

Business Administration AS-T (CSU GE Track)

+If you have completed coursework at another college and/or are starting in a semester other than a Fall term, please follow up with the Counseling Department to determine if this sequence is appropriate for your academic and career goals

Program Description: Business administration is a wide field that incorporates many types of management positions. From major corporations to independent business, every operation needs skilled administrators in order to succeed. Motivated, organized personalities will thrive in business, where environments are often high-powered. [The Student Transfer Achievement Reform Act \(SB 1440\)](#)

Program SLO: Analyze financial, economic, legal and management issues related to a business entity as required for upper division work in their business-related major.

Important Transfer Information: Connect with a counselor to develop an individualized student education plan through the Counseling Department @ <https://www.canyons.edu/counseling> or (661) 362-3288/(661)362-3811. The sequence listed below, may not meet all your specific transfer admissions requirements.

Major courses are sequenced and **BOLDED** based on recommendations by the [Business Department](#).

First Semester (3-16 units minimum) FA = Fall; WI = Winter; SP = Spring; SU = Summer

Course	Title	Units	Major and GE Courses
BUS 100	Introduction to Business (FA, WI, SP, SU)	3	Major Course
*ECON 291, MATH 140/140H, or MATH 240	Statistical Methods in Business and Economics (FA, SP); Introductory Statistics (FA, WI, SP, SU); Math Analysis for Business and Social Science (FA, SP, SU)	3-5	Major Course and Area B4
CAWT 101 or 140	Introduction to Computers (FA, WI, SP, SU) or Survey of Microsoft Programs (FA, WI, SP, SU)	3	Major Course
ENGL 101/101H	English Composition (FA, WI, SP, SU)	4	Area A2
Lifelong Learning	Choose a 3-unit course from CSU GE Area E (FA, WI, SP, SU)	3	Area E
Term Totals:		16-18	

*Check transfer schools regarding which math course will be appropriate for transfer major.

NOTE: Additional Math may be required based on your transfer school, consult with a counselor for more information.

Intersession I (17-19 units minimum)

Course	Title	Units	Major and GE Courses
American Institutions – Choose Option 1 or 2	Complete first course in chosen option – (note: must take both classes within one option) (FA, WI, SP, SU) – see table below	3	American Institutions and Area C2
Term Totals:		3	

Check the Honors website for most recent course offerings. Must be enrolled in the Honors program to take courses, see below.

Second Semester (20-33 units minimum)

Course	Title	Units	Major and GE Courses
BUS 201	Principles of Accounting I (FA, SP, SU)	5	Major Course
BUS 211	Business Law (FA, WI, SP, SU)	3	Major Course
**Critical Thinking	Choose one course from the CSU GE A3 category (FA, WI, SP, SU)	3	Area A3
BUS 160 or another Arts or Humanities Course	Business Ethics (FA, WI, SP, SU) or choose any course from CSU GE Area C1 or C2 (FA, WI, SP, SU)	3	Area C2
Term Totals:		14	

**Some CSU's will require a second semester of English Composition.

Third Semester (34-47 units minimum)

Course	Title	Units	GE Area
BUS 202	Principles of Accounting II (FA, SP, SU)	5	Major Course
ECON 201/201H	Macroeconomics (FA, WI, SP, SU)	3	Major Course and Area D
COMS 105/105H or COMS 120	Fundamentals of Public Speaking <i>or</i> Small Group Communication (FA, WI, SP, SU)	3	Area A1
Physical Science	Choose one course from CSU GE Area B1 (<i>if not taking the corresponding lab, will need to add a lab to the Life Science course</i>) (FA, WI, SP, SU)	3-4	Area B1 (and B3)
Term Totals:		14-15	

Fourth Semester (48-62 units minimum)

Course	Title	Units	GE Area
ECON 202/202H	Microeconomics (FA, SP, SU)	3	Major Course and Area D
Life Science	Choose one course from CSU GE Area B2 (<i>if not taking the corresponding lab, will need to add a lab to the Physical Science course</i>) (FA, WI, SP, SU)	3-4	B2 (and B3)
American Institutions	Complete second course in chosen option – (note: must take both classes within one option) (FA, WI, SP, SU) – <i>see table below</i>	3	American Institutions
Arts Class	Choose one course from the CSU GE Area C1 (FA, WI, SP, SU)	3	Area C1
Ethnic Studies	Choose one course from CSU GE Area F (FA, WI, SP, SU)	3	Area F
Term Totals:		15-16	

Total Units: 62+

American Institutions Requirement – Select one of the options below and complete a total of 6 units

Option 1	One course from the following: Economics 170/170H, History 111/111H, History 112/112H, History 120/120H, or History 130 AND Political Science 150/150H (FA, WI, SP, SU)
Option 2	History 111/111H AND History 112/112H (FA, WI, SP, SU)

Counseling Resources

Business Department www.canyons.edu/business

CSU General Education Guide:

<https://www.canyons.edu/resources/documents/student-services/counseling/degrees/CSUGE20192020.pdf>

CSU/UC Articulation Agreements: www.assist.org

Cal State University: www.calstate.edu

A Degree with a Guarantee: <http://adegreewithaguarantee.com/>

COC Future Business Leaders of America – Phi Beta Lambda: coc.pbl@gmail.com

COC Honors Program: <https://www.canyons.edu/academics/honors/index.php>

Petition for Associate Degree: Check the [student calendar](#) for term-specific submission deadlines. Summer graduation associate degree petitions are due by April 1st for your name to appear in the spring commencement pamphlet. The petition form must be reviewed with a counselor and may be found here:

https://www.canyons.edu/resources/documents/student-services/admissions/Petition_for_Associate_Degree_and_Certificate_of_Achievement.pdf

Career Resources

California Career Zone: <https://www.cacareerzone.org/>

O*Net Online: <https://www.onetonline.org/>

Bureau of Labor and Statistics: www.bls.gov

Professional Associations:

American Business Women's Association: www.abwa.org

American Management Association: www.amanet.org

American General Business Association: www.agba-global.org