

## BP 3050 Statement of Professional Ethics

Reference:

### *Accreditation Standard III.A.1.d*

All employees of the College are instrumental to the District's mission of providing an environment in which students successfully achieve their educational goals and objectives. To support this mission, each employee is charged with personal responsibility to demonstrate a commitment to excellence in education without compromise to the principles of ethical behavior, and to uphold the College's Statement of Professional Ethics.

Those governed by this policy, including but not limited to, employees, volunteers, and representatives acting on behalf of the College, have a general duty to conduct themselves in a manner that will maintain and strengthen the public's trust and confidence in the integrity of the College.

Those acting on behalf of the College should demonstrate:

- Integrity by maintaining an ongoing dedication to honesty and responsibility;
- Trustworthiness by acting in a reliable and dependable manner;
- Impartiality by treating others fairly and equitably;
- Respect for all people by treating them with civility and decency;
- Appreciation of the cultural and economic make-up, characteristics, and educational needs of the community;
- Stewardship by exercising responsibility for College property, grounds, and resources;
- Good faith by using the name of the District in an appropriate manner and not for personal gain;
- Compliance by following state and federal laws and regulations and College policies related to their duties and responsibilities;
- Confidentiality by protecting the integrity and security of College information such as student records, employee files, patient records, and documents related to contract negotiation.

This policy is not an attempt to provide comprehensive guidelines regarding ethical issues. Nor does it supersede more specific board policies affecting ethical considerations. It is intended to provide general guidelines and expectations for the conduct of individuals at College of the Canyons as they work toward maintaining ethical standards.

*Approved 01/19/11*