

CASL/Program Review Committee Agenda

May 9th, 2018

BONH 330 1:30-3:00

Faculty Attendees (Voting members): Jason Burdgorfer, Gary Quire, Cindy Stephens, Erin Delaney, Nicole Faudree

Other Attendees: Omar Torres, Daylene Meuschke

1. CASL/PR Minutes

Minutes approval was tabled

2. PR Updates IAC Presentation

Catch up on the edits: Jason Burdgorfer informed the committee members regarding the PR presentation on Friday May 18th : Nicole will present and do the first 10 minutes; the last 20 minutes will be the budget module. Jason Hinkle will be there to provide details for the budget module if needed. It was mentioned that there are plans for connecting with Harriet to clear out details concerning embedding the Perkins form. Most of the items on the CE module are completed when obtained, in May/June, the goals from Academic Affairs in May/June will be provided to Norris;

The Five Year Equipment Replacement list will be provided by Jason Hinkle. Work is continuing toward completing the punch list.

3. PR Discussion Transfer of narrative data to new 3 year program review cycle

What information should appear on the PR version that everyone would access next fall.

- Mission (this would be editable)
- SLO prompts that were redone (can be reordered)
- Program SLOs
- Data trends/use of data (in order to help with language)
- Department details such as resources invested
- Participants in PR would be rolled over

Committee members had suggestions as follows:

- CE instead of CTE
- Include Advisory boards, LMI data, launch board data as sources of information
- Prompts under the licensure pass rate will appear where applicable
- Career Education Outlook to replace Career Technical Education

PR leadership will check with Patrick Backes regarding ADT language and whether or not uploads can be done from eLumen or manually.

The prompts for Curriculum Scheduling Enrollment Management are the same but have been clarified. Future curricular offerings are moved under degrees and certificates. Information was shared regarding the features and forms of the staffing and facilities tab of the PR module. The link to the new Master Plan 2016-22 was identified.

It was decided that all the prompts regarding Facilities Needs would roll-over. Work order requests such as requests for repairs will be guided to the facilities work order request.

4. CASL Updates The committee members were provided with summary of current eLumen issues that the faculty are discovering as eLumen assessment planning takes place, specifically assessments not showing after having been created.

The committee members were informed the Academic Affairs and Academic Senate are working in defining a minimum cycle for assessment of course SLOs.

It was reported Brittney Applen and Alexa Dimakos were hired as student e-portfolio faculty coordinators.