

Administration of Justice AS (Associate GE Track)

+If you have completed coursework at another college and/or are starting in a semester other than a Fall term, please follow up with the Counseling Department to determine if this sequence is appropriate for your academic and career goals.

Program Description: The Administration of Justice program focuses on the study of law enforcement in the United States with the primary emphasis on California law, procedures, and evidence. The student gains an insight into the history of law enforcement, the evolution of law, both Constitutional and statutory, investigative techniques, report writing, evidence, and criminal procedure. Upon successful completion of the Administration of Justice degree program, the student will have a general, but very practical knowledge of modern law enforcement in the United States and an in-depth knowledge of California criminal laws and techniques. Target occupations typical to this major include Police Officer, Deputy Sheriff, Highway Patrol Officer, Correctional Officer, FBI Agent, DEA Agent, Secret Service Agent, Customs Officer, Border Patrol Officer, Evidence Technician, Security Officer, Loss Prevention Officer, and Private Investigator. **Note:** Most law enforcement agencies have extensive testing procedures prior to hiring including written, oral, and psychological tests and require the applicant to complete additional rigorous academy training prior to being hired. Most federal agencies require a bachelor's degree prior to appointment. Security officers employed in the state of California must take additional courses and pass state approved examinations in order to meet state mandates.

Program SLO: Demonstrate proficiency in the core skills and knowledge for academic training in the Police Academy.

Important Transfer Information: The sequence listed below, may not meet all your transfer admissions requirements. Connect with a counselor to develop an individual student education plan through the Counseling Department @ <https://www.canyons.edu/counseling> or (661) 362-3288/(661) 362-3822.

Major courses are sequenced and **BOLDED** based on recommendations by the [Department of Administration of Justice](#).

First Semester (2 15 units minimum)		FA	Fall; WI = Winter; SP	Spring; SU	Summer
Course	Title	Units	Major and GE Courses		
ADMJUS 101	Introduction to Administration of Justice (FA, SP, SU)	3	Major Course		
ADMJUS 110	Principles and Procedures of Justice System (FA, SP)	3	Major Course		
ENGLISH 101/101H	English Composition (FA, WI, SP, SU)	4	Area DI		
Math competency	Any 100-level math course (FA, WI, SP, SU)	3-5	Area 3 and DII		
PE/Wellness	Take two of any KPEA or Active Dance classes (except not Dance 100) <u>or</u> Health 100, 149, 150, or 243 (FA, WI, SP, SU)	2-3	Area F		
Term Total:		15-17			

Check the [Honors](#) website for most recent course offerings. Must be enrolled in the Honors program to take courses - see below

Second Semester (16 27 units minimum)		Units	Major and GE Courses
Course	Title	Units	Major and GE Courses
ADMJUS 125	Criminal Law I (FA, SP, SU)	3	Major Course
Group I Course - Department Recommends ADMJUS 155	Choose one course from Group 1, see table below - Department Recommends Criminal Investigation (FA, SP)	3	Major Elective
*Social Science	Choose one course from the Associate GE Area B (FA, WI, SP, SU)	3	Area B and *Diversity Area 4
*Humanities and Fine Arts	Choose one course from the Associate GE Area C (FA, WI, SP, SU)	3	Area C and *Diversity Area 4
Term Total:		12	

Consider taking a Social Science GE Area B or Humanities and Fine Arts GE Area C course with an () indication on the [Associate Degree Requirements Checklist](#). Courses with an (*) will also meet the GE Diversity Requirement. Refer to the Associate Degree Checklist for details.

Interession (Summer) (28 30 units minimum)			
Course	Title	Units	Major and GE Courses
Group 1 Course - Department Recommends ADMJUS 185	Choose one course from Group 1, see table below. Department Recommends Police - Community Relations (SP, SU)	3	Major Elective
Term Total:		3	

Third Semester (31 45 units minimum)			
Course	Title	Units	Major and GE Courses
ADMJUS 126	Substantive Criminal Law (FA, SP)	3	Major Course
ADMJUS 135 OR ADMJUS 120	Criminal Evidence (FA, SP) Introduction to Corrections (FA, SP)	3	Major Course
Associate Elective - Department Recommends ADMJUS 175	Choose any 3-unit course that is 100-level or above (FA, WI, SP, SU)- Department Recommends Organized Crime, Gangs, & Vice (FA, SP)	3	Elective
Natural Science	Choose one course from the Associate GE Area A (FA, WI, SP, SU)	3	Area A
American Institutions - Choose Option I or II	Complete first course in chosen option - (note: must take both classes within one option) (FA, WI, SP, SU)	3	American Institutions
Term Total:		15	

Fourth Semester (46 60 units minimum)			
Course	Title	Units	Major and GE Courses
ADMJUS 130	Report Writing for Law Enforcement (FA, SP)	3	Major Course
Associate Elective - Department Recommends ADMJUS 180	Choose any 3-unit course that is 100-level or above (FA, WI, SP, SU)- Department Recommends Dangerous Drugs & Narcotics (FA, SP)	3	Elective
Associate Elective - Department Recommends ADMJUS 150	Choose any 3-unit course that is 100-level or above (FA, WI, SP, SU)- Department Recommends Police Field Operations (FA, SP, SU)	3	Elective
American Institutions	Complete second course in chosen option - (note: must take both classes within one option) (FA, WI, SP, SU)	3	American Institutions
Associate Elective	Choose any 3-unit course that is 100-level or above (FA, WI, SP, SU)	3	Elective (confirm if *Diversity GE Area 4 is met, if not take an area 4 course)
Term Total:		15	

Students are encouraged to take additional ADMJUS courses to fulfill elective courses.

Total Units: 60+

Group 1: Plus 6 units from the following:

ADMJUS 150	Police Field Operations (FA, SP, SU)	3
ADMJUS 155	Criminal Investigation (FA, SP, SU)	3
ADMJUS 175	Organized Crime, Gangs, & Vice (FA, SP)	3
ADMJUS 180	Dangerous Drugs & Narcotics (FA, SP)	3
ADMJUS 185	Police – Community Relations (SP, SU)	3
ADMJUS 195	Introduction to Terrorism and Counterterrorism for Public Safety Professionals	3

American Institutions Requirement – Select one of the options below and complete a total of 6 units

Option I	One course from the following: Economics 170/170H, History 111/111H, History 112/112H, History 120*/120H*, or History 130* AND Political Science 150/150H (FA, WI, SP, SU)
Option II	History 111/111H AND History 112/112H (FA, WI, SP, SU)

Counseling Resources

Department of Administration of Justice <https://www.canyons.edu/academics/justice/index.php>

Associate General Education Guide:

<https://www.canyons.edu/studentservices/counseling/degrees/generaled.php>

Honors Program: <https://www.canyons.edu/academics/honors>

Community Volunteer: www.LAPDOnline.org (LAPD Community Outreach and Development Division)

Campus Alliances: <https://www.canyons.edu/administration/ie2/equity/alliances.php>

Petition for Associate Degree: Check the [student calendar](#) for term-specific submission deadlines. Summer graduation associate degree petitions are due by April 1st for your name to appear in the spring commencement pamphlet. The petition form must be reviewed with a counselor and may be found here:

https://www.canyons.edu/resources/documents/studentservices/admissions/Petition_for_Associate_Degree_and_Certificate_of_Achievement.pdf

Career Resources

Employment Information: <https://www.canyons.edu/academics/justice/information/helpful-links.php>

Professional Associations: <https://www.canyons.edu/academics/justice/information/helpful-links.php>

Administration of Justice Career Tree: <https://www.canyons.edu/academics/justice/career-tree/index.php>

California Career Zone: <https://www.cacareerzone.org/>

O*Net Online: <https://www.onetonline.org/>

Bureau of Labor and Statistics: www.bls.gov