

# Business Administration 2.0 AS-T (IGETC GE Track)

**Program Description:** Business administration is a wide field that incorporates many types of management positions. From major corporations to independent business, every operation needs skilled administrators in order to succeed. Motivated, organized personalities will thrive in business, where environments are often high-powered. [The Student Transfer Achievement Reform Act \(SB 1440\)](#)

**Program SLO:** Analyze financial, economics, legal and management issues related to a business entity as required for upper division work in their business-related major.

**Important Transfer Information:** Connect with a counselor to develop an individualized student education plan through the Counseling Department @ <https://www.canyons.edu/counseling> or (661) 362-3288/(661) 362-3811. The sequence listed below, may not meet all your transfer admissions requirements.

Major courses are sequenced and **BOLDED** based on recommendations by the [Business Department](#).

## First Semester (3-17 units minimum) FA = Fall; WI = Winter; SP = Spring; SU = Summer

Course	Title	Units	Major and GE Courses
<b>BUS 100</b>	<b>Introduction to Business (FA, WI, SP, SU)</b>	<b>3</b>	<b>Major Course</b>
<b>*ECON 291, or MATH 140/140H or MATH 140X or PSYCH 104</b>	<b>Statistical Methods in Business and Economics (FA, SP); Introductory Statistics (FA, WI, SP, SU) or Statistics with Support (FA, SP) or Statistics for Behavioral Sciences (FA, SP, SU)</b>	<b>4-5</b>	<b>Major Course and Area 2</b>
ENGL 101/101H	English Composition (FA, WI, SP, SU)	4	Area 1A
Arts Class	Choose one course from the IGETC GE Area 3A (FA, WI, SP, SU)	3	Area 3A
COMS 105/105H	Fundamentals of Public Speaking (FA, WI, SP, SU)	3	Area 1C
<b>Term Totals:</b>		<b>17-18</b>	

\* Consult with a counselor for more information regarding the math requirements for this major and your transfer institution. Additional Math may be required based on your transfer goal.

Check the Honors website for most recent course offerings. Must be enrolled in the Honors program to take courses, see below.

## Intersession I (18-20 units minimum)

Course	Title	Units	Major and GE Courses
American Institutions – Choose Option 1 or 2	Complete first course in chosen option – (note: must take both classes within one option) (FA, WI, SP, SU) – see table below	3	American Institutions and Area 3B
<b>Term Totals:</b>		<b>3</b>	

## Second Semester (21-36 units minimum)

Course	Title	Units	Major and GE Courses
<b>BUS 201</b>	<b>Principles of Accounting I (FA, SP, SU)</b>	<b>5</b>	<b>Major Course</b>
<b>BUS 211</b>	<b>Business Law (FA, WI, SP, SU)</b>	<b>3</b>	<b>Major Course</b>
Math 103/103X (if needed to meet Math 240 Pre-requisite)	College Algebra (FA, WI, SP, SU) if needed to meet Math 240 pre-requisite depending on your assessment results	5-6	Math 103/103X is a pre-requisite for Math 240
*Critical Thinking	Choose one course from the IGETC GE 1B (FA, WI, SP, SU)	3	Area 1B
<b>Term Totals:</b>		<b>16-17</b>	

*NOTE: Math 103/103X is a pre-requisite for Math 240. You may or may not need Math 103/103X based on your assessment results. If you are electing to take Math 211 instead of Math 240, please note the pre-requisites are Math 102/102X (Trigonometry) AND Math 104 (Precalculus). Consult with Counseling for more information.*

\*Some UC's will require a second semester of English Composition.

### Third Semester (37-52 units minimum)

Course	Title	Units	GE Area
BUS 202	Principles of Accounting II (FA, SP, SU)	5	Major Course
ECON 201/201H	Macroeconomics (FA, WI, SP, SU)	3	Major Course and Area 4
MATH 240 OR MATH 211	Math Analysis for Business and Social Science (FA, SP, SU) OR Calculus I (FA, SP, SU)	5	Major
Physical Science	Choose one course from IGETC GE Area 5A ( <i>if not taking the corresponding lab, will need to add a lab to the Life Science course</i> ) (FA, WI, SP, SU)	3-4	Area 5A (and 5C)
<b>Term Totals:</b>		<b>16-17</b>	

NOTE: Math 103 or 103X is a pre-requisite for MATH 240; Math 102/102X and Math 104 are pre-requisites for Math 211

### Fourth Semester (53-60+ units minimum)

Course	Title	Units	GE Area
ECON 202/202H	Microeconomics (FA, SP, SU)	3	Major Course and Area 4
Biological Science	Choose one course from IGETC GE Area 5B ( <i>if not taking the corresponding lab, will need to add a lab to the Physical Science course</i> ) (FA, WI, SP, SU)	3-4	5B (and 5C)
American Institutions	Complete second course in chosen option – (note: must take both classes within one option) (FA, WI, SP, SU) – <i>see table below</i>	3	American Institutions and Area 4
Arts or Humanities	Choose one course from IGETC GE Area 3A or 3B (FA, WI, SP, SU)	3	Area 3A or 3B
<b>Term Totals:</b>		<b>12-13</b>	

**Total Units: 60+**

Note: One semester of a foreign language is required as part of the IGETC transfer general education breadth. This requirement may be met by completing two years of a high school foreign language. Official high school transcript must be on file with Admission and Records. Visit the Counseling Office for additional information.

**American Institutions Requirement** – Select one of the options below and complete a total of 6 units

<b>Option 1</b>	One course from the following: Economics 170/170H, History 111/111H, History 112/112H, History 120/120H, or History 130 <b>AND</b> Political Science 150/150H (FA, WI, SP, SU)
<b>Option 2</b>	History 111/111H <b>AND</b> History 112/112H (FA, WI, SP, SU)

### Counseling Resources

Business Department [www.canyons.edu/business](http://www.canyons.edu/business)

Counseling Department: [www.canyons.edu/counseling](http://www.canyons.edu/counseling)

UC General Education Guide: <https://www.canyons.edu/student-services/counseling/degrees/generaled.php>

CSU/UC Articulation Agreements: [www.assist.org](http://www.assist.org)

University of California: [www.universityofcalifornia.edu](http://www.universityofcalifornia.edu)

UC Transfer Pathways: <http://admission.universityofcalifornia.edu/counselors/transfer/advising/major>

COC Future Business Leaders of America – Phi Beta Lambda: [coc.pbl@gmail.com](mailto:coc.pbl@gmail.com)

COC Honors Program: <https://www.canyons.edu/academics/honors/index.php>

Petition for Associate Degree: Check the [student calendar](#) for term-specific submission deadlines. Summer graduation associate degree petitions are due by April 1st for your name to appear in the spring commencement pamphlet. The petition form must be reviewed with a counselor and may be found here:

<https://www.canyons.edu/student-services/admissions/records/forms.php>

### Career Resources

California Career Zone: <https://www.cacareerzone.org/>

O\*Net Online: <https://www.onetonline.org/>

Bureau of Labor and Statistics: [www.bls.gov](http://www.bls.gov)

Professional Associations:

American Business Women's Association: [www.abwa.org](http://www.abwa.org)

American Management Association: [www.amanet.org](http://www.amanet.org)

American General Business Association: [www.agba-global.org](http://www.agba-global.org)