

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**ORGANIZATIONAL and BUSINESS MEETING**  
**WEDNESDAY, DECEMBER 5, 2007**  
**MINUTES**

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, December 5, 2007, by President Michele Jenkins, in the Staff Dining Room (S-132), Student Center, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

**Members Present:** Mr. Bruce D. Fortine (arrived 5:25 pm)  
Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Ernest L. Tichenor  
Mr. Scott Thomas Wilk  
Mr. Steven Vanover, Student Trustee (departed 8:48 pm)

**Others Present:** Dr. Dianne Van Hook, Superintendent-President  
Dr. Mitjl Capet, Assistant Superintendent/Vice President, Instruction  
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services  
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services  
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources  
Mr. Michael Dermody, President, Academic Senate (departed 7:00 pm)  
Ms. Lynne Mayer, Administrative Assistant/Classified Coordinating Council

**Special Presenters:** Ms. Audrey Green, Dean, Program Development, VTEA and Community Education  
Ms. Cindy Schwanke, Instructor, Culinary Arts Program  
Culinary Arts Students and "Top Chef"s

President Jenkins declared a quorum and called the meeting to order at 5:05 p.m.  
The Board moved to Closed Session in Private Dining Room #1, Student Center.

**Quorum Established  
(1.1)**

The Board discussed the following items:

- 1.2a Conference with Labor Negotiator  
Santa Clarita Community College District Representative: Dr. Michael Wilding  
College of the Canyons Faculty Association (COCFA)  
*(pursuant to Government Code §54957.6)*

**Closed Session  
(1.2)**

Those present in Closed Session were Capet, Coleal, Fiero, Fortine, Jenkins, MacGregor, Schrage, Tichenor, Van Hook, Wilding and Wilk.

The Board finished Closed Session at 6:05 pm, and adjourned for dessert provided by the COC Culinary Arts Students. The Board moved to Staff Dining Room and reconvened their meeting with Open Session beginning at 6:40 pm.

President Jenkins asked Ms. Lindie Kane to lead the flag salute.

**Flag Salute  
(1.3)**

President Jenkins welcomed all present to the meeting and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

**Welcome Guests  
(1.4)**

The Board moved approval of the Agenda for the meeting (with the additional information presented for Item 7.1).

**Approval of Agenda  
(1.5)**

Motion: MacGregor      Second: Wilk      Record of Board Vote: 5-0  
Student Trustee: Aye

The Board moved approval of the minutes for November 7, 2007.

**Approval of Minutes  
(11/07/07)  
(1.6)**

Motion: MacGregor      Second: Fortine      Record of Board Vote: 5-0  
Student Trustee: Aye

Dr. Van Hook:

**Recognition/Up Close  
(1.7)**

- ✓ Administered the Oath of Office to Mr. Fortine, Ms. Jenkins and Mr. Wilk as part of their re-election as members of the Board of Trustees. Ms. MacGregor noted she was thrilled the community re-elected these 3 individuals (even though they were unopposed!), as they are wonderful members of the Board and representatives of the College. Mr. Tichenor noted the whole is greater than the sum of its parts and he is pleased to serve with these individuals.
- ✓ Introduced Ms. Lindie Kane, coach of the Cross Country and Track Teams. Coach Kane was recently voted the Men's Track and Field Coach of the Year by the California Community College Cross Country and Track Coaches Association. Ms. Kane thanked the Board and administration for this acknowledgement.
- ✓ Thanked Ms. Sally Didrickson for her dedication to her department and the College. She has been invaluable to us staying on as the Interim Dean, Math & Science following her retirement until we were able to secure a replacement for this position.
- ✓ Introduced Ms. Audrey Green, who provided a brief overview of the Culinary Arts program at COC, the courses being offered, and their plans for the future. Ms. Cindy Schwanke, lead instructor for the program, introduced the "top chef" students. Ms. Green distributed a handout about the program which is hereby made a part of these minutes as if fully set forth herein.

Ms. Jenkins noted that Ms. Kevin Browning from the Automotive Service Councils of California was at the meeting. He presented Dr. Van Hook with an award recognizing the College and Dr. Van Hook's roles and support to the auto industry for re-vitalizing the program in our valley and for this community and our students.

Ms. Jenkins announced that Mr. Fortine's birthday is December 15<sup>th</sup>. Dr Van Hook noted Mr. John McElwain's birthday was earlier this week.

Mr. Wilk noted that at last year's wine festival, he and his wife were impressed with the food at one table in particular, and it turned out to be the COC Culinary students. Ms. Jenkins noted the Culinary program has the highest retention rate on campus right now.

Ms. Jenkins asked those in the audience that were not already introduced to do so at this time.

Ms. MacGregor nominated Mr. Tichenor as President and he accepted the nomination.

**Election of Board  
Officers  
(1.8)**

Motion: MacGregor      Second: Wilk      Record of Board Vote: 5-0  
Student Trustee: Aye

Ms MacGregor thanked our outgoing President, Ms. Jenkins. She presented her with a large poinsettia as thanks from her fellow trustees for her year of service. She added that Ms. Jenkins puts in many hours to serve as president, always represents the Board in a graceful manner, and has kept the Board moving forward together, despite personal challenges this past year.

Dr. Van Hook presented Ms. Jenkins with an engraved bowl, noting the College's gratitude and regard for her dedication and visionary leadership during her past year of service as President. She noted her personal appreciation of Ms. Jenkins' ability to work to get ahead of things, always in a calm manner, and that she follows through to successful conclusions. Ms. Jenkins noted she truly enjoyed serving as President and appreciated the opportunity to do so.

Mr. Tichenor nominated Ms. MacGregor as Vice-President. She accepted the nomination.

Motion: Tichenor            Second: Wilk            Record of Board Vote: 5-0  
Student Trustee: Aye

Ms. MacGregor nominated Mr. Wilk as Clerk, and he accepted the nomination.

Motion: MacGregor        Second: Tichenor        Record of Board Vote: 5-0  
Student Trustee: Aye

Ms. MacGregor nominated Dr. Van Hook to continue as Secretary-Parliamentarian to the Governing Board, which she accepted.

Motion: MacGregor        Second: Tichenor        Record of Board Vote: 5-0  
Student Trustee: Aye

The Board moved Approval for the Meeting Dates for 2008. The August 20<sup>th</sup> meeting was revised to be held on August 27<sup>th</sup>.

**Approval of Meeting  
Dates for 2008  
(1.9)**

Motion: MacGregor            Second: Wilk            Record of Board Vote: 5-0  
Student Trustee: Aye

The Board moved Approval of Resolution No. 2007/08-13: Certification of Signatures as follows:

**Approval of Resolution  
No. 2007/08-13:  
Certification Of  
Signatures  
(1.10)**

Motion: Fortine            Second: Tichenor        Record of Board Vote: 5-0  
Student Trustee: Aye

Motion: Fortine            Second: Tichenor        Record of Board Vote: 5-0  
Student Trustee: Aye

The Board moved approval of the Consent Calendar (with the additional information presented for Item 7.1) as noted below.

**Consent Calendar  
(2)**

- 3.1 Approval of New and Modified Courses and Programs
- 3.2 Approval of Allied Health Student Education Agreement Between Santa Clarita Community College District and Santa Clarita Adult Day Care Healthcare
- 3.3 Approval of Amendment to the Agreement Between the Santa Clarita Community College District and the SCV School and Business Alliance – Career Exploration Grant for 7<sup>th</sup> and 8<sup>th</sup> Grade Students
- 4.1 Approval of Agreement Between Santa Clarita Community College District Associated Student Government and Aquarium of the Pacific
- 4.2 Approval of Agreement Between Santa Clarita Community College District Associated Student Government and LEGOLAND California
- 4.3 Approval of Agreement Between Santa Clarita Community College District Associated Student Government and Six Flags Magic Mountain
- 4.4 Approval of Agreement Between Santa Clarita Community College District Associated Student Government and Sea World
- 4.5 Approval of Agreement Between Santa Clarita Community College District Associated Student Government and Universal Studios Hollywood
- 4.6 Approval of Agreement Between Santa Clarita Community College District Associated Student Government and Disney
- 5.1 Approval of Purchase Order Schedule PO 07/08-05
- 5.2 Approval of Travel Authorizations Schedule T 07/08-6

- 5.3 Approval of Agreement Between Santa Clarita Community College District and The Vertical Factory (Window Coverings, Hasley Hall)
- 6.1 Approval of Notice of Completion for Canyon Country Campus Construction Project (Awnings and Retaining Wall Backfill)
- 6.2 Approval of Notices of Completion for Laboratory Expansion Construction Project (Aliso Hall/Laboratory)
- 6.3 Approval of Agreement with the County of Los Angeles for the Countywide Household Hazardous and Electronic Waste Collection Program Siting Liability Agreement
- 6.4 Approval of Surplus District Property Other Than Land Under Board Policy 707 (Nissan Pathfinder)
- 6.5 Approval of Award of Contract for the Canyon Country Campus Construction Project, Concrete Fence and Pads
- 6.6 Approval of Contract for HVAC System Cleaning, Boykin Hall (California Power-Vac)
- 6.7 Approval of Contract for the Canyon Country Campus Construction Project, Campus Sign System (Biesek Design)
- 6.8 Approval of Award of Contract for the Canyon Country Campus Construction Project, Amphitheater & Slope Cutback
- 7.1 Approval of Personnel Schedule PERS 2007/2008-09
- 7.2 Approval of Educational Administrator Employment Contract for Dean, Economic Development
- 7.3 Approval of Classified Administrator Employment Contract for Managing Director, Santa Clarita Performing Arts Center at College of the Canyons

Motion: MacGregor      Second: Fortine      Record of Board Vote: 5-0  
Student Trustee:      Aye

Ms. Jenkins moved this item forward on the agenda as Ms. Cherie Choate was present to represent COCFA. Ms. Choate provided a brief review of COCFA's decision on this agreement. There was a brief question and answer period. The Board moved Approval of the Agreement Between the Santa Clarita Community College District and the College of the Canyons Faculty Association, CTA/NEA (COCFA), to Establish CalPERS 457 Accounts for All Active Faculty as of July 1, 2007

**Approval of the Agreement Between the SCCCD and the COCFA CTA/NEA to Establish CalPERS 457 Accounts for All Active Faculty as of July 1, 2007 (7.4)**

Motion: Tichenor      Second: MacGregor      Record of Board Vote: 4-0-1  
(Fortine: Abstain)  
Student Trustee:      Abstain

Ms. Jenkins moved this item forward on the agenda for discussion. The College of the Canyons Foundation Financial Update, as of September 30, 2007, was presented as information to the Board of Trustees. Ms. Cathy Ritz, Chief Operating Officer, COC Foundation, noted that because of the college's great reputation in the community, it helps to make fundraising much easier. As an example, she noted the receipt of a \$5,000 unsolicited, unrestricted donation this week. She expressed the Foundation's appreciation of the support they receive from the District. There was a brief question and answer period.

**College of the Canyons Foundation Financial Update, as of September 30, 2007 (5.5)**

This item was moved forward as a request to speak form had been submitted to Ms. Jenkins. Mr. Andre Farr, Chairman and CEO, Black Sports Agents Association, addressed the Board regarding an incident in Cougar Stadium (during their use of our facilities). Five students also addressed the Board on this issue. The Board thanked everyone for their comments.

**Comments by the Audience for Items Not on the Agenda (11.5)**

Dr. Van Hook recounted the past few months trying to find space on our campus for this program and how associated staff provided leadership to this effort. Dr. Capet added they had looked at 10 other spaces as possibilities. Ms. Green, Dr. Capet and Mr. Schrage were on hand to answer questions from the Board.

**Approval of Lease Agreement Between the Santa Clarita Community College District and Arnel Commercial Properties for Culinary Teaching Facility (3.4)**

The Board suggested that the administration and staff use the services of one of our legal firms to review the terms of the lease and help protect the college's interests as this lease document is written. Therefore, the Board revised the motion for this item to be an Approval for the staff to consult with a professional in this field, negotiate the lease for the culinary arts program at the proposed location and bring it back to the Board for approval, possibly at a special meeting, as time was important, so the space could get up and running for the spring 2008 term.

Motion: Wilk                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Payments for Supplemental Services for Full-Time and Adjunct Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date (*Corrections Included*).

**Approval of Payments for Supplemental Services for Full-Time & Adjunct Faculty; Information on Full-Time Faculty Reassigned Time, Overload & Extra Session Payments to Date (Corrections Inc.) (3.5)**

Motion: MacGregor                      Second: Wilk                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Sabbatical Leave Requests for Spring 2008 (Ms. Phylise Smith and Ms. Diane Sionko).

**Approval of Sabbatical Leave Requests for Spring 2008 (Ms. Phylise Smith and Ms. Diane Sionko) (3.6)**

Motion: MacGregor                      Second: Wilk                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval/Ratification of Budget Transfers.

**Approval/Ratification of Budget Transfers (5.4)**

Motion: MacGregor                      Second: Wilk                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Financial Report – Month Ending October 31, 2007 was presented as information to the Board of Trustees.

**Financial Report – Month Ending October 31, 2007 (5.6)**

The Board moved Approval of Addendum #01 to Contract for Geotechnical Services for the Canyon Country Campus Construction Project.

**Approval of Addendum #01 to Contract for Geotechnical Services for the Canyon Country Campus Construction Project (6.9)**

Motion: MacGregor                      Second: Tichenor                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Approval of Contract for Geotechnical Services for the Canyon Country Campus Construction Project (Retaining Wall).

**Approval of Contract for Geotechnical Services for the Canyon Country Campus Construction Project (Retaining Wall) (6.10)**

Motion: MacGregor                      Second: Wilk                      Record of Board Vote: 5-0  
Student Trustee:                      Aye

The Board moved Ratification of Contract for PE Expansion & Tennis Courts Construction Project (Landscape Work).

Motion: Wilk                                      Second: MacGregor                                      Record of Board Vote: 5-0  
Student Trustee: Aye

**Ratification of Contract  
for PE Expansion &  
Tennis Courts  
Construction Project  
(Landscape Work)  
(6.11)**

The Board moved Ratification of Contract for the Canyon Country Campus Construction Project, Slope Grading & Clean Up (Calex Engineering Co.).

Motion: Tichenor                                      Second: Fortine                                      Record of Board Vote: 5-0  
Student Trustee: Aye

**Ratification of Contract  
for the Canyon Country  
Campus Construction  
Project, Slope Grading  
& Clean Up (Calex  
Engineering Co.)  
(6.12)**

The Board moved Ratification of Contract for the Canyon Country Campus Construction Project, Asphalt Paving (Padilla Paving Company).

Motion: Wilk                                      Second: Tichenor                                      Record of Board Vote: 5-0  
Student Trustee: Aye

**Ratification of Contract  
for the Canyon Country  
Campus Construction  
Project, Asphalt Paving  
(Padilla Paving  
Company)  
(6.13)**

The Board Approval of Change Orders for Canyon Country Campus Construction Project (Multiple Packages).

Motion: Tichenor                                      Second: Fortine                                      Record of Board Vote: 5-0  
Student Trustee: Aye

**Approval of Change  
Orders for Canyon  
Country Campus  
Construction Project  
(Multiple Packages)  
(6.14)**

The Board moved Approval of Change Orders for the Classroom/High Tech Center Construction Project (Hasley Hall).

Motion: Wilk                                      Second: Fortine                                      Record of Board Vote: 5-0  
Student Trustee: Aye

**Approval of Change  
Orders for the  
Classroom/High Tech  
Center Construction  
Project (Hasley Hall)  
(6.15)**

The Board moved Approval of Change Orders for the PE Addition and Tennis Courts Construction Project.

Motion: Wilk                                      Second: Tichenor                                      Record of Board Vote: 5-0  
Student Trustee: Aye

**Approval of Change  
Orders for the PE  
Addition and Tennis  
Courts Construction  
Project  
(6.16)**

The Board moved Approval of Change Order for Central Plant Construction Project

Motion: Tichenor                                      Second: Fortine                                      Record of Board Vote: 5-0  
Student Trustee: Aye

**Approval of Change  
Order for Central Plant  
Construction Project  
(6.17)**

Mr. Schrage was present to address questions from the Board as to the legal wording for rejections/withdraws on bid packages. The Board amended the approval of this item so that Bid Package 102 (Concrete/Asphalt Paving) stands as it on the agenda, and all other items listed with "reject" or "withdraw" should be approved as "rejected/withdrawn" for the University Center Construction Project.

**Approval to Reject and  
Award Contracts for  
the University Center  
Construction Project  
(6.18)**

Motion: Fortine                                      Second: Tichenor                                      Record of Board Vote: 5-0  
Student Trustee: Aye

Dr. Van Hook noted that:

- ✓ A new *“What They’re Saying...”* has been written by Mr. Harnish. She distributed it to the Board members and briefly highlighted the key issues, in particular:
  - Mr. Erik Skinner’s recent visit to our campus was strategic and will be beneficial as well.
  - We will be having the presentation of a large check from the Department of Commerce on December 14<sup>th</sup> to fund the Emerging Technologies Institute.
  - Concurrent enrollment is back on the scene as an issue at the state level. Some changes have been made, but still more are needed. In addition, Senator Runner will be addressing the Field Act again.
  - It looks as if we will get the Medical Lab Technician money, but it will come through the Department of Labor.

**Update on Legislation  
(10.1)**

Mr. Dermody had departed the meeting due to a conflicting commitment.

**Academic Senate  
Report  
(11.1)**

Ms. Mayer had nothing to report. Dr. Van hook noted she had hosted a retreat with the newly forming Classified Senate to assist in developing a 3-year strategic plan.

**Classified Coordinating  
Council Report  
(11.2)**

She congratulated Ms. Fashia Skelstad for her ideas and drive to do new things with the Classified Senate, and for her desire to help our students. Through a connection of Dr. Gibbons’, Ms. Skelstad has been working with the Food Pantry to provide an on campus opportunity for our students to receive distributions from them. They will be on both campuses to make distributions early next year on campus. With over 4,000 of our students on BOG waivers, which means a good percentage of them are eligible to participate. The Food Pantry is thrilled to have a place where they can reach so many people who need their help in one location.

Ms. Fiero noted that:

- ✓ Human Resources is preparing for revised Board policies in February.
- ✓ The annual job fair will be held near the end of January 2008 in Anaheim.

**Supt-President’s  
Report  
(11.3)**

Dr. Wilding noted that:

- ✓ He and his team have been working hard on emergency preparedness. The college will be staging a mock campus evacuation scheduled for December 18<sup>th</sup>, and are planning training for and a search for suspicious devices.

Dr. Capet noted that:

- ✓ They are entering finals week, and things are going well.

Ms. Coleal announced that:

- ✓ They have a new payroll technician that is doing a great job.
- ✓ The first PAC-B meeting was held recently to launch the 2008/09 budget season. Donna Haywood will be working hard in the next few months to get our budget put together.
- ✓ She attended the site visits with Dena Maloney and other staff to a few northern California campuses, which were very interesting.
- ✓ The visit we had with Mr. Skinner was time well spent.

Dr. Van Hook noted that:

- ✓ There is a Texas Hold ‘em Tournament coming up, co-sponsored by our Foundation and the Hoefflin Foundation.
- ✓ This Friday, we are hosting a Water Technology Science Winter Education Extravaganza. Over 300 participants will be on our campus to learn about the latest in water systems technology. It will give our water technology courses a boost.

- ✓ We hope to bring a slightly modified Professional Development plan to the Board in the spring, including a financial summary of the money invested by the District for this effort.
- ✓ She had been interviewed by University Business Solutions for Higher Education Management, and she distributed the article in which she had been interviewed about our mentoring program.
- ✓ We are launching a new component of a “train our own” leadership this spring. It is entitled LEAP Forward (Leadership Education and Advancement Program) and has been put together to focus on leadership skills for professionals, less on administration, and how to differentiate the two.
- ✓ A new brochure on Land Surveying has been produced (she distributed it). The survey classes are off and running!
- ✓ A newsletter for the Canyon Country Campus for staff, students and faculty has been put together by Dr. Maloney (and it was distributed to the Board).

**Supt-President’s  
Report  
(11.3) con’t**

Mr. Vanover had departed the meeting.

Mr. Wilk noted that:

- ✓ He appreciated Ms. Jenkins’ leadership as president and he thanked her for the time she spent to help him get up to speed.
- ✓ The Hasley Hall ribbon cutting was great. Mr. Fortine did a great job as MC, and the staff was very creative in their presentations.
- ✓ He attended a local event where the SCV Youth Symphony played and they wowed the crowd. They are great ambassadors for College of the Canyons.
- ✓ He spent time with the ASG officers at Ms. Devlin’s house for their Thanksgiving get together, and enjoyed the time.

**Reports by Student  
Trustee, Staff  
Members, and Board  
Members  
(11.4)**

Mr. Fortine noted that:

- ✓ He will not attend the water management program, as he will be taking a short murder/mystery cruise.
- ✓ He attended the Scholarly presentation. It was very nice and professionally done.
- ✓ The CTA dinner was a very nice evening.
- ✓ The ribbon cutting at Hasley Hall was a well coordinated event and a lot of fun.
- ✓ Our football team had an incredible season, and with a first year interim coach at the helm, they did a fantastic job.
- ✓ He attended the signing of a land deal for the YMCA held at TPC. It was a great evening for them and nicely done.

Ms. MacGregor noted that:

- ✓ Last Saturday, she attended the EOPS book fair where she read stories to the kids.
- ✓ The Hasley Hall ribbon cutting was great. It was nice to see Congressman McKeon.
- ✓ She attended the CCLC conference in San Jose, and commented on several workshops she attended, including:
  - A session about naming opportunities, and she picked up some sample policies from other colleges.
  - The Fiscal Outlook Legislative Analysts’ Office presentation was very good.
  - The BoardDocs workshop – she felt we should wait and see if the League decides to pursue this as a service for all community colleges.
- ✓ At the last minute, she was unable to attend the Scholarly presentation.
- ✓ She went to a Foundation scholarship committee meeting, and it was filled with exciting, enthusiastic members of the Foundation.
- ✓ She attended The Three Broadway Divas performance in the PAC.
- ✓ She will attend the new employee lunch this Friday.

Mr. Tichenor:

- ✓ Congratulated Ms Jenkins on a successful year as Board President.
- ✓ Thanked his fellow trustees for their faith and confidence in him as President for the coming year. He congratulated this Board for their ability to trust each other and have faith that they can work together in such a cohesive manner.
- ✓



- ✓ Attended both football games held at Bakersfield and while we lost the last game, we made every step difficult for them in the double overtime game. Our team should be very proud of the season and our accomplishments.
- ✓ Will be at the new employee lunch this Friday.
- ✓ Noted he will be traveling to New York next week where his son, Charlie, will be receiving an award at Lincoln Center.

**Reports by Student  
Trustee, Staff  
Members, and Board  
Members  
(11.4) con't**

Ms. Jenkins added that:

- ✓ There were many good sessions at the CCLC conference.
- ✓ Next week at the Chamber Government Affairs meeting, they will consider endorsing Proposition 92. It was noted we only have a short period of time to gather support for Prop 92, given the holiday break, and that absentee ballots will be turned in by January 15<sup>th</sup>. She noted the College might want to consider putting some opinion pieces in our newspapers in favor of Proposition 92, noting what it will provide for community colleges.

The following requests were noted:

Ms. MacGregor requested, for future meetings:

- ✓ An overview of the curriculum development process, including information on the minimum qualifications for our teaching faculty.
- ✓ An update of the discussions on the arrangements/agreements with the Hart District, and a follow-up status discussion after Dr. Van Hook's meeting later this week with the Hart District representatives.

**Requests/Recap of  
Requests Made During  
the Meeting By Board  
Members to Have an  
Item on a Future  
Agenda  
(11.6)**

Ms. Jenkins asked the Board members to think about the ACCT/AACC National Legislative Summit in Washington DC. Deadline for early bird registration needs to be postmarked this Friday. Please call Lynne before then to let her know if you plan to attend.

Ms. MacGregor requested the opportunity to attend the CSBA conference. Dr. Van Hook suggested the trustees should consider attending the ACCT annual conference.

President Jenkins announced the next meeting will be held on Wednesday, January 16, 2008. Closed Session will start at 5:00pm and Open Session will begin at 6:30pm in the Staff Dining Room.

**Announcement of Next  
Meeting (01/16/08) and  
Adjournment  
(12)**

There being no further business, the meeting was adjourned at 9:35 p.m.

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Mr. Scott Thomas Wilk, Clerk  
Board of Trustees  
Santa Clarita Community College District

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Dr. Dianne Van Hook  
Superintendent-President  
College of the Canyons

Entered in the proceedings of the District \_\_\_\_\_