

CURRICULUM COMMITTEE SUMMARY

September 29, 2022

3:00 pm – 5:00 pm

This meeting will be held in a hybrid format, via Zoom and in-person in Bonelli Hall 330. This teleconference can be joined from PC, Mac, Linux, iOS or Android at: <https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

Members Present: Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Erin Barnthouse – Learning Resources; Mary Bates – Mathematics, Science and Engineering; Linda Beauregard-Vasquez – Adjunct Representative; Chris Boltz – At-large member; Steve Erwin – Admissions and Records (Nonvoting); Sarah Etheridge -Social and Behavioral Sciences; Leora Gabay – Kinesiology, Physical Education & Athletics; Tricia George – Faculty Co-Chair; Carly Gott – At-large member; Mike Harutunian – Humanities; Holly Hitt-Zuniga – Applied Technologies; Julie Hovden – Enrollment Services; Susan Ling – At-large member; Arshia Malekzadeh – Adjunct Representative; Jeremy Patrich – At-large member; Garrett Rieck – Noncredit; Omar Torres – Administrative Co-Chair; Jesse Vera -Adjunct Representative; Lori Young – Business

Members Absent: Diana Stanich – Visual and Performing Arts; Health Professions and Public Safety – Vacant

Public Comments: Dr. Van Hook and her loved ones are in our thoughts at this time.

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum.
The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
BUS-117A	Introduction to Entrepreneurship	BUS-117A: Introduction to Entrepreneurship will give students the opportunity to develop an understanding of the complex tasks faced by individuals engaged in ethical and legal entrepreneurial activities. Identifies the methods for developing a business idea, the process of starting a business, how to acquire resources, and analyze key parts of a business plan.	G. Quire J. Francis A. Clayton	TBD
BUS-117B	Developing a Business Plan for Entrepreneurs	BUS-117B: Developing a Business Plan for Entrepreneurs will give students the skills of Business Plan development and creation. Utilizing skills and resources available to assist entrepreneurs in developing and launching a business including; ethics, legal business structures, entrepreneurial marketing, sources of funding, networking, and pitching.		

-Motion to adopt the need for and conduct a full review of BUS-117A & 117B; Motion by Lori Young, second by Garrett Rieck. All in favor: Unanimous. Leora Gabay was not present for this vote.

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
NC.PLGL-001	Test Preparation for Certified Paralegal Exam: Knowledge Section	0.00 units (Noncredit), 20 - 24 hours, new SLO . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS) options.	L. Young N. Faudree G. Rieck	Winter 2023
NC.PLGL-002	Test Preparation for Certified Paralegal Exam: Skills Section	0.00 units (Noncredit), 16 - 20 hours, new SLO . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS) options.	L. Young N. Faudree G. Rieck	Winter 2023

-Motion to approve NC.PLGL-001; Motion by Jeremy Patrich, second by Mike Harutunian. All in favor: Unanimous. Leora Gabay was not present for this vote.
-Motion to approve NC.PLGL-002; Motion by Mary Bates, second by Linda Beauregard-Vasquez . All in favor: Unanimous. Leora Gabay was not present for this vote.

NEW PROGRAM PROPOSALS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals

Program	Degree/Certificate	Description of Action	Author	Effective
Certified Paralegal Exam Test Preparation	Certificate of Completion	0 units (Noncredit), 2 required courses – NC.PLGL-001 & 002. 36 – 44 required hours, new PSLO . Workforce Preparation Certificate.	H. Chu	TBD

-Motion to approve the Certified Paralegal Exam Test Preparation Certificate of Completion; Motion by Jeremy Patrich, second by Erin Barnthouse. All in favor: Unanimous. Leora Gabay was not present for this vote.

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
LESD-029	Firearms/Semi-Automatic Pistol	Increasing hours to 8 lecture hours and 8 lab hours. Units increase to 0.25 units.	C. Hofmeister	Winter 2023
REC-101	Recreation and Leisure in Contemporary Society	Changing TOP Code to 0115.10 – “Parks and Outdoor Recreation” (Formerly 0836.00 – “Recreation”). SAM Code changing to “Clearly Occupational” (Formerly “Non-Occupational”). Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023
REC-102	Planning Programs and Events for Recreation Experiences	Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023
REC-103	Outdoor Recreation and the Natural Environment	Changing TOP Code to 0115.10 – “Parks and Outdoor Recreation” (Formerly 0836.00 – “Recreation”). SAM Code changing to “Clearly Occupational” (Formerly “Non-Occupational”). Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023
REC-104	Introduction to Therapeutic and Special Populations	Changing TOP Code to 0115.10 – “Parks and Outdoor Recreation” (Formerly 0836.00 – “Recreation”). SAM Code changing to “Clearly Occupational” (Formerly “Non-Occupational”). Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023
REC-105	Leadership in Recreation and Leisure Services	Adding “Forestry/Natural Resources” Discipline to Bachelors or Associates Discipline Preferred area of Faculty Requirements.	B. Applen	Winter 2023
SWHS-110	Introduction to Social Work and Human Services	Revised objectives and content based on feedback from UC Transfer reviewer.	K. Coleman	Fall 2022

TECHNICAL CHANGES (PROGRAMS) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
College of the Canyons Clinical Laboratory Scientist Lecture Certificate Program	Certificate of Achievement	Revised Certificate description.	H. Chu	TBD

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These programs will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Communication Studies 2.0	A.A.-T Degree	Degree revised to conform with revised transfer model curriculum, required to use “2.0” in the title so the CSU’s know which version students are transferring in with. COMS-246 will now be a required course, the original List A and List B options were combined into a single list for 9 units, and the original List C courses will now be considered List B.	T. Stokes-Rice	Fall 2023

NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA’s) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.PLGL-001	Test Preparation for Certified Paralegal Exam: Knowledge Section	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Young N. Faudree G. Rieck	Winter 2023
NC.PLGL-002	Test Preparation for Certified Paralegal Exam: Skills Section	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Young N. Faudree G. Rieck	Winter 2023

-Motion to approve the 09/29/2022 Consent Calendar as presented above; Motion by Chris Boltz, second by Arshia Malekzadeh. All in favor: Unanimous.

Discussion Items:

-IDEAA Images. Jeremy Patrich and Julie Hovden reviewed the IDEAA images that they submitted that represent themselves and what the curriculum committee means to them.

-CSU-GE Area E.

Background: New CSU-GE Ethnic Studies requirement (Area F) approved in October 2020, effective Fall 2021. Area F submissions were due in December 2020 for them to be effective in Fall 2021.

5 [Core Competencies](#) were developed by CSU. For a community college courses to be eligible to Area F, 3 of the 5 [Core Competencies](#) must be reflected in the course outline of record. Course must also have an Ethnic Studies prefix to be eligible for Area F.

We submitted 12 courses in December 2020 that were approved for the previous Ethnic Studies section in Area D of CSU-GE...1 was approved (POLISC-290/ETHNST-290). We received these decisions in June 2021.

2 more additional course were submitted in the December 2021 window, “African American History to 1877” and “African American History Since 1877”. Both were denied. The courses were then revised again to better meet the Area F core competencies, resubmitted and denied again.

After being told in 2021 not to use to the Area F [Core Competencies](#) word-for-word in course outline submissions, but rather infuse the competencies into the outline, we are now being advised to use core competencies word-for word in our course outlines. At least 3 of the 5 core competencies must be reflected in the Course Outline to be eligible for Area F

Course outline should read as Ethnic Studies courses...not like History, Sociology, English, etc. courses.

Textbooks/Readings examples should include Ethnics Studies readings. Recommendation from CSU: “*CORs should include current textbooks/readings on ethnic studies, race and ethnicity, or race and racism in America. Classic or seminal works by Ethnic Studies scholars are encouraged. If the course focuses on any of the four core groups, please include Ethnic Studies texts by the discipline scholars.*”

Example Ethnic Studies texts from CSU:

Omi, M., Winant, H. (2014). Racial formation in the United States (3rd ed.). Routledge.

Golash-Boza, T. M. (2017). Race and racisms: A critical approach (2nd ed.). Oxford University

-Cultural Competency Checklist. The Curriculum Committee began discussion on the Cultural Competency Checklist and how it should be used/represented in our course outlines of record.

The teleconference is accessible through the following link: <https://canyonsonline.zoom.us/j/93343480156>

Please note: This meeting will broadcast at the following locations via Zoom:

26455 Rockwell Canyon Road, Santa Clarita, CA. 91355. Canyons Hall #229 & #233

26854 Avenue of the Oaks, Newhall, CA 91321

210 Park Avenue, Port Hueneme, CA. 93041

2037 N Vista Del Mar, Los Angeles, CA. 90068

595 N. Moorpark Road, Suite B, Thousand Oaks, CA. 91360