

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Measure "C" Citizens' Oversight Committee

Monday, January 23, 2006

MINUTES
(Unapproved)

The Santa Clarita Community College District Measure "C" Citizens' Oversight Committee meeting was held on Monday, January 23, 2006 in the Staff Dining Room, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

Members Present: Ms. Becki Basham, Realty Executives
Mr. Michael Berger, Smith Barney
Mr. Alan DiFatta, DiFatta Graphics
Ms. Rita Garasi, Gruber Systems
Ms. Jill Harper, Community Member
Mr. Michael Hogan, Hogan USA
Mr. Joe Klocko, COC Foundation/HR Textron (Arrived 4:05p)
Ms. Barbara Stearns-Cochran, KHTS Radio Host
Mr. Sheldon Wigdor, Telecommunications Program Manager
Ms. Anne Yang, ASG, President

Members Absent: Mr. Calvin Hedman, Hedman & Associates
Mr. John Hoskinson, Gruber Systems
Mr. Mike Lebecki, Remax Realtors
Mr. Joe Robinson, Sapphire Ventures, Inc.

Others Present: Dr. Dianne Van Hook, Superintendent-President
Ms. Sharlene Coleal, Vice President, Business Services
Ms. Cindy Grandgeorge, Director, Fiscal Services
Dr. Barry Gribbons, VP, Institutional Development, Technology & Online Services/Interim Assistant Superintendent
Ms. Lenore Marta, Administrative Assistant to the Superintendent-President
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning

Chairperson Wigdor declared a quorum and called the meeting to order at 4:02 p.m.

**Quorum
Established
(1.1)**

The Committee moved approval of the meeting Agenda.

**Agenda Approval
(1.2)**

Motion: Garasi Second: Berger Record of Vote: 9-0-0

The Committee moved approval of the 08-9-05 Meeting Minutes with the correction on page one (KHTZ changed to KHTS).

**8-9-05 Meeting Minutes
Approval
(1.4)**

Motion: Garasi Second: Stearns-Cochran Record of Vote: 10-0-0

Dr. Van Hook introduced the new Committee members in attendance and provided biographical information to the Committee. She thanked the Committee members for their service and highlighted what had been accomplished within their terms of service.

**Introduction and
Welcome of New
Measure "C" Citizens'
Oversight Committee
Members Mr. Alan**

She distributed photo/fact sheets for the following Measure "C" funded projects:

- Field/Track
- Music/Dance Building
- Sheriff's North Academy
- High Tech Building
- Lab Expansion Project
- University Center
- Canyon Country Educational Center

**DiFatta, Mr. Michael
Hogan, Mr. John
Hoskinson, & Mr. Joe
Klocko.
(2.1)**

Mr. Jim Schrage made a PowerPoint presentation (attached to these minutes) updating the Committee on the progress on Measure "C" funded projects on campus and handed out a January 2006 construction update (attached to these minutes) for their information.

**Status of Measure "C"
Capital Projects
Including Canyon
Country Educational
Center
(3.1)**

Dr. Van Hook discussed the modular buildings needed for the Canyon Country Educational Center. The Hart District has been using modulars from the State Modular Program in Sacramento. They will be returning 200, and COC will work with the Hart District to try to obtain some of those modulars at a discounted rate directly from the Hart District before they are returned to Sacramento. She informed the Committee that there are currently 14 modular buildings being used on the COC campus.

Dr. Van Hook noted that the District has worked out an agreement with the City of Santa Clarita to maintain the Access Center in the Canyon Country Library for an additional year.

Dr. Van Hook announced the District was forming a Canyon Country Advisory Committee to guide program development the Canyon Country Educational Center and ensure the Center meets the community's needs. She invited outgoing Committee members to participate on that committee.

Member Hogan indicated that when compared with the cost of the land acquired by the Sulphur Springs School District, the SCCCDC got a "great deal" on the purchase of the land for the Canyon Country Educational Center.

Ms. Coleal reviewed the audit with the Committee indicating there were no findings. Dr. Van Hook added that this was three years in a row COC received no audit findings.

**Acceptance of
Performance Audit:
Santa Clarita
Community College
District General
Obligation Bonds
(4.1)**

The Committee wanted the District to know they are very pleased the college continues to be in compliance with respect to Measure "C" funds. They have enjoyed watching the growth on campus due to the funds they oversee.

Member Garasi commented on how the information provided by the Facilities and Business Services Departments made it easy for the Committee to exercise their oversight responsibilities of making sure funds were spent on ballot approved projects and not on operating expenses or salaries.

Dr. Van Hook announced that when she could get the four new Committee members together, she would provide an orientation to help them understand their responsibilities.

When asked if the Audit had been SCCCDC Board approved, Ms. Coleal informed the Committee that the Board wanted the Committee to approve it first. It will be placed on the February 8, 2006 SCCCDC Board Agenda for approval.

**Measure "C" Citizens' Oversight Committee
January 23, 2006 Meeting Minutes**

Ms. Harper indicated it had been "a dream" working with Mr. Schrage and Ms. Coleal's departments.

The Committee moved approval to accept the Performance Audit.

Motion: Harper Second: Klocko Record of Vote: 10-0-0

Ms. Coleal reviewed the Life-to-Date Expense Report. There were no questions by the Committee members.

Review of Life to Date Expenses by Project (4.2)

Ms. Coleal provided a project summary as of December 31, 2005, which was more current than the June 30, 2005 Audit report.

Overview of Capital Projects: Expenditures, State Approval/Match, etc. (4.3)

Dr. Van Hook thanked the outgoing Committee members for their four years of service. She reminded them that they could only serve two consecutive two-year terms, but nothing prevented them from returning to the Committee in the future. She provided them engraved photo frames with pictures of the Measure "C" funded projects that had been approved under their oversight.

Recognition of Service (four years per Ed Code) on the Measure "C" Citizens' Oversight Committee of Mr. Michael Berger, Ms. Rita Garasi, Ms. Jill Harper, Mr. Mike Lebecki, Mr. Joe Robinson, & Mr. Sheldon Wigdor. (5.1)

Member Garasi stated she was proud to be associated with College of the Canyons and thanked Dr. Van Hook for asking her to serve.

Comments by Members of Audience on Any Item Not on the Agenda (5.2)

Member Wigdor stated he was pleased the District was so proactive, and he had a wonderful four years serving on the Committee.

Ms. Marta announced a new Chair and Co-chair would be selected at the next meeting as the current Chair and Co-chair would no longer be on the Committee.

The Measure "C" Citizens' Oversight Committee will be notified when another meeting is being scheduled.

Announcement of Next Meeting & Adjournment (6.1)

The meeting was adjourned by Chair Wigdor at 5:10 p.m.