

CURRICULUM COMMITTEE SUMMARY

October 13, 2022

3:00 pm – 5:00 pm

This meeting will be held in a hybrid format, via Zoom and in-person in Bonelli Hall 330. This teleconference can be joined from PC, Mac, Linux, iOS or Android at: <https://canyononline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

Members Present: Patrick Backes – Articulation Officer & Curriculum Analyst (Nonvoting); Erin Barnthouse – Learning Resources; Linda Beauregard-Vasquez – Adjunct Representative; Chris Boltz – At-large member; Sarah Etheridge -Social and Behavioral Sciences; Tricia George – Faculty Co-Chair; Carly Gott – At-large member; Mike Harutunian – Humanities; Holly Hitt-Zuniga – Applied Technologies; Susan Ling – At-large member; Arshia Malekzadeh – Adjunct Representative; Jeremy Patrich – At-large member; Garrett Rieck – Noncredit; Diana Stanich – Visual and Performing Arts; Omar Torres – Administrative Co-Chair; Jesse Vera -Adjunct Representative

Members Absent: Mary Bates – Mathematics, Science and Engineering; Steve Erwin – Admissions and Records (Nonvoting); Leora Gabay – Kinesiology, Physical Education & Athletics; Julie Hovden – Enrollment Services; Lori Young – Business; Health Professions and Public Safety – Vacant

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum. The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
BIOSCI-101	General Biology for Health Professions	The current Bio 100 serves as both a GE course and a prerequisite course for A&P and Microbiology. During the last 5-year curriculum revision, the Biology dept. attempted to include more A&P and Microbiology topics into Bio 100 in order to better serve as a prerequisite class. However, it has become clear to all faculty teaching Bio 100 in this revised format for several years, that it's not possible to meet the needs of both groups of students effectively with such a broad course outline. COC IRPIE research analysis (RB#216) suggests that two different general biology courses would be appropriate to serve the GE population and the Allied Health majors separately. In the attached proposed Bio 101 COR, we have highlighted the topics that would be unique to Bio 101 and would take up approximately the last third of the semester in lab and lecture. It would not be possible to simply revise the existing Bio 100 to incorporate and cover these topics without removing a substantial number of important topics that could affect the articulation of the existing Bio 100 course with other colleges.	D. Sanver-Wang	TBD

-Motion to adopt the need for and conduct a full review of BIOSCI-101; Motion by Mike Harutunian, second by Carly Gott. Leora Gabay and Lori Young abstained from voting through their proxy.

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals.

Subject & Number	Title	Description of Action	Author	Effective
BUS-117A	Introduction to Entrepreneurship	3 units, 54 hours lecture, new SLO . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Partially Online Asynchronous (POA).	G. Quire J. Francis A. Clayton	Spring 2023
BUS-117B	Developing a Business Plan for Entrepreneurs	3 units, 54 hours lecture, new SLO . New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Partially Online Asynchronous (POA).	G. Quire J. Francis A. Clayton	Spring 2023
PSYCH-167	Introduction to Multicultural Psychology	3 units, 54 hours lecture, new SLO .	D. Riveira S. Holland C. Rogers	Fall 2023

-Motion to approve BUS-117A; Motion by Jeremy Patrich, second by Erin Barnthouse. All in favor: Unanimous.

-Motion to approve BUS-117B; Motion by Chris Boltz, second by Arshia Malekzadeh. All in favor: Unanimous.

-Motion to approve PSYCH-167; Motion by Mike Harutunian, second by Jeremy Patrich. All in favor: Unanimous.

NEW PROGRAM PROPOSALS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by curriculum committee. The authors are not required to attend this meeting to represent these new course proposals

Program	Degree/Certificate	Description of Action	Author	Effective
Entrepreneurship	Certificate of Specialization	6 required units, 2 required courses (BUS-117A and BUS-117B), new PSLO's (2) .	G. Quire	Spring 2023

-Motion to approve the Entrepreneurship Certificate of Specialization; Motion by Linda Beauregard-Vasquez, second by Carly Gott. All in favor: Unanimous. Leora Gabay was not present for this vote.

DELETED COURSES – CONSENT CALENDAR

The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
BUS-117	Business Entrepreneurship	Course will no longer be offered, being replaced by BUS-117A & 117B.	G. Quire	Fall 2023

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Description of Action	Author	Effective
CINEMA-127	Great Filmmakers	Adding DLA: Fully Online Synchronous (FOS) option	G. Peterson M. Keller	Winter 2023
CINEMA-129	Introduction to Film Genres	Adding DLA: Fully Online Synchronous (FOS) option	G. Peterson M. Keller	Winter 2023
ENGL-101H	Honors English Composition	Honors level assignment examples revised and clearly labeled based on feedback from UC Transfer reviewer.	A. Kaiserman	Fall 2022
ENGL-103H	Critical Reading, Writing, and Thinking – Honors	Honors level assignment examples revised and clearly labeled based on feedback from UC Transfer reviewer.	A. Kaiserman	Fall 2022
MFGT-101	Print Reading for the Machine Trades	Changing prerequisite of MFGT-090 to recommended preparation.	T. Baber	Winter 2023
MFGT-102	Geometric Dimensioning and Tolerancing	Changing prerequisite of MFGT-101 to recommended preparation.	T. Baber	Winter 2023
MFGT-103	Metrology Reading for the Machine Trades	Changing prerequisite of MFGT-102 to MFGT-100.	T. Baber	Winter 2023
MFGT-104	Metallurgy for the Machine Trades	Changing prerequisite of MFGT-103 to recommended preparation.	T. Baber	Winter 2023
MFGT-105	Benchwork and Handtool Fundamentals	Changing prerequisite of MFGT-104 to MFGT-100.	T. Baber	Winter 2023
MFGT-106	Applied Manual Machining	Changing prerequisite of MFGT-105 to MFGT-100.	T. Baber	Winter 2023

MODIFIED PROGRAMS – CONSENT CALENDAR

The following modified programs were reviewed, and recommended for approval as part of the Consent Calendar of this agenda, through a technical review process. These programs will not be reviewed during this committee meeting, and the authors of the following courses are not required to attend this meeting.

Program	Degree/Certificate	Description of Action	Author	Effective
Applied GIS and Spatial Studies	Certificate of Achievement	Replacing BUS-117 with BUS- 117A & 117B in the Business Focus elective area. No change in total certificate units.	J. Patrich	Fall 2023
Entrepreneurship	A.S. Degree	Title change (Formerly “Entrepreneurship and Small Business Management”). Replacing BUS-117 with BUS- 117A & 117B. Required courses now BUS-100, 117A, and 117B, plus 11 units of elective courses (BUS-101, BUS-110, BUS-126, BUS-140, and PARLGL-170). No change in total major units required.	G. Quire	Fall 2023

Program	Degree/Certificate	Description of Action	Author	Effective
Entrepreneurship	Certificate of Achievement	Title change (Formerly “Entrepreneurship and Small Business Management”). Replacing BUS-117 with BUS-117A & 117B. Required courses now BUS-100, 117A, and 117B, plus 11 units of elective courses (BUS-101, BUS-110, BUS-126, BUS-140, and PARLGL-170). No change in total certificate units required.	G. Quire	Fall 2023
Psychology	A.A. Degree	Adding PSYCH-167 to last “Plus three units from the following” section. No change to total major units.	D. Riveira	Fall 2023
Psychology	A.A.-T Degree	Adding PSYCH-167 to last “Plus three units from the following” section. No change to total major units.	D. Riveira	Fall 2023

NEW/MODIFIED PREREQUISITES – CONSENT CALENDAR

The following is a summary of new and modified prerequisites that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Suggested Enrollment Limitation	Author	Effective
MFGT-101	Print Reading for the Machine Trades	Changing prerequisite of MFGT-090 to recommended preparation.	T. Baber	Winter 2023
MFGT-102	Geometric Dimensioning and Tolerancing	Changing prerequisite of MFGT-101 to recommended preparation.	T. Baber	Winter 2023
MFGT-103	Metrology Reading for the Machine Trades	Changing prerequisite of MFGT-102 to MFGT-100.	T. Baber	Winter 2023
MFGT-104	Metallurgy for the Machine Trades	Changing prerequisite of MFGT-103 to recommended preparation.	T. Baber	Winter 2023
MFGT-105	Benchwork and Handtool Fundamentals	Changing prerequisite of MFGT-104 to MFGT-100.	T. Baber	Winter 2023
MFGT-106	Applied Manual Machining	Changing prerequisite of MFGT-105 to MFGT-100.	T. Baber	Winter 2023

NEW DISTANCE LEARNING ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA’s) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
BUS-117A	Introduction to Entrepreneurship	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Partially Online Asynchronous (POA).	G. Quire J. Francis A. Clayton	Spring 2023
BUS-117B	Developing a Business Plan for Entrepreneurs	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Partially Online Asynchronous (POA).	G. Quire J. Francis A. Clayton	Spring 2023
CINEMA-127	Great Filmmakers	Fully Online Synchronous (FOS).	G. Peterson M. Keller	Winter 2023
CINEMA-129	Introduction to Film Genres	Fully Online Synchronous (FOS).	G. Peterson M. Keller	Winter 2023

-Motion to approve the 10/13/2022 Consent Calendar as presented above; Motion by Jesse Vera, second by Chris Boltz. All in favor: Unanimous.

Discussion Items:

-IDEAA Images. Linda Beauregard-Vasquez, Sarah Etheridge, and Jesse Vera shared the IDEAA images that they submitted that represent themselves and what the curriculum committee means to them.

-Noncredit Report. Garrett Rieck reported out on the Noncredit Curriculum Committee’s first meeting which include reviewing the draft procedures, committee training, and the Noncredit Curriculum Committee schedule for the rest of the fall semester.

-Five Year Revision List. The committee reviewed the 2022 Five Year Revision List.

-Cultural Competency Checklist. The Curriculum Committee continued their discussion regarding the Cultural Competency checklist and how it should be used/represented in our course outlines of record.

-Announcements.

- Courses on the Five-Year Revision list, School Representative please encourage Department Chairs/Course Authors to start to revise their courses as soon as possible. New hard deadline for revising courses of 12/1. Don’t do Stage 4 Reviews in Fall ’22 (for course revisions). Tech Review of these courses will happen in Spring ’23

- Reviewing Teams for Final Reads, Your work looked great and keep up the good work.

The teleconference is accessible through the following link: <https://canyonsonline.zoom.us/j/93343480156>

Please note: This meeting will broadcast at the following locations via Zoom:

26455 Rockwell Canyon Road, Santa Clarita, CA. 91355. Canyons Hall #233 and Mentry Hall 206

17200 Sierra Highway, Santa Clarita, CA. 91355. Don Takeda Science Center #332

26854 Avenue of the Oaks, Newhall, CA. 91321

2037 N Vista Del Mar, Los Angeles, CA. 90068