SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Measure "C" Citizens' Oversight Committee

Wednesday, October 30, 2002

MINUTES

The Santa Clarita Community College District Measure "C" Citizens' Oversight Committee meeting was held on Wednesday, October 30, 2002 in the Employee Training Conference Room, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

Members Present:	Ms. Rita Garasi, Gruber Systems Ms. Jill Harper, SCV Senior Center Mr. Mike Lebecki, Remax Realtors Ms. Deborah Roberts, COC Student (departed 2:55 p.m.) Mr. Joe Robinson, Sapphire Ventures, Inc. Mr. Doug Sink, Remo, Inc. Mr. Sheldon Wigdor, Telecommunications Program Manag			
Members Absent:	Mr. Kyle Baron, COC Student Mr. Michael Berger, Salomon Smith Barney (Arrived 1:16 p.m.) Mr. Erick Garcia, World Financial Group Mr. Roy Weygand, Kern County Taxpayers Association			
Others Present:	Dr. Dianne Van Hook, Superintendent-President Ms. Sharlene Coleal, Interim Chief Business Officer Ms. Michele Jenkins, Board of Trustees Clerk Ms. Sue Bozman, Director, Public Information, Communication, and Marketing Mr. John Green, Publications and Marketing Officer Mr. Roger Basham, Community Member Mr. J. Conroy, COC Student Mr. Jim Schrage, Director, Facilities Ms. Lenore Marta, Administrative Assistant to the Superintendent-President			
Chairperson Wigdor de p.m.	clared a quorum and called the meeting to order at 2:07	Quorum Established (1)		

The Committee	Approval of Agenda (2)			
Motion: Rober	rts Second:	Garasi	Record of Board Vote: 7-0	
The Board moved approval of the 4-16-02 Meeting Minutes as follows:				Approval of Minutes (3)
Motion: Rober 0	rts Second:	Harper	Record of Board Vote: 7-	

Measure "C" Citizens' Oversight Committee October 30, 2002 Meeting Minutes

Dr. Van Hook provided an overview of how bond funds must be used and the projects College of the Canyons is financing with bond funds. The chart delineating the bond project phasing, per issuance (A-D) is attached as a part of these minutes.

The recording of this meeting was stopped at this point due to an area-wide power outage.

Dr. Van Hook described the Music/Dance Classroom Building to the Committee noting the following:

- ✓ Two-story, 19762 square foot building;
- ✓ Includes dance classroom/performance room, electronic music rooms, individual practice rooms, choral room, music room, and media library; and
- ✓ Scheduled commencement, fall 2003 with scheduled completion, fall 2004

Ms. Coleal updated the Committee on the status of the bond funds. A detailed report of expenses by major object code was provided. Upon the Committee's request, the reports will roll-up the detail for each project as listed in the GO Bond Resolution.

Dr. Van Hook explained the impact of the passage of Proposition 47 on College of the Canyons as well as other California schools. The projects are listed on Slide 7 of the handout attached to these minutes.

Dr. Van Hook previewed for the Committee the Science Lab "Fly Through" presentation developed by KBZ Architects. The Final Project Proposal for the science building was just recently approved by the State, making it eligible for State funding in the 2004/05 fiscal year. The project is also in its final design stage by the Committee; a meeting with the Master Architect to review that design is scheduled for late February 2003.

Dr. Van Hook asked Mr. Joe Robinson (who agreed) to serve as a liaison to the Canyon Country Site Selection Committee. She explained the purpose of the Site Selection Committee, and she informed the Measure "C" Citizens' Oversight Committee that she has confirmed eleven members with three more possibilities.

Dr. Van Hook reviewed the criteria/parameters (attached to these minutes) a second site must meet.

Dr. Van Hook presented an update to the Committee on the status of Measure "C" projects via a PowerPoint handout. A copy of this presentation (which was not shown due to a power outage) is made a part of these minutes.

Ms. Coleal described the difference between Fiscal Audits and Performance Audits and noted that Vavrinek, Trine, Day, and Co. are performing the audit:

- The fiscal audit provides for historical review of the GO Bond fund as one of the District funds and falls under the same type of scrutiny as any other District account.
- ✓ The performance audit goes beyond the fiscal audit and includes review of the bid process, contracts, certificates of insurance, etc. associated with the bond projects.

Dr. Van Hook advised the Committee that she and authorized a 100% initial

Impact of Proposition 47 on Measure "C" (5)

Update on Measure

Canvon Country

(6)

Education Center

"Č" Funded Projects (7)

Audit Process and Timeline (8)

Receipt of Bond Funds

(4)

audit to provide a good foundation for future analysis. The Committee concurred that this was a good idea.

Mr. John Green spoke to the Committee regarding establishing a website for the **Oversight Committee** Measure "C" Citizens' Oversight Committee. The members indicated they felt this Website website should include: (9)

- Statement of purpose
 Membership (with photos)
- ✓ Meeting agendas and minutes
- ✓ Audit findings
- ✓ Ballot measure
- ✓ Project list and update
- ✓ Link to Mr. Wigdor via the Public Information Office

Dr. Van Hook reviewed the college's planning resources:

- Accreditation Self Study 2002
 Bottom Line Publications for 2002
 Decade Report
- ✓ Decision Making Guide
- ✓ Educational & Facilities Master Plan 2002
- ✓ Fact Book October 2002
- ✓ Research & Evaluation Briefs
- ✓ Strategic Plan 2002
- ✓ Technology Master Plan

Committee members will receive CD's containing the College's planning documents when more copies are available. She advised the members they could also access these in the Internet at http://www.coc.cc.ca.us.

The next meeting is scheduled from 2-4:00 p.m. on Tuesday, January 21, 2003.

The meeting was adjourned at 3:49 p.m.

Support Materials (10)

Announcement of Next Meeting & Adjournment (11)