

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, JUNE 09, 2010
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, June 09, 2010, by President Scott Wilk in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Scott Thomas Wilk
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Nick Onyshko, Student Trustee

Members Absent: Mr. Michael D. Berger (Vacation)
Mr. Bruce D. Fortine (Illness)

Others Present: Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources
Mr. Eric Harnish, Special Assistant to the Chancellor/Director, External Relations
Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction
Dr. Dena Maloney, VP, Canyon Country Campus and Economic Development (arrived 6:34 p.m.)
Ms. Sue Bozman, VP, District Communications, Marketing & External Relations

Special Presenters: Ms. Audrey Green, Associate Vice President, Academic Affairs
Ms. Sue Albert, Dean, Allied Health

President Wilk declared a quorum and called the meeting to order at 4:36 p.m.

**Quorum Established
(1.1)**

The Board moved to Closed Session in the Conference Room (HSLH-136), where they discussed the following:

**Closed Session
(1.2)**

- 1.2a Conference with Labor Negotiator
Santa Clarita Community College District Representative: Mr. Jim Schrage
California Schools Employee Association (CSEA)
(pursuant to Government Code §54957.6)
- 1.2b Conference with Labor Negotiator
Santa Clarita Community College District Representative: Dr. Michael Wilding
College of the Canyons Faculty Association (COCFA)
(pursuant to Government Code §54957.6)

Those present in Closed Session were Capet, Coleal, Fiero, Gribbons, Jenkins, MacGregor, Wilding, and Wilk.

The Board returned to Open Session at 6:09 p.m., and Mr. Wilk announced no action had been taken in Closed Session.

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2009/10-115

Mr. Wilk asked Sue Bozman to lead the flag salute.

**Flag Salute
(1.3)**

The Board moved approval of the agenda with the additional information presented for Item 7.1.

**Approval of Agenda
(1.4)**

Motion: Jenkins Second: MacGregor Record of Board Vote: 3-0
Student Trustee: Aye

Mr. Wilk welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

The Board moved approval of the minutes of May 26, 2010.

**Approval of Minutes
(05/26/10)
(1.6)**

Motion: Jenkins Second: MacGregor Record of Board Vote: 3-0
Student Trustee: Aye

Ms. Albert gave an overview presentation on the Nursing and Medical Lab Technician programs.

**Recognition/Up Close
(1.7)**

This item was moved up on the agenda. Ms. Green provided a review of sequenced Career Technical Education (CTE) courses between Santa Clarita Community College District and the William S. Hart Union High School District, and answered questions from the Board.

**Review of Sequenced
Career Technical
Education (CTE)
Courses Between
SCCCD and the William
S. Hart Union High
School District
(3.5)**

Item 7.2 was removed from the Consent Calendar for separate approval. The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1) as follows:

**Consent Calendar
(2)**

- 3.1 Approval of New and Modified Courses and Programs
- 3.2 Approval of Agreement Between Santa Clarita Community College District and William S. Hart Union High School District for Automotive Technology Program
- 3.3 Approval of Renewal of Contract Between Santa Clarita Community College District and Economic Modeling Specialists Inc. (EMSI)/CCbenefits
- 5.1 Approval of Purchase Order Schedule PO 09/10-11
- 5.2 Approval of Travel Authorizations Schedule T 09/10-19
- 5.3 Approval of Board Authorized District Bank Accounts – Fiscal Year 2010-2011
Re-Approval of Existing Accounts
- 5.4 Approval of Authorized District Gasoline Credit Cards – Annual Re-Approval for Fiscal Year 2010-2011
- 5.5 Approval of Resolution No. 2009/10-18: 2010/2011 Retroactive Pay for Unrepresented Personnel
- 5.6 Approval of Authorization for Cash Loans, Temporary Loans for Cash Flow Management
- 5.7 Approval of Proposal to Provide Professional Re-Inventory Services to Santa Clarita Community College District (AssetWorks, Inc.)
- 5.8 Approval of Contract with Los Angeles County Office of Education for PeopleSoft Financial System, Fiscal Year 2010-2011
- 5.9 Approval of Authorization to Close Funds in the Los Angeles PeopleSoft Financial System and the Datatel Financial System for Processing Measure C Project Transactions
- 6.1 Approval of Contract for Parking Lot Cleaning Services (Nobile's Power Sweeping)

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- 6.2 Approval of Contract for Annual Fire Alarm Maintenance and Inspection (Continental Security Industries, Inc.)
- 6.3 Approval of Contract for Modernization Project, Valencia Campus (H&S Electric, Inc.)
- 6.4 Approval of Addendum #01 to Contract for the Del Valle Regional Training Center for Geotechnical Services (J.C. Chang & Associates)
- 7.1 Approval of Personnel Schedule PERS 2009/2010-18
- 7.2 Approval of Classified/Classified Administrative Employees' Holiday Schedule Fiscal Year 2010-2011

**Consent Calendar
(2) con't**

Motion: Jenkins Second: MacGregor Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved approval of Classified/Classified Administrative Employees' Holiday Schedule Fiscal Year 2010-2011 with the changes to the wording regarding local holidays as requested by Mrs. MacGregor at the meeting.

**Item Removed from
Consent Calendar -
Approval of
Classified/Classified
Administrative
Employees' Holiday
Schedule Fiscal Year
2010-2011
(7.2)**

Motion: MacGregor Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved approval of Payments for Supplemental Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2009-2010.

**Approval of Payments
for Supplemental
Services for Full-Time
Faculty; Information on
Full-Time Faculty
Reassigned Time,
Overload and Extra
Session Payments to
Date 2009-2010
(3.4)**

Motion: MacGregor Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved Approval/Ratification of Budget Transfers.

**Approval/Ratification of
Budget Transfers
(5.10)**

Motion: MacGregor Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved approval of Resolution No. 2009/10-17: Approval of Cash Borrowing Resolution, Temporary Transfers from the Los Angeles County Treasury

**Approval of Resolution
No. 2009/10-17:
Approval of Cash
Borrowing Resolution,
Temporary Transfers
from the Los Angeles
County Treasury
(5.11)**

Motion: Jenkins Second: MacGregor Record of Board Vote: 3-0
Student Trustee: Aye

The Board received the Financial Report – Month Ending April 30, 2010 as information.

**Financial Report –
Month Ending April 30,
2010
(5.12)**

The Board moved to ratify the Contract for Modernization Project at the Canyon Country Campus (USA Shade & Fabric Structures, Inc.).

**Ratification of Contract
for Modernization
Project at the Canyon
Country Campus (USA
Shade & Fabric
Structures, Inc.)
(6.5)**

Motion: Jenkins Second: MacGregor Record of Board Vote: 3-0
Student Trustee: Aye

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2009/10-117

The Board moved approval of Addenda #07 and #08 to the Design/Build Contract for the Mentry Hall Expansion Project (Klassen Corporation)

Motion: MacGregor Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

Approval of Addenda #07 and #08 to the Design/Build Contract for the Mentry Hall Expansion Project (Klassen Corporation) (6.6)

The Board moved approval of Contract and Rider for Intrusion Detection Equipment and Monitoring for the Mentry Hall Expansion Project (Digital Security and Electronics, Inc.).

Motion: MacGregor Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

Approval of Contract and Rider for Intrusion Detection Equipment and Monitoring for the Mentry Hall Expansion Project (Digital Security and Electronics, Inc.) (6.7)

The Board moved approval of Revision to Addendum #06 to the Design/Build Contract for the Mentry Hall Expansion Project (Klassen Corporation).

Motion: Jenkins Second: MacGregor Record of Board Vote: 3-0
Student Trustee: Aye

Approval of Revision to Addendum #06 to the Design/Build Contract for the Mentry Hall Expansion Project (Klassen Corporation) (6.8)

The Board moved to ratify the Agreement Between Santa Clarita Community College District and Artifice Studios (Website Design, Human Resources Department).

Motion: MacGregor Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

Ratification of Agreement Between SCCCD and Artifice Studios (Website Design, Human Resources Department) (7.3)

The Board moved approval of Board Policy (BP) 3890 – Disclosing Financial Interests Relevant to Federally Sponsored Projects, First Reading.

Motion: MacGregor Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

Approval of Board Policy (BP) 3890 – Disclosing Financial Interests Relevant to Federally Sponsored Projects, First Reading (9.1)

The Board moved approval of Resolution 2009/10-16: In Support of S. 3057, The Soledad Canyon High Desert, California Public Lands Conservation and Management Act of 2009.

Motion: Jenkins Second: MacGregor Record of Board Vote: 3-0
Student Trustee: Aye

Approval of Resolution 2009/10-16: In Support of S. 3057, The Soledad Canyon High Desert, California Public Lands Conservation and Management Act of 2009 (10.1)

The Board moved approval of Appointment of Mr. Wilk as the representative from the Santa Clarita Community College District Board of Trustees to the COC Foundation Board of Directors.

Motion: MacGregor Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

Approval of Appointment of a Representative from the SCCCD Board of Trustees to the COC Foundation Board of Directors (10.2)

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2009/10-118

Mr. Harnish reported that Assembly Bill 1643 (Smyth) was approved by the Senate Government Organization committee via consent calendar on June 9, 2010.

**Update on Legislation
(10.3)**

No report given.

**Academic Senate
Report
(11.1)**

No report given.

**Classified Senate
Report
(11.2)**

No report given.

**Other Organization/
Committee Reports
(11.3)**

No report given.

**Board Liaison
Committee Member
Report
(11.4)**

Dr. Wilding distributed the *Breaking News* newsletter.

**Chancellor's Report
(11.5)**

Dr. Maloney stated that she attended the Economic Development Program Advisory Committee in Sacramento.

Dr. Gribbons noted that a meeting is scheduled next week with American College representatives to discuss articulation of insurance courses.

Dr. Capet noted that almost all seats in the summer school courses are filled.

M. Coleal added that she and Dr. Gribbons will be meeting with the Legislative Analyst's Office later in June.

Ms. Fiero noted that Assembly Bill 1807 was held on suspense in the Assembly Appropriations Committee, and that the Boys and Girls Club auction will be held June 12.

Ms. MacGregor added that she attended the:

- Faculty Appreciation Lunch
- Honors Reception
- Retiree Barbecue
- Star Party at the Canyon Country Campus
- Collegial Celebration
- 40th Anniversary Business Partners Reception
- Nursing Pinning Ceremony
- Commencement
- Academy of the Canyons Graduation
- And received a letter from the Michael Hoefflin Foundation thanking the Board for participating in the Make a Wish Program

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.6)**

Ms. Jenkins noted that:

- Having representatives from each graduating class march in Commencement was a noteworthy way to celebrate the 40th Anniversary.
- She will attend the Community College League of California's Centennial Dinner on June 18 in Sacramento.

Mr. Wilk noted that he attended the:

- Honors Breakfast
- Commencement
- 40th Anniversary Business Partners Reception
- Three Dog Night Concert in the PAC

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.6) con't**

Mr. Onyshko noted that:

- ASG held its elections and 12 new officers were elected.
- ASG is in the midst of planning its summer workshops.

There were no additional comments.

**Comments by Members
of the Audience on Any
Item Not on the Agenda
(11.7)**

Mrs. MacGregor:

- Inquired about the Commencement program and which certificate and degree programs are listed there and why. Dr. Wilding answered and clarified this at the meeting for Mrs. MacGregor.
- Asked how deferred apportionment payments affect interest income.
- Requested a news release be distributed about the final expenditures of Measure C funds.

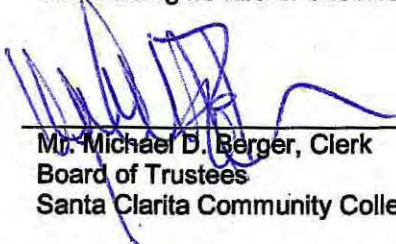
**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.8)**

Mrs. Jenkins asked for an update on the plan for solar panels in the parking lots.

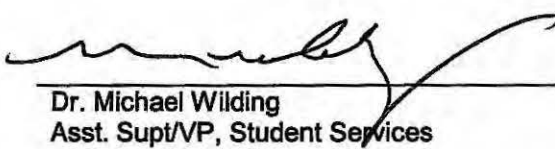
Mr. Wilk announced the next meeting will be held on Wednesday, June 23, 2010. The meeting will be a Business Meeting/Tentative Budget Workshop.

**Announcement of Next
Meeting (06/23/10) and
Adjournment
(12)**

There being no further business, the meeting was adjourned at 7:35 pm.



Mr. Michael D. Berger, Clerk
Board of Trustees
Santa Clarita Community College District



Dr. Michael Wilding
Asst. Supt/VP, Student Services
College of the Canyons

Entered in the proceedings of the District

June 23, 2010