Essential Reading and Writing Skills for College and Career - Noncredit Certificate of Competency

Program Description: Develops reading and writing skills by focusing on critical reading and composition strategies.

Program SLO:

Students will be able to:

- Compose well-organized, fully developed, and grammatically correct essays and/or workplace documents, using relevant evidence.
- Make connections among texts and ideas that lead to thoughtful, analytical, and expository writing.

Important Information:

For students interested in exploring other free noncredit courses through the COC School of Personal and Professional Learning please visit https://www.canyons.edu/free for an up to date list of course offerings and schedules.

For students interested in exploring credit courses and/or earning an Associate's degree and/or transfer, please follow up with the Counseling Office for additional information @ https://www.canyons.edu/counseling or (661) 362-3288/(661)362-3811.

Courses are sequenced based on recommendations by the School of Personal and Professional Development.

First Semester   FA = Fall; WI = Winter; SP = Spring; SU = Summer

Course	Title	Hours
NC.ENGL-001	Essential Reading and Writing Skills I (FA, WI, SP, SU)	18-36
NC.ENGL-002	Essential Reading and Writing Skills II (FA, WI, SP, SU)	18-36
	Total Hours:	36-72

Students who are not enrolled as credit or noncredit students will need to complete an application through Enrollment Services for School of Personal and Professional Learning. To enroll, go to www.canyons.edu/freeclasses and click on the "Applicants" tab.

Resources

School of Personal and Professional Learning: English
https://www.canyons.edu/academics/schools/ppl/english.php
School of Personal and Professional Learning: www.canyons.edu/free
Enrollment Services (SPPL): https://www.canyons.edu/freeclasses
Counseling Department Website: www.canyons.edu/counseling
Employment Center Website: https://www.canyons.edu/studentservices/employmentcenter/index.php
Certificate Request Form – Students must request their certificate once they completed all courses needed to earn a certificate. Before submitting a Certificate Request, please do the following: 1.) Know your 7 digit COC student ID number. 2.) Verify the certificate title and courses required. Browse the menu of certificate subject images on this webpage to find certificate titles and requirements. 3) Check you have completed all courses required with a "P" (passing) grade. Certificate request forms must be submitted through the School of Personal and Professional Learning website at www.canyons.edu/free