

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, AUGUST 12, 2009
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, August 12, 2009, by President Joan MacGregor in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Bruce Fortine
Mrs. Michele R. Jenkins
Mrs. Joan W. MacGregor
Mr. Scott Thomas Wilk
Mr. Nicolas Cardenas, Student Trustee

Members Absent: Mr. Ernest L. Tichenor (out of town)

Others Present: Dr. Dianne Van Hook, Chancellor
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
Mr. Eric Harnish, Special Asst to the Chancellor/Director of External Relations

Special Presenters and Others Present: Ms. Sue Bozman, VP, District Communication, Marketing & External Relations
Mr. Jim Schrage, VP, Facilities and Planning, Operations and Construction
Ms. Dena Maloney, Founding Dean, Canyon Country Campus
Mr. Patrick Backes, Classified Senate
Ms. Gina Bogna, Interim Director, Community and Continuing Education
Ms. Tammy Marshlian, Reporter, The Signal

President MacGregor declared a quorum and called the meeting to order at 5:02 pm. The Board moved to Closed Session. **Quorum Established (1.1)**

- 1.2a Discussion of Denial of Claim (*pursuant to Government Code §54956.95(a)*)
Keenan & Associates Claim No. 419361
Santa Clarita Community College District **Closed Session (1.2)**
- 1.2b Conference with Labor Negotiator (*pursuant to Government Code §54957.6*)
Santa Clarita Community College District Representative: Mr. Jim Schrage
California Schools Employee Association (CSEA)

Those present in Closed Session were Capet, Coleal, Fiero, Fortine, Jenkins, MacGregor, Schrage, Van Hook, Wilding and Wilk.

The Board returned to Open Session at 6:38 pm, and Ms. MacGregor announced no action had been taken in Closed Session.

Mrs. MacGregor asked Ms. Jenkins to lead the flag salute.

Flag Salute (1.3)

The Board moved approval of the agenda with the additional information presented for Item 6.14 and Item 7.1.

**Approval of Agenda
(1.4)**

Motion: Jenkins Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

Mrs. MacGregor welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

The Board moved to table the minutes of June 24, 2009, and moved approval of the minutes of June 25, 2009 as follows.

**Approval of Minutes
(06/25/09)
(1.6)**

Motion: Wilk Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Abstain

Ms. Gina Bogna, Interim Director, Community and Continuing Education provided a presentation on the Junior High Summer Institute.

**Recognition
(1.7)**

The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1) as follows:

**Consent Calendar
(2)**

- 3.1 Approval of Renewal to Agreement Between Santa Clarita Community College District and Simi Valley Hospital and Health Care Services for Allied Health Students
- 3.2 Approval of Agreement Between Santa Clarita Community College District and Advanced Bionics
- 5.1 Approval of Purchase Order Schedule PO 09/10-1
- 5.2 Approval of Travel Authorizations Schedule T 09/10-3
- 5.3 Denial of Claim for Damages – Keenan & Associates Claim #419361
- 6.1 Approval of Notices of Completion for Modernization Projects
- 6.2 Approval of Addendum #01 to Contract for Entry Mats, Various Locations at the Valencia Campus (Floor Connections, Inc.)
- 6.3 Approval of Change Order for the Bonelli Hall First Floor Remodel Project
- 6.4 Approval of Change Orders for the Dr. Dianne G. Van Hook University Center Construction Project
- 6.5 Approval of Contract for DSA Inspection Services for the Dr. Dianne G. Van Hook University Center Tenant Improvement Project (Alliance Construction Services)
- 6.6 Approval of Contract for Site Repairs, Valencia Campus (Becica Tile)
- 6.7 Approval of Contract for the Aliso Clean Room Remodel Project (Pacific Mechanical Services)
- 6.8 Approval of Addendum #02 to Contract for Inspector of Record for the Dr. Dianne G. Van Hook University Center Construction Project (Alliance Construction Services)
- 7.1 Approval of Personnel Schedule PERS 2009/2010-2
- 8.1 Approval of the Agreement Between Santa Clarita Community College District and Mr. Joe Johnson for Grant Writing Services
- 8.2 Ratification of the Agreement Between Santa Clarita Community College District and Los Angeles County Office of Education for Use of PC Products

Motion: Jenkins Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

**Board of Trustees Minutes – Business Meeting
August 12, 2009**

2009/10-11

The Board moved Approval of Resolution 2009/10-04: Song-Brown Health Care Workforce Training Contract #09-9081.

Motion: Jenkins Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Resolution
2009/10-04: Song-
Brown Health Care
Workforce Training
Contract #09-9081
(3.3)**

The Board moved Approval of Payments for Supplementary Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2008-2009.

Motion: Wilk Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Payments
for Supplementary
Services for Full-Time
Faculty; Information on
Full-Time Faculty Re-
assigned Time, Over-
load and Extra Session
Payments to Date 2008-
2009
(3.4)**

The Board moved Approval of Payments for Supplementary Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2009-2010.

Motion: Fortine Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Payments
for Supplementary
Services for Full-Time
Faculty; Information on
Full-Time Faculty
Reassigned Time,
Overload and Extra
Session Payments to
Date 2009-2010
(3.5)**

The Board received information on Sequenced Career Technical Education (CTE) Courses Between Santa Clarita Community College District and Acton-Agua Dulce Unified School District.

**Review of Sequenced
Career Technical
Education (CTE)
Courses Between
SCCCD and Acton-
Agua Dulce Unified
School District
(3.6)**

The Board moved Approval of Authorization for Cash Loan – Increase in Cash Loan to State Construction Fund for Fiscal Year 2008-2009.

Motion: Jenkins Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of
Authorization for Cash
Loan – Increase in
Cash Loan to State
Construction Fund for
Fiscal Year 2008-2009
(5.4)**

Approval of Contract for Exterior Building Signage for the Dr. Dianne G. Van Hook University Center Construction Project (Vomar Products, Inc.).

Motion: Wilk Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Contract
for Exterior Building
Signage for the Dr.
Dianne G. Van Hook
University Center
Construction Project
(Vomar Products, Inc.)
(6.9)**

The Board moved Approval of Contract for Architectural Design Services for the Dr. Dianne G. Van Hook University Center Tenant Improvement Project (Kruger Bensen Ziemer).

Motion: Jenkins Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Contract
for Architectural
Design Services for the
Dr. Dianne G. Van Hook
University Center
Tenant Improvement
Project (Kruger Bensen
Ziemer)
(6.10)**

The Board moved Approval of Contract for Facilities Planning (Merle Cannon).

Motion: Fortine Second: Wilk Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Contract
for Facilities Planning
(Merle Cannon)
(6.11)**

The Board moved Approval of Contract for Architectural Design Services for the Secondary Effects Remodel Project (NTD Stichler Architects).

Motion: Wilk Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Contract
for Architectural
Design Services for the
Secondary Effects
Remodel Project (NTD
Stichler Architects)
(6.12)**

The Board moved Approval of Contract for Electrical Service Relocation for the Secondary Effects Remodel Project (H&S Electric, Inc.).

Motion: Fortine Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Contract
for Electrical Service
Relocation for the
Secondary Effects
Remodel Project (H&S
Electric, Inc.)
(6.13)**

Mr. Schrage provided the bid results for some of the bid packages listed on this item. The Board moved Approval to Award Bids for the Dr. Dianne G. Van Hook University Center Tenant Improvement Project as presented at the meeting.

Motion: Wilk Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Aye

**Approval to Award
Bids for the Dr. Dianne
G. Van Hook University
Center Tenant
Improvement Project
(6.14)**

Upon Mrs. MacGregor's request, Mr. Schrage provided a review of the secondary effects projects created by departments moving into the new University Center.

Dr. Van Hook:

- ✓ Noted that the California Community Colleges Chancellor's Office has extended the deadline for colleges to adopt their budgets to October 15.
- ✓ Noted that the college is awaiting guidelines on how stimulus funding will be distributed for facilities projects and career tech initiatives.

**Update on Legislation
(10.1)**

Mr. Dermody was not present at the meeting.

**Academic Senate
Report
(11.1)**

Mr. Patrick Backes:

- ✓ Updated the Board on the "Trading Post" event.
- ✓ Noted that Senate officers Dennis Lettau and Renee Drake are retiring.
- ✓ Shared that the Senate met at the Canyon Country Campus and will be working

**Classified Senate
Report
(11.2)**

**Board of Trustees Minutes – Business Meeting
August 12, 2009**

2009/10-13

- on a fire-safe garden.
- ✓ Noted the Senate and CSEA will be working on a joint newsletter.
 - ✓ Thanked Sharlene Coleal for meeting and discussing insurance needs for future events.
- Mr. Fortine:
- ✓ Noted he has had several meetings with College of the Canyons Foundation staff to get up to speed as the board's liaison to the Foundation.
- Mr. Cardenas reported that the Associated Student Government has filled most of its executive board positions.
- Ms. Maloney:
- ✓ Announced that the Faculty Welcome Event will be held at the Canyon Country Campus on August 18.
 - ✓ Noted that a ribbon cutting will be held September 17 for the Early Childhood Education Center at CCC.
- Ms. Bozman:
- ✓ Noted that a wide variety of activities are being planned in honor of the college's 40th anniversary, including the new "40 Ways to Change Your Life" feature on the college's Facebook page.
- Mr. Schrage:
- ✓ Announced the University Center will open with its first occupants on August 13, and the partners will begin classes on August 24.
 - ✓ Noted that improvements will be made to the South Parking Lot to improve pedestrian access to the center and the rest of the campus.
- Dr. Gribbons:
- ✓ Announced that a new fact sheet is being produced and will be distributed to the campus.
- Dr. Van Hook:
- ✓ Noted that she toured the University Center on August 10 and the project is coming along beautifully.
 - ✓ Noted that a new research brief on Academy of the Canyons was released
 - ✓ Visited Academy of the Canyons faculty on Monday and Tuesday.
 - ✓ Distributed the city's film commission news letter, which featured a one-page article on the college.
 - ✓ Announced that the City of Lancaster approved a \$10,000 contribution to the Small Business Development Center, which will enable the center to expand its services.
 - ✓ Enjoyed a conversation with COC's math faculty via email about what to name the new math lab.
 - ✓ Will be speaking at the Betty Ferguson Foundation Mes Amie group on Aug. 18.
- Dr. Capet:
- ✓ Thanked Student Services for enrolling the wave of students taking classes at COC in the fall.
- Ms. Coleal:
- ✓ Attended the Sweet Charity Cake Auction fundraiser.
- Ms. Jenkins:
- ✓ Enjoyed the Culinary Arts Institute opening.
 - ✓ Attended the Sweet Charity Cake Auction fundraiser.

**Classified Senate
Report
(11.2) con't**

**Board Liaison
Committee Member
Report
(11.3)**

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.5)**

**Board of Trustees Minutes – Business Meeting
August 12, 2009**

2009/10-14

Ms. Fiero:

- ✓ Stated that Human Resources is looking forward to welcoming faculty back to campus and celebrating Opening Day.

Dr. Wilding:

- ✓ Stated that 4,398 students were serviced by Student Services on the first day of open registration.

Mr. Wilk:

Enjoyed the Culinary Arts Institute opening and the Ambassador lunch.

Mr. Fortine:

- ✓ Noted there will be a free workshop on social media at Valencia Country Club on August 15.
- ✓ Announced that the Betty Ferguson Foundation is honoring Dr. Van Hook as its Woman of Honor on September 19.

Ms. MacGregor:

- ✓ Attended the Cake Auction and spoke with two Santa Clarita City Council members who were complimentary of the college opening a location at the Valencia Town Center.
- ✓ Noted the Board's flex workshop is August 20 from noon to 2 p.m.
- ✓ Attended Sheldon Allen's memorial service.
- ✓ Spoke with the ASG officers.
- ✓ Thanked the Public Information Office for creating the 40th Anniversary pin.

There were none.

There were none.

Ms. MacGregor announced the next Business meeting will be held on Wednesday, August 26, 2009. Closed Session will begin at 5:00pm, and Open Session will begin at 6:30pm.

There being no further business, the meeting was adjourned at 8:01 pm. in memory of Michael Haywood, the son of Budget Director, Ms. Donna Haywood.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.5) con't**

**Comments by Members
of the Audience on Any
Item Not on the Agenda
(11.6)**

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.7)**

**Announcement of Next
Meeting (08/26/09) and
Adjournment
(12)**

Mr. Bruce D. Fortine, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District _____