (yes, proxy for Aaron Silverman). Erica Seubert (yes, proxy for Shane Ramey). Unanimous. Approved

<b>New full-time faculty hired 2/7/22 discipline memos</b>	Syl Arena, Photography (Commercial), (pg. 16-17)
Fiorella Chauca, Spanish (Modern Languages), (pg. 10-11)	<b>Educational Administrator discipline memos</b>
Jessica Crowley, Emergency Medical Technician (EMT), (pg. 12-13)	Clinton Slaughter, Educational Administrator, (pg. 18-19)
Michael Felix, History (pg. 14)	Jeffrey Gregor, Educational Administrator, (pg. 20-22)
Stephanie Meredith, Anthropology (Biological/Forensic), (pg. 15)	

2. HyFlex Policy, David Andrus (pg. 23-24)

- a. There is no Title 5 provision that defines or regulates HyFlex. A local policy will be created. There will be a training component. There is a list of HyFlex classrooms and conference rooms. Policy was amended to read, *“COC has utilized HyFlex modality for more than a decade.”*
- b. Motion to adopt the HyFlex policy with amendments by Rebecca Eikey, seconded by Regina Blasberg. Lauren Rome (yes, proxy for Aaron Silverman). Erica Seubert (yes, proxy for Shane Ramey). Unanimous. Approved

3. AP 4102 (Career and Technical Education), Gary Collis (pg. 25-26)

- a. This policy is connected to the CTE Handbook and was provisionally approved by CPC. Policy includes Federal disclosures to students.
- b. Motion to adopt AP 4102 by Gary Quire, seconded by Regina Blasberg. Lauren Rome (yes, proxy for Aaron Silverman). Erica Seubert (yes, proxy for Shane Ramey). Unanimous. Approved

**D. Discussion**

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

- 1. [COVID-19 Testing & Check-in](#), Dr. Jasmine Ruys

- a. Dr. Ruys presented a slide presentation that included a list of campus testing sites, information on COVID-19 vaccinations/boosters, what to do if a student tests positive in a class and links to information and resources.
2. Accreditation Reminders, David Andrus & Dr. Omar Torres
  - a. Dr. Torres hosted an accreditation workshop at spring, 2022 convocation with 100 people in attendance. Important to ensure SLO's found in course outlines of record are aligned to all syllabi. The ACCJC Visitation team will randomly check syllabi and will audit past CANVAS course shells. The team will be visiting online via zoom.
3. Enrollment Management Planning, David Andrus
  - a. A meeting is scheduled for next week. Many cannot attend due to scheduling conflicts. It is important to capture spring, 2022 enrollment impressions from Senators so that David and Dr. Torres can include the information in enrollment management considerations. There is an instructor work load issue due to last minute adds with both online and F2F classes. There is also concern with cancelling classes in the first week of the semester.
4. [Academic Professional Standards Long Term Vision \(Joint Senate/COCFA Fall, 2021 Townhall Report Out\)](#), David Andrus & Nicole Faudree
  - a. The overall theme of the townhalls has been flexibility. The townhalls discussed issues such as, how working condition impact instruction, AFT contract limits, class capacity, teaching modalities, the need for online counseling and the need to repurpose areas on campus. This item will return as a discussion item.

#### **E. Unfinished Business**

*Below is a list of items that can be discussed for a future date.*

1. AP 7121 (Minimum Qualifications and Equivalencies), Alisha Kaminsky
  - a. [CTE Faculty MQ Toolkit](#)

#### **F. New Future Business**

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

1. Academic Integrity Taskforce
2. Collegial Celebration End of Year Planning

#### **G. Announcements**

- o Next Academic Senate Meeting Spring 2022: Feb. 24<sup>th</sup>, March 10<sup>th</sup>, March 24<sup>th</sup>, April 14<sup>th</sup>, April 28<sup>th</sup>, May 12<sup>th</sup> & May 26<sup>th</sup>
- o [ASCCC 2022 Part-Time Faculty Institute-Virtual Event](#), Feb. 10<sup>th</sup> – 11<sup>th</sup>, 2022
- o [ASCCC 2022 Accreditation Institute](#), Feb. 25<sup>th</sup> -26<sup>th</sup>, 2022-Hybrid Event \*Subject to change\*
- o [ASCCC 2022 Spring Plenary Session](#), April 7<sup>th</sup> -9<sup>th</sup>, 2022-Hybrid Event
- o [ASCCC 2022 Career and Noncredit Education Institute, May 12<sup>th</sup>-14<sup>th</sup>, 2022](#)-Hybrid Event \*Subject to change\*
- o [ASCCC 2022 Faculty Leadership Institute](#)- June 16<sup>th</sup> – 18<sup>th</sup>, 2022, Hybrid Event \*Subject to change\*
- o [ASCCC 2022 Curriculum Institute](#)- July 6<sup>th</sup> – July 9<sup>th</sup>, 2022, Hybrid Event \*Subject to change\*

**H. Adjournment:** 5:04 pm