

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JOINT MEETING WITH THE ASSOCIATE STUDENT GOVERNMENT
WEDNESDAY, FEBRUARY 28, 2007
MINUTES

The Joint Meeting of the Board of Trustees of the Santa Clarita Community College District and the Associated Student Government was called to order on Wednesday, February 28, 2007 by President Michele Jenkins, in the Staff Dining Room of the Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Ernest L. Tichenor
Mr. Scott Thomas Wilk
Mr. Steve Pemberton, Student Trustee

Members Absent: Mr. Bruce D. Fortine (out of town, conference)

Associated Student Government
Members Present: Ms. Sara Vogler, President, Associated Student Government
Mr. Joel Rosario, Executive Vice President
Ms. Melia Tabbakhian, VP, Interclub Council (departed 3:30pm)
Ms. Anne Marre Bautista, Public Affairs Officer
Ms. Allison Devlin, ASG Co-Advisor/Director of Student Development and Campus Activities
Ms. Kelly Dapp, ASG Co-Advisor and Coordinator, Cougar Mentor Program

Special Presenters/
Others Present: Dr. Bruce Pelkey, International Students Program
Ms. Tammy Castor, Director, Campus Security
Mr. Tim Phillips, Klassen Corporation
Mr. Dale Lundgren, Lundgren Management
Mr. Greg Millspaugh, Lundgren Management
Mr. Jack Biesek, President, Biesek Designs
Mr. Steve Dowty, KBZ Architects, Inc.
Dr. Dianne Van Hook, Superintendent-President
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
Dr. Michael Wilding, Interim Asst. Superintendent/VP, Student Services
Mr. Michael Joslin, Dean, Student Services
Ms. Cynthia Madia, Student Services Specialist/CSEA President
Ms. Lynne Mayer, Administrative Assistant

Ms. Vogler and Ms. Jenkins declared a quorum and called the meeting to order at 2:35 p.m. Ms. Jenkins announced that Mr. Fortine was attending a college related conference and was unable to attend. **Quorum Established (1.1)**

Ms. Vogler asked Ms. Tabbakhian to lead the flag salute. **Flag Salute (1.2)**

President Jenkins welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized. **Welcome Guests (1.3)**

The Board and the ASG officers moved approval of the Agenda for the meeting, with the additional information for Item 2.2 and the correction on Item 2.3. **Approval Of Agenda (1.4)**

Motion: MacGregor Second: Tichenor Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved approval of the minutes from February 7, 2007.

Motion: Wilk

Second: MacGregor

Record of Board Vote: 4-0
Student Trustee: Aye

**Approval Of Minutes
(02/07/07)
(1.5)**

Dr. Bruce Pelkey, International Students Program (ISP) provided an overview of this department to the Board, noting this is the 10-year anniversary of this program at COC. He provided a handout and CD of information to the Board for reference, gave them each a King Ludwig pillow from overseas, and introduced his staff. He thanked the Board and Dr. Van Hook for their constant support to this program, noting there are many students who have benefited from this experience. The Board complimented Dr. Pelkey on ten successful years, noting that financially it has carried itself, even in tough years.

**Recognition/Information
and "Up Close and
Personal"
(1.6)**

The Board moved Approval of Travel Authorizations Schedule T 06/07-9.

Motion: MacGregor

Second: Tichenor

Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Travel
Authorizations Schedule
T 06/07-9
(2.1)**

The Board moved Approval of Personnel Schedule PERS 2006/2007-12 with the additions presented at the meeting (noted below).

**Approval of Personnel
Schedule PERS
2006/2007-12
(2.2)**

A. ACADEMIC PERSONNEL

3. Employment – Temporary Hourly as Needed

(adjunct instructors for Spring 2007 (2/5/07 – 6/2/07 added))

B. CLASSIFIED PERSONNEL

2. Employment – Regular

**Saideh Behbood, Student Services Specialist III (Counseling),
Classified Represented Salary Schedule B, Range 20, Step 3,
(\$3,482/month), effective March 19, 2007.**

3. Employment – Adult Hourly – various levels

(additional name(s) presented for approval)

C. MANAGEMENT PERSONNEL

2. Employment – Regular

**Carl R. Ebaugh, Director, Facilities, \$105,000 annual salary, start
date effective March 19, 2007.**

Motion: Tichenor

Second: Wilk

Record of Board Vote: 4-0
Student Trustee: Aye

A correction was distributed at the meeting for this item, correcting the contract ending date. The Board moved Approval of Classified Administrator Employment Contract for Chief Operational Officer, College of the Canyons Foundation.

**Approval of Classified
Administrator
Employment Contract for
Chief Operational Officer,
COC Foundation
(2.3)**

Motion: Wilk

Second: Tichenor

Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Contract for Canyon Country Educational Center Modular Buildings with American Modular Systems.

**Approval of Contract for
Canyon Country
Educational Center
Modular Buildings
(2.4)**

Motion: Wilk

Second: MacGregor

Record of Board Vote: 4-0
Student Trustee: Aye

Ms. Castor introduced Mr. Herb Williams (Campus Security) who is supervising the campus escorts in the evenings. Ms. Castor presented a PowerPoint, highlighting this program and the services offered. The presentation is hereby made a part of these minutes as if fully set forth herein. Ms. Castor and Mr. Williams thanked the Board, administration, ASG, and Dr. Wilding for their support to this program. The Board moved to approve the joint MOU between the Santa Clarita Community College District and the Associated Student Government to provide on-going support and funding for the Campus Escort Program.

**Approval of the MOU
Between SCCCD and the
ASG for the Campus
Escort Program
(3.1)**

ASG Motion: Rosario	Second: Tabbakhian	Record of ASG Vote: 4-0
Board Motion: Tichenor	Second: Wilk	Record of Board Vote: 4-0
		Student Trustee: Aye

It was noted that the District will fund \$35,000/year and ASG will fund \$20,000/year for this program. The Board extended their thanks to the Security Department and to the ASG officers for making this important service a priority on to the safety on our campus.

Ms. Vogler introduced Ms. Dapp who provided a PowerPoint presentation on the highlights of the Cougar Mentor Program (which is hereby made a part of the minutes by reference). Ms. Kathy Long, Cougar Mentor, highlighted the activities being hosted by the Cougar Mentors this spring. Ms. Dapp thanked the Board and ASG officers for their support to this program. The Board moved approval of the joint MOU between the Santa Clarita Community College District and the Associated Student Government to provide on-going support and funding for the Cougar Mentor Program.

**Approval of the MOU
Between SCCCD and the
ASG for the Cougar
Mentor Program
(3.2)**

ASG Motion: Tabbakhian	Second: Rosario	Record of ASG Vote: 4-0
Board Motion: Wilk	Second: MacGregor	Record of Board Vote: 4-0
		Student Trustee: Aye

It was noted that the District will fund \$25,000/year and ASG will fund \$15,000/year for this program. The Board thanked Ms. Dapp for her work on this program, the mentors and the ASG officers for their support.

Ms. Jenkins thanked Dr. Wilding and Mr. Schrage for their effort in putting together such an informative item on this agenda. Dr. Wilding noted several groups were tapped for their input towards this naming process, including Canyon Country Advisory Committee, ASG, community supporters, Executive Cabinet, and the Facilities Taskforce, just to name a few. Dr. Wilding introduced Mr. Jack Biesek, President, Biesek Designs, who was on hand to answer questions from the Board.

**Approval of Changes to
Building Names at
College of the Canyons
(3.3)**

Ms. Jenkins suggested that when we apply the name plaques to the buildings, it would be nice to invite any family members to attend the re-naming ceremony.

The Board moved approval of changes to the names of current buildings, as well as the establishment of names for current construction projects as listed in this agenda item, as per Board Policy 737.

ASG Motion: Rosario	Second: Bautista	Record of ASG Vote: 4-0
Board Motion: Wilk	Second: Tichenor	Record of Board Vote: 4-0
		Student Trustee: Aye

Dr. Wilding noted this item was placed on this agenda to keep our students updated with the many changes on campus related to construction projects. The Board and ASG officers received an update on the current projects at COC and for the Canyon Country Educational Center. The following people were present to address the projects listed below. A verbal status of each project was provided by:

- ✓ Mr. Tim Phillips – Physical Education Expansion and High Tech Buildings (scheduled to open fall 2007)
- ✓ Mr. Greg Millsbaugh – Lab Expansion Project (opening summer 2007)
- ✓ Mr. Dale Lundgren – Canyon Country Educational Center (scheduled to open fall 2007)
- ✓ Mr. Steve Dowty – Canyon Country Educational Center – KBZ presented a virtual drive-through DVD of the new campus showing the proposed location of the permanent buildings, the vegetation, placements of gathering areas for students, parking lots, and the elevation of the entire site in relation to roads, buildings, and main entrance.

**Update on Construction
and Facilities on Campus
(3.4)**

Ms. Bautista provided an update of their recent achievements and activities planned for the spring 2007 semester. Their PowerPoint presentation is hereby made a part of these minutes as if fully set forth herein. Some of these included:

- Club Rush (February 26),
- Health Fair (February 13),
- Black History Month (February 20)
- Langston Hughes – 12 Moods for Jazz in the PAC (February 27)
- Lazer Rock Concert – (April 20)
- Promotion for the Lazer Rock Concert will be April 16th from 11-1:00pm
- Spring Fling (April 24)
- ASG Elections (April 23-26)

**Update on Associated
Student Government
Activities
(3.5)**

The ASG also extended their thanks to the Public Information Office (PIO) for their help in making the Langston Hughes event such a success.

Ms. Vogler showed a PowerPoint presentation for this item. It is hereby made a part of these minutes as if fully set forth herein. In particular, she highlighted:

- The removal of CalSACC from the Education Code (SB283)
- California Community College Student Affairs Association (CCCSAA) serves as advisement for student senate. Some of the happenings include:
 - ✓ The receipt of a grant from the Bank of America
 - ✓ HR990 eliminates tuition sensitivity provision in federal legislation
 - ✓ The textbook hearing will be held in the PAC on March 5
- Manhattan Beach Assembly will be held April 27-29 where elections of the 20 regional senators and 10 senators-at-large will occur.

**Update on Statewide
Student Senate,
Academic Senate and
CalSACC
(3.6)**

The agenda for the Textbook Hearing being held in the PAC on March 5th was distributed to the Board by Dr. Van Hook.

The Board thanked Ms. Vogler for her involvement in the Student Senate and for her presentation.

None.

**Comments By Members
of the Audience on Any
Item Not on the Agenda
(4.1)**

At 5:00 pm, Ms. Jenkins announced the Board would be moving to Closed Session, and that no action would be taken. The Board moved to Closed Session to discuss the following:

**Closed Session
(5)**

- 5.1a Conference with Labor Negotiators
Unrepresented Employees: Educational and Classified Administrators
(pursuant to Government Code §54957.6)

Those present in Closed Session were Bozman, Capet, Coleal, Fiero, Gribbons, Jenkins, MacGregor, Tichenor, Van Hook, Wilding and Wilk.

The Board returned to Open Session in the Staff Dining Room at 6:50 p.m. and announced the Board took no action in Closed Session.

President Jenkins announced the next meeting will be on Wednesday, March 14, 2007 in S-132, Staff Dining Room, College of the Canyons Student Center. Closed Session will be held at 5:00 pm, Open Session at 6:30 pm.

**Announcement of Next
Meeting (03/14/07) and
Adjournment
(6)**

There being no further business, the meeting adjourned at 6:54 p.m.

Mrs. Joan W. MacGregor, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne Van Hook
Superintendent-President
College of the Canyons

Entered in the proceedings of the District _____