

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**

**Measure "M" Citizens' Oversight Committee**

**Tuesday, January 15, 2008**

**MINUTES**

The Santa Clarita Community College District Measure "M" Citizens' Oversight Committee meeting was held on Tuesday, January 15, 2008, in R-206, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

**Members Present:** Mr. Michael Berger  
Ms. Rita Garasi  
Ms. Jill Harper  
Mr. Calvin Hedman (Departed 3:30p)  
Mr. Michael Hildebrand  
Mr. Brian Koegle  
Mr. Jonathan Kraut  
Mr. Mike Lebecki  
Mr. Linn Melvin (Arrived 3:20p)  
Ms. Jamie Meriwether  
Mr. Leon Strand

**Members Absent:** Mr. Robert Drescher (Out of Town)  
Mr. Tim Shaner (Out of Town Training Seminar)

**Others Present:** Dr. Dianne Van Hook, Superintendent-President  
Dr. Mitjl Capet, Assistant Superintendent  
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning  
Ms. Kari Soffa, Director, Accounting Services  
Ms. Lenore Marta, Administrative Assistant to the Superintendent-President  
Mr. John Green, Interim Reprographics Supervisor  
Ms. Chris Miner, Administrative Assistant, Facilities

Chair Garasi declared a quorum and called the meeting to order at 3:04 p.m.

**Quorum  
Established  
1.1**

Because of Mr. Hedman's need to leave the meeting early, Ms. Garasi requested the audit reports be moved up in the agenda.

**Approval of Agenda  
1.2**

The Committee then moved approval of the meeting Agenda.

Motion: Hedman      Second: Harper      Record of Vote: 10-0

The Committee moved approval of the June 26, 2007 Minutes.

**Approval of June 26,  
2007 Meeting Minutes  
1.4**

Motion: Berger      Second: Lebecki      Record of Vote: 7-0-3  
(Abstain: Berger, Harper & Meriwether)

Ms. Sofa reviewed the Performance Audit with the Committee.

- She noted that no ongoing district expenditures were funded with Measure “M” funds.
- The district received a 100% Performance Audit with no audit exceptions.
- No material weaknesses were noted on the Financial Audit.
- The District may earn a potential \$2.4 million from the interest on the bond funds this year, which will go toward the projects.

**Acceptance of  
Performance Audit and  
Financial Audit: Santa  
Clarita Community  
College District General  
Obligation Bonds  
4.1**

Ms. Garasi noted that an audit with no exceptions is what the Committee wants to see. It should further strengthen the community’s confidence in College of the Canyons.

The Committee moved acceptance of the Performance Audit and Financial Audit.

Motion: Berger      Second: Lebecki      Record of Vote: 11-0

The Committee will notify the SCCCD Board of Trustees President of its acceptance of the Performance Audit and Financial Audit.

As no resolution affirming the Santa Clarita Community College District’s compliance with requirements as stated in the law (Section 15278-15282) was placed on this agenda, such resolution will be presented to the Committee for approval at a future meeting, which may be conducted via conference call.

Dr. Van Hook and Mr. Schrage made a presentation (attached to these minutes) updating the Committee on the Canyon Country Educational Center. They noted:

- The Canyon Country Campus had an initial enrollment of 3,534.
- One and a third million cubic yards of dirt were moved with none being removed from the site.
- Without Measure “C” funds, the Canyon Country Campus would not have been built as the state would not have funded the site acquisition or the initial site development. Measure “M” dollars will be used to leverage State funds to construct buildings on the Canyon Country Campus.

**Update on Canyon  
Country Educational  
Center  
(3.1)**

Mr. Schrage distributed a Historical Timeline and a Canyon Country History for the Committee’s background information.

Ms. Garasi commented that she thinks the Canyon Country Campus is great. She is pleased by vision and courage of the District and its leadership. “It’s neat when you see it all happen.”

Dr. Van Hook added that, despite the Canyon Country Campus opening, the Valencia campus’ fall 2007 enrollment increased 8%.

Mr. Berger asked Dr. Van Hook if she new the percentage of College of the Canyons students coming from the San Fernando Valley. She guessed it was 12-15% of COC’s traditional students, which doesn’t include those involved in public safety training programs (Sheriff, LAPD, etc.).

Ms. Garasi asked what percentages of local high students come to COC, and Dr. Van Hook replied 62% at that time.

Mr. Jim Schrage delivered a presentation highlighting for the Committee Measure “M” funded projects under construction.

**Review of Measure “M”  
Funded Projects Under  
Construction  
3.2**

Mr. Schrage reviewed the Life-to-Date Expense Report noting:

- COC provided 50% of the funds for state match for Measure “M”, and because of our community and the amount of time the seats are used, our split is 80 (them) 20 (us).
- COC doesn’t handle construction like other community colleges. It does not bid a project to one contractor. COC hires a construction manager to work with Mr. Schrage and the Architects to develop bid packages.

**Review of Life-to-Date  
Expenses by Project  
4.2**

In response to Mr. Kraut’s question: If the funds from this bond measure are applied at 80/20 or 50/50, what do you think the total expenditures possible will be with the money from Measure M when you put it all together?

- ✓ Mr. Schrage indicated the district is looking at around \$300 million plus or minus.
- ✓ Mr. Kraut indicated he thought that was fantastic.
- ✓ Ms. Garasi said it was amazing.

Dr. Van Hook highlighted details of Proposition 92, stating it provided a commitment to educational access in the future and to improving state economic development.

**Comments by Members  
of Audience on Any  
Item Not on the Agenda  
5.1**

Dr. Capet stated that the faculty would be here to thank the Committee for its oversight, but they were in the classrooms teaching at the time of the meeting. He thanked the Committee for the job the members were doing. He further noted that the Santa Clarita Community College District was the 7<sup>th</sup> district in which he has been employed during his career, and none have completed their projects. He stated he appreciated their support.

Ms. Garasi explained the word “term” in reference to the make up of the Committee. (The Committee requested clarification at its last meeting.) Per Ms. Coleal’s information to Ms. Garasi, the “term” begins from the date of appointment. A one-year term is twelve months from the date of appointment and a two-year term is twenty-four months from the date of appointment.

The Committee moved adjournment of the meeting.

**Adjournment  
6.1**

Motion: Lebecki                      Second: Harper                      Record of Vote: 10-0

The meeting was adjourned by Ms. Garasi 3:17 p.m.