

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, NOVEMBER 11, 2009
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, November 11, 2009, by Vice President Scott Wilk the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Bruce D. Fortine
Mrs. Michele R. Jenkins
Mr. Scott Thomas Wilk
Mr. Nicolas Cardenas, Student Trustee

Members Absent: Mrs. Joan W. MacGregor (surgery)
Mr. Ernest L. Tichenor (out of town)

Others Present: Dr. Dianne Van Hook, Chancellor
Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources
Mr. Michael Dermody, President, Academic Senate
Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters and Others Present: Mr. Jim Schrage, VP, Facilities and Planning, Operations and Construction and General Manager, COC Hockey Team
Mr. John Taferner, Coach, COC Hockey Team and Members of the COC Hockey Team
Dr. Dena Maloney, Founding Dean, Canyon Country Campus
Mr. John McElwain, Managing Director, Public Relations and Marketing
Mr. Murray Wood, Chief Development Officer, COC Foundation
Mr. Patrick Backes, Classified Senate
Mr. Chris Blakey, President COCFA and Chair, Philosophy Department
Ms. Tammy Marshlian, Reporter, The Signal

Vice President Wilk declared a quorum and called the meeting to order at 2:39 pm.
The Board moved to Closed Session.

**Quorum Established
(1.1)**

1.2a Conference with Labor Negotiators (*pursuant to Government Code §54957.6*)
Santa Clarita Community College District Representative: Dr. Dianne Van Hook
All Unrepresented Employees

**Closed Session
(1.2)**

Those present at the beginning of Closed Session were Fortine, Jenkins, Wilk and Van Hook. Joining them at 3:39 pm were Capet, Coleal, Fiero, Gribbons, Schrage and Wilding.

The Board returned to Open Session at 4:15 pm. Mr. Wilk announced that no action was taken in Closed Session.

Mr. Wilk asked Ms. Fiero to lead the flag salute.

**Flag Salute
(1.3)**

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Mr. Wilk noted that Mr. Tichenor was out of town and Ms. MacGregor was out due to surgery. He added that Item 3.8 was being removed from the agenda and will be brought back to the Board at a future time. The Board moved approval of the agenda with Item 3.8 being removed and the additional information presented for Item 7.1.

**Approval of Agenda
(1.4)**

Motion: Fortine Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

Mr. Wilk welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

The Board moved approval of the minutes of October 29, 2009.

**Approval of Minutes
(10/29/09)
(1.6)**

Motion: Fortine Second: Cardenas Record of Board Vote: 3-0
Student Trustee: Aye

Dr. Van Hook introduced Mr. Schrage, noting that he is to be commended for not only the great job he does on campus, but also for forming a hockey club and encouraging young men to pursue their academics along with their participation in this sport. Mr. Schrage introduced their two assistant coaches, Mr. Jimmy Schrage and Mr. Andrew McDonald, and head coach, Mr. Taferner, who introduced five members of the hockey team present in the audience. Mr. Schrage provided highlights of their season and the matches they have coming up, noting they are ranked highly at a national level and the team looks forward to these games. The team members added their insight and appreciation for hockey at COC.

**Recognition/Up Close
(1.7)**

The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1) as follows:

**Consent Calendar
(2)**

- 3.1 Approval of New and Modified Courses and Programs
- 3.2 Approval of Contract Between Santa Clarita Community College District and ACCENT for Educational Travel, Summer Session 2010
- 3.3 Approval of Renewal of Contracts Between Santa Clarita Community College District and Health Care Facilities (Various) for Nursing Program (Allied Health)
- 3.4 Approval of Renewal of Contract Between Santa Clarita Community College District and California State University, Los Angeles for Nursing Program (Allied Health)
- 3.5 Approval of Amendment to the Contract Between Santa Clarita Community College District and Kaiser Foundation Hospital for Nursing Program (Allied Health)
- 5.1 Approval of Purchase Order Schedule PO 09/10-4
- 5.2 Approval of Travel Authorizations Schedule T 09/10-9
- 5.3 Approval of Quarterly Financial Status Report: Quarter Ended September 30, 2009
- 6.1 Approval of Notices of Completion (Window Coverings and Exterior Signage)
- 6.2 Approval of Release of Retention for the Dr. Dianne G. Van Hook University Center Construction Project (Air-Ex Air Conditioning, Inc., Nevell Group, Inc., and Santa Barbara Glass)
- 6.3 Approval of Addendum #01 for the Aliso Clean Room Remodel Project (Pacific Mechanical Services)
- 6.4 Approval of Addendum #10 to Construction Administration Contract for the Dr. Dianne G. Van Hook University Center Construction Project (Flewelling & Moody)
- 6.5 Approval of Contract for Temporary Construction Workers for the Dr. Dianne G. Van Hook University Center Tenant Improvement Project (SelectRemedy)
- 6.6 Approval of Change Orders for the Dr. Dianne G. Van Hook University Center Construction Project (Various)

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- 6.7 Approval of Contract for the Del Valle Regional Training Center for Geotechnical Services (J.C. Chang & Associates)
- 6.8 Approval of Contract for the Del Valle Regional Training Center for Labor Compliance Services (The Solis Group)
- 6.9 Approval of Contract for Scheduled Maintenance Project: Replace Walk-In Refrigerator/Freezer in Kitchen, Student Center (Advanced Centrifugal Systems)
- 6.10 Approval of Contract for Testing and Inspection Services for the Mentry Hall Expansion Construction Project (DC Inspections)
- 7.1 Approval of Personnel Schedule PERS 2009/2010-08

**Consent Calendar
(2) con't**

Motion: Fortine Second: Cardenas Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved Approval of Payments for Supplementary Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2009-2010.

**Approval of Payments
for Supplementary
Services for Full-Time
Faculty; Information on
Full-Time Faculty Re-
assigned Time, Over-
load and Extra Session
Payments to Date 09/10
(3.6)**

Motion: Jenkins Second: Fortine Record of Board Vote: 3-0
Student Trustee: Aye

The Board moved Ratification of Agreement Between Santa Clarita Community College District and Butte College (Global Corporate College Training for Sam's Club Through the Employee Training Institute).

**Ratification of
Agreement Between
SCCCD and Butte
College (Global
Corporate College
Training for Sam's Club
Through the Employee
Training Institute)
(3.7)**

Motion: Fortine Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

This item was removed from the agenda at the beginning of the meeting and will be brought back to the Board at a future meeting.

**Presentation of
Accountability
Reporting for the
Community Colleges
(ARCC/ AB1417) Report
and Update on the
Skills4Success
Initiative
(3.8)**

The Board moved Acceptance of Annual Gifts to the College of the Canyons Foundation for the Period July 1, 2008 through June 30, 2009.

**Acceptance of Annual
Gifts to the COC
Foundation for the
Period July 1, 2008
through June 30, 2009
(10.1)**

Motion: Fortine Second: Jenkins Record of Board Vote: 3-0
Student Trustee: Aye

Dr. Van Hook noted that:

- She distributed a new "*What They're Saying...*" legislative update, written by Mr. Eric Harnish, and she briefly highlighted the key issues included therein. In particular, she noted AB172 will be re-introduced in January.

**Update on Legislation
(10.2)**

Mr. Dermody noted that:

- Tomorrow's Academic Senate meeting will be held at the CCC. They try to hold at least one semester in Canyon Country.
- The Academic Senate is reviewing a variety of district policies and checking to make sure we are in compliance.
- They are looking forward to the District's proposed Equal Employment Opportunity (EEO) plan.
- As was approved on tonight's agenda, a number of courses have been modified due to the fact that every six year, they have to review the all curriculum.
- The Scholarly Presentation is tonight in the PAC. We have great teachers, but they are also scholars of high caliber, as in Ms. Kelly Cude's case, the presenter tonight.

**Academic Senate
Report
(11.1)**

Mr. Backes (Classified Senate) noted that:

- They should be receiving the tie-dyed t-shirt order this week. They joined forces with the ASL club for this order, and sold over 200 shirts.
- The September "Munch and Mingle" was hosted by the Facilities department and they had a great lunch. The October meeting was held in the University Center and participants were given a tour of the facility.
- This year's Holiday Arts & Crafts Fair will be held December 5 and 6 in COC parking lot #8. There are 15 vendors already registered.

**Classified Senate
Report
(11.2)**

There were no other reports made at the meeting.

**Other Organization/
Committee Reports
(11.3)**

Mr. Fortine noted there will be a Foundation meeting next week.

**Board Liaison Commit-
tee Member Report
(11.4)**

Dr. Van Hook invited administrators to provide updates in their areas.

**Chancellor's Report
(11.5)**

Dr. Capet announced that:

- The new Assistant Chancellor in the Chancellor's Office is Barry Russell, who is a great individual, and it will be refreshing to have him there.

Ms. Coleal added that:

- The Foundation audit was presented to the executive committee and will be presented at the Foundation Board meeting next week. There were no audit findings.

Dr. Maloney noted that:

- The South Bay WIB is offering a program to employers (L.A. County Transitional Subsidized Employment (TSE) Program). They had an informational meeting last Friday and had 31 businesses participated.

Mr. Wood added that:

- We had a site visit last week with 12 members of the Newhall Board who visited us. They were pleased with the donation they made to the University Center (naming of a large conference room) and indicated they'd like us to submit a proposal at the beginning of the year for future funding.

Mr. McElwain noted that:

- The winter intersession schedule is available on our website, and the spring schedule will be on-line next week.

Ms. Fiero, Dr. Wilding, Dr. Gribbons, and Mr. Schrage had nothing additional to report.

Dr. Van Hook noted that:

- She attended an event at the Getty museum with Dr. Joe Schulman (Al Mann Foundation). The Nobel Laureate dinner featured 20 California Nobel Laureates in and honored high school students who apply to be part of the COSMOS program through the University of California.
- The Economic Development Committee (EDC) held their 4th meeting yesterday. They had had conversations with the City and submitted a request for them to contribute funds to the start up of the corporation. Representatives from the City came to the meeting to encourage members to attend the Council meeting. She wrote testimony and 2 hours later, Mr. Harnish attended on her behalf and spoke, as did other representatives of the EDC. The City approved \$200,000 for start up funds. It was structured as a match.
- The last follow-up LEAP session will be held this Friday. The third LEAP (2010) class will start in the spring.
- The President's Circle event was fun and very colorful with tie-dye everywhere! Folks seemed to enjoy the production of HAIR in the PAC as well.
- She has enjoyed the department showcases being put on by Professional Development. She went to the GET Lab showcase two weeks ago and encouraged everyone to visit to see the phenomenal things they can do in this lab.
- She took Scott Wilk and Larry Mankin on a tour of the University Center, as well as executives from the Newhall Land & Farming Company and the Newhall Foundation Board of Directors.
- The Foundation Board Development committee met recently and have preliminarily approved 5 new board members who they hope to present as new members at upcoming meetings.

Mr. Cardenas had nothing to report.

Mr. Fortine added that:

- COC hosted the "Bands of America" on campus for high school marching bands. They had 32 bands in competition with participants from around the country. He thanked Mr. Schrage and Mr. Robin Williams for their help in getting everything organized. As a result, our local hotels were full and Magic Mountain was busy.
- A week later, the Hart Rampage event was held on our campus, and it was another great event.
- The Zonta Dinner last Friday night was a nice evening honoring Dr. Alan Barbakow. The format was changed it from a roast to a dinner, and it was great.

Ms. Jenkins and Mr. Wilk had nothing additional to report.

Mr. Blakey noted that:

- The COCFA Political Action Committee met this afternoon. COCFA supported and endorsed two candidates, who both won their elections, and they raised over \$8,500 for these elections. He felt it was a great experience and everything went smoothly.
- The Rep Council meeting had a discussion about Veteran's Day, the meaning of this day and the California Community College's decision each year to observe it on the Monday of the week of November 11th, rather than on the day it actually occurs. Dr. Van Hook noted the holiday schedule is a function of the academic calendar committee, composed of faculty, and they may want to bring that topic up.

**Chancellor's Report
(11.5) con't**

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.6)**

**Comments by Members
of the Audience on Any
Item Not on the Agenda
(11.7)**

There were no additional comments.

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.8)**

Mr. Wilk announced the next meeting will be the Organizational/Business Meeting, and will be held on Wednesday, December 2, 2009. The meeting will begin at 5:00pm with Closed Session, followed by Open Session at 6:30pm in the Board Room (HSLH 137).

**Announcement of Next
Meeting (12/02/09) and
Adjournment
(12)**

There being no further business, the meeting was adjourned at 5:13 pm.

Mr. Bruce D. Fortine, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District _____