

Instructional Aide Training - Noncredit Certificate of Completion

Program Description: Identify the roles and responsibilities of an instructional aide, while also developing strategies used by instructional aides to create a positive learning environment. Topics include supporting independent work, keeping the student engaged, supporting positive behavioral interventions, facilitating instruction, and collaborating and communicating with students, teachers, and parents.

Program SLO: Students will be able to create a positive learning environment for students through effective practices and strategies.

Important Information:

For students interested in exploring other free noncredit courses through the COC School of Personal and Professional Learning please visit <https://www.canyons.edu/free> for an up to date list of course offerings and schedules.

For students interested in exploring credit courses and/or earning an Associate's degree and/or transfer, please follow up with the Counseling Office for additional information @ <https://www.canyons.edu/counseling> or (661) 362-3288/(661)362-3811.

Courses are sequenced based on recommendations by the [School of Personal and Professional Learning](#).

First Semester

FA = Fall; WI = Winter; SP = Spring; SU = Summer

Course	Title	Hours
NC.EDUC-003	Instructional Aide Training Roles and Responsibilities (FA, SP, SU)	8-16
NC.EDUC-004	Instructional Aide Training Effective Practices (FA, SP, SU)	12-21
	Total Hours:	20-37

Students who are not enrolled as credit or noncredit students will need to complete an application through Enrollment Services for School of Personal and Professional Learning. To enroll, go to www.canyons.edu/freeclasses and click on the "Applicants" tab.

Resources

School of Personal and Professional Learning – Education

<https://www.canyons.edu/academics/schools/ppl/education.php>

School of Personal and Professional Learning: www.canyons.edu/free

Enrollment Services (SPPL): <https://www.canyons.edu/freeclasses>

Counseling Department Website: www.canyons.edu/counseling

Employment Center Website: <https://www.canyons.edu/student-services/employment-center/index.php>

Certificate Request Form – Students must request their certificate once they completed all courses needed to earn a certificate. Before submitting a Certificate Request, please do the following: 1.) Know your 7 digit COC student ID number. 2.) Verify the certificate title and courses required. Browse the menu of certificate subject images on this webpage to find certificate titles and requirements. 3) Check you have completed all courses required with a "P" (passing) grade. Certificate request forms must be submitted through the School of Personal and Professional Learning website at www.canyons.edu/free