

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**BUSINESS MEETING**  
**WEDNESDAY MARCH 26, 2008**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, March 26, 2008, by President Ernie Tichenor, in Staff Dining Room STCN-132, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Bruce D. Fortine (departed 5:20 pm)  
Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Ernest L. Tichenor  
Mr. Scott Thomas Wilk (arrived 3:42 pm)  
Ms. Jaime Meriwether, ASG President (arrived 5:35 pm, departed 6:56 pm)

Others Present: Dr. Dianne Van Hook, Superintendent-President  
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services  
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services (departed 6:05 pm)  
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services  
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources  
Mr. Michael Dermody, President, Academic Senate  
Ms. Lynne Mayer, Administrative Assistant to the Superintendent-President and the Board of Trustees

Special Presenters: Mr. Chuck Lyon, Athletic Director, along with the Fall and Spring Athletes and Coaches  
Mr. Robin Williams, Director, Civic Center  
Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction  
Mr. Jerry Klassen, CEO, Klassen Corporation  
Mr. Tim Phillips, Project Manager, Klassen Corporation

President Tichenor declared a quorum and called the meeting to order at 3:05 p.m.  
The Board moved to Closed Session in Private Dining Room #1, Student Center.

**Quorum Established  
(1.1)**

The Board discussed the following items:

- 1.2a Conference with Labor Negotiator  
Santa Clarita Community College District Representative: Dr. Michael Wilding  
College of the Canyons Faculty Association (COCFA)  
*(pursuant to Government Code §54957.6)*

**Closed Session  
(1.2)**

Those present in Closed Session were Capet, Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Tichenor, Van Hook, Wilding and Wilk (arrived 3:42 pm).

The Board returned from Closed Session at 5:18 pm and announced no action had been taken. Mr. Tichenor announced that Mr. Fortine was present for Closed Session but had left for a press conference, as he has been nominated for "Man of the Year." He noted we are very proud of Mr. Fortine and his ability to always represent the college and this community in such a fine manner.

President Tichenor asked Mr. Dermody to lead the flag salute.

**Flag Salute  
(1.3)**

President Tichenor welcomed all present to the meeting and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**Welcome Guests  
(1.4)**

The Board moved approval of the Agenda for the meeting (with the additional information presented for Item 7.1 and the correction to page 1 on Item 7.2).

**Approval of Agenda  
(1.5)**

Motion: Wilk                      Second: MacGregor      Record of Board Vote: 4-0

The Board moved approval of the minutes for March 12, 2008.

**Approval of Minutes  
(3/12/08)  
(1.6)**

Motion: MacGregor      Second: Wilk                      Record of Board Vote: 4-0  
ASG President:                      Aye

Dr. Van Hook introduced the coaches and athletes from the fall and spring seasons that were present for recognition. Mr. Chuck Lyon thanked the Board, administration and the coaches for their continued support of the athletic programs, noting we are noted as a benchmark school in the state. He introduced the athletic teams and the coaches. In addition to introducing their athletes, the coaches provided a brief overview of their season highlights. Present for recognition were:

**Recognition/Up Close  
(1.7)**

- ✓ Men/Women's Golf – Coach Gary Peterson
- ✓ Women's Volleyball – Coach Lisa Hooper
- ✓ Softball – Coach John Wissmath
- ✓ Baseball – Coach Chris Cota
- ✓ Men's Basketball – Coach Hosey Ward
- ✓ Women's Basketball – Coach Greg Herrick and Coach Harlan Perlman
- ✓ Men/Women's Soccer – Coach Phil Marcellin
- ✓ Football – Coach Garrett Tujague

While the students and coaches were present, the Board moved forward for approval Item 7.1 (with the additional information provided at the meeting), as Coach Tujague's position as head coach was on the item for consideration/approval. The Board moved Approval of Personnel Schedule PERS 2007/2008-15.

**Approval of PERS  
Schedule 2007/2008-15  
(7.1)**

Motion: MacGregor      Second: Wilk                      Record of Board Vote: 4-0  
ASG President: Aye

Mr. Robin Williams, Director, Civic Center addressed the Board and provided an overview of this department and unique service to the College. Mr. Williams discussed how the College works with many organizations and companies to provide the utilization of COC for a variety of requests. A copy of his handout is hereby made a part of these minutes.

**Recognition/Up Close  
(1.7) con't**

Mr. Jim Schrage, Mr. Jerry Klassen and Mr. Tim Phillips were present at the meeting. Mr. Schrage noted that our association with Klassen has always been about a relationship, and they have been a joy to work with over the years. Dr. Van Hook added that Mr. Klassen was one of the first public donors to the University Center, and has always been supportive to this District as a partner. The Board thanked Klassen for their contribution to this particular project, and continued support to the District.

**Approval of Addendum  
to Construction  
Management Contract  
for the Classroom/High  
Tech Center  
Construction Project  
(Hasley Hall)  
(6.6)**

The Board moved Approval of Addendum to Construction Management Contract for the Classroom/High Tech Center Construction Project (Hasley Hall).

Motion: MacGregor      Second: Wilk                      Record of Board Vote: 4-0  
ASG President:                      Aye

The Board moved approval of the Consent Calendar (with the correction of Page 1 on Item 7.2).

**Consent Calendar  
(2)**

- 3.1 Approval of Renewal to Agreement between Santa Clarita Community College District and Mr. Douglas Howe (Emerson Management Solutions) for Business Incubator
- 6.1 Approval of Contract for Testing & Inspection for the University Center Construction Project (BSK)
- 6.2 Approval of Addendum #05 for Executive Architect for the Physical Education Addition and Tennis Courts Construction Project

- 6.3 Approval of Addendum #01 for Campus Roadway and Parking Signage Design Project at Valencia Campus (Biesek Designs, Inc.)
- 7.2 Approval of Classified Administrator Employment Contract for Assistant Director, Admissions & Records and Online Services

**Consent Calendar  
(2) con't**

Motion: MacGregor      Second: Wilk      Record of Board Vote: 4-0  
ASG President:      Aye

The Board moved Approval of Payments for Supplemental Services for Full-Time and Adjunct Faculty, Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date Session Payments to Date, with the correction to the item distributed at the meeting.

**Approval of Payments for Supplemental Services for Full-Time & Adjunct Faculty, Information on Full-Time Faculty Reassigned Time, Overload & Extra Session Payments (3.2)**

Motion: MacGregor      Second: Jenkins      Record of Board Vote: 4-0  
ASG President:      Aye

The Board moved Approval of the Academic Calendar for 2008-2009.

**Approval of the Academic Calendar for 2008-2009 (4.1)**

Motion: Wilk      Second: MacGregor      Record of Board Vote: 4-0  
ASG President:      Aye

The Board moved Approval of Change Orders for Canyon Country Campus Construction Project.

**Approval of Change Orders for Canyon Country Campus Construction Project (6.4)**

Motion: MacGregor      Second: Wilk      Record of Board Vote: 4-0  
ASG President:      Aye

The Board moved Approval of Change Order for Central Plant Construction Project.

**Approval of Change Order for Central Plant Construction Project (6.5)**

Motion: MacGregor      Second: Wilk      Record of Board Vote: 4-0  
ASG President:      Aye

The Board moved Approval of College of the Canyons Faculty Association (COCFA) CTA/NEA Contract Agreement for 2006-2008 with the Santa Clarita Community College District.

**Approval of College of the Canyons Faculty Association (COCFA) CTA/NEA Contract Agreement for 2006-2008 with the SCCC (7.3)**

Motion: Jenkins      Second: MacGregor      Record of Board Vote: 4-0  
ASG President:      Aye

The Board thanked the District's negotiating team for the time and effort involved, as well as the COCFA team in bringing it forward. Ms. MacGregor noted the COCFA increases for 05/06 were 4% (for 05/06), 5.92% (06/07) and 4% (07/08). With Health and Welfare, steps/columns added in, it is 7.74% (05/06), 10% (06/07) and 7.35% (07/08). This is a positive position for the District to be in and we hope the state budget leaves us in good condition when all is said and done.

The Presentation of the Part-Time Faculty United American Federation of Teachers', Local 6262 Agreement Re-Opener Proposal with the Santa Clarita Community College District for 2008/2009 was presented as information to the Board of Trustees.

**Presentation of Part-Time Faculty United American Federation of Teachers', Local 6262 Agreement Re-Opener Proposal with the SCCC for 2008/2009 (7.4)**

Dr. Van Hook noted that:

- ✓ In the Board's packets, the Board has received copies of the handouts from the Legislative Advocacy meeting held last week. There was great participation and a high level of activity and involvement at this meeting.
- ✓ Today she received a call from the Vice Chancellor of finance and he wanted to talk about our advocacy efforts and how to relate them to the system. She will talk with him in further detail tomorrow.

**Update on Legislation  
(10.1)**

Ms. Meriwether departed the meeting during this discussion item.

Mr. Dermody announced that:

- ✓ Members of the Academic Senate are actively involved in the accreditation process.
- ✓ At tomorrow's meeting, the Sustainable Development Committee is coming to discuss their proposed "green" resolution.
- ✓ He and Dr. Wilding are planning to discuss textbooks and how to move forward.
- ✓ There is a system-wide committee looking at equivalency issues. It appears there is discussion and concerns at the state level, similar to what we talked about.

**Academic Senate  
Report  
(11.1)**

Ms. Fiero had nothing to report.

**Supt-President's  
Report  
(11.3)**

Dr. Wilding added that:

- ✓ He attended the CSSO meeting in San Diego where there was discussion about the community college system and the threat to transfer protocols in CSU schools.

Dr. Gribbons announced that:

- ✓ We had a "Meet the Grant Makers" event with 40 non-profit organizations attending (and over 60 people). There were also two great guest speakers.
- ✓ UCLA extension will be at the University Center starting in July with a TESOL certificate (Teaching English to Speakers of Other Languages).
- ✓ All the events associated with the AT&T Classic were wonderful.

Ms. Mayer had nothing to report.

**Classified Coordinating  
Council Report  
(11.2)**

Dr. Van Hook noted that:

- ✓ The College Planning Team (CPT) had a retreat at Magic Mountain earlier this week. CEO Jay Thomas was a great host and he plans to make the park more usable by non-profits. He is very business minded and we look forward to developing training initiatives with them.
- ✓ The Foundation held their meeting at the Canyon Country Campus last night. Highlights of the reports were that they made \$108k (net) from Silver Spur and they will host the wine tasting event April 18<sup>th</sup> in the library.
- ✓ Enrollment is up 11% from last spring at this point.
- ✓ She visited 3 classrooms today. They were all full with no seats left open and it's the middle of the semester.
- ✓ Mr. Dermody and she are supporting an initiative to develop a Field Studies concept at COC and so that curriculum could offer off-site educational experiences for our students. A proposal has been developed and we are excited to move this forward.
- ✓ The District is taking over the development and finalization of the coffee kiosk from the City. Ken Pulskamp agreed with us that the City doesn't need to be involved, and if the Foundation (under the umbrella of the College) could get it done faster and with less cost than going through the City, we should do so.
- ✓ The LEAP program is going well.

**Supt-President's  
Report  
(11.3) con't**

Ms. Meriwether had departed the meeting.

**Reports by ASG  
President, Staff  
Members, and Board  
Members  
(11.4)**

Ms. Jenkins:

- ✓ Has been involved in participating in the draft of Standard IV, the part that addresses the Board and administration. The Board will review this when the draft is complete in April. Ms. MacGregor noted the Board's thanks for the amount of time Ms. Jenkins has spent working on this.
- ✓ Shared that the Foundation has developed an orientation for the new Chief Development Officer, Mr. Murray Wood. As a part of that plan, they will encourage him to attend community events and she thought that if he could attend the Teacher Tribute dinner, one of the Board members could introduce him to the community.

Mr. Wilk had nothing to report.

Ms. MacGregor noted that:

- ✓ She attended the AT&T dinner and the Beach Boys concert.
- ✓ The Vienna Boys Choir in the PAC was great.
- ✓ Mr. Jon Amador will be our Scholarly Presenter on November 14<sup>th</sup>. His presentation will be on iTunes University.
- ✓ The Chamber Mixer held at the Canyon Country Campus was great. Jasmine Foster and many others worked really hard on this event and did a great job.
- ✓ The Antelope Valley Trustees Association meeting was held last night in Palmdale.
- ✓ She attended a meeting of the Betty Ferguson Advisory Committee.
- ✓ She appreciated receiving the answers and information from the questions that came up at the February FLEX Q&A with the Board workshop.
- ✓ She picked up the gifts for the child the Board is sponsoring for the "Wish Granted" program and delivered them to Ms. Devlin.

Mr. Tichenor had nothing to report.

Mr. Schrage noted that tonight is the Board of Trustees' last night to have a meeting in the Staff Dining Room. The April 16<sup>th</sup> meeting will be held in our new Board Room.

**Comments by the  
Audience for Items Not  
on the Agenda  
(11.5)**

None.

**Requests/Recap of  
Requests Made During  
the Meeting By Board  
Members to Have an  
Item on a Future  
Agenda  
(11.6)**

President Tichenor announced the next meeting will be a Business meeting and will be held on Wednesday, April 16, 2008. Closed Session will begin at 5:00pm, followed by Open Session at 6:30 pm in the Staff Dining Room.

**Announcement of Next  
Meeting (04/16/08) and  
Adjournment  
(12)**

There being no further business, the meeting was adjourned at 7:20 p.m.

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Mr. Scott Thomas Wilk, Clerk  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne Van Hook  
Superintendent-President  
College of the Canyons