

**COLLEGE OF THE CANYONS FOUNDATION  
EXECUTIVE COMMITTEE MEETING**

**26455 Rockwell Canyon Road  
Chancellor's Board Room  
Canyons Hall 249  
Santa Clarita, CA 91355  
Wednesday, January 11, 2023 at 4:00 pm**

**Materials will be available upon request (Gov. Code, § 54957.5.) by calling the  
College of the Canyons Foundation office at (661) 362-3434**

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**PARTICIPATION:** Members of the COC Foundation Executive Committee may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location where they will be teleconferencing from. (Gov't Code § 54953(b).)

**PUBLIC COMMENT:** Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Executive Committee.

**Remote Participants**

Brian Koegle: 1610 Beverly Lane, Celina TX 75009

**PLEASE NOTE:** Executive Committee Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

**Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).**

*Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.*

**DISABILITY ACCOMMODATIONS**

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at [shawna.lubs@canyons.edu](mailto:shawna.lubs@canyons.edu)

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**MEETING AGENDA**

**1. PRELIMINARY FUNCTIONS**

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|-----|---|---------------|
| 1.1 | Call to Order/Establishment of a Quorum               | Tamara Gurney |
| 1.2 | Comments by Members of the Audience NOT on the Agenda | Tamara Gurney |
| 1.3 | Approval of Meeting Agenda                            | Tamara Gurney |
| 1.4 | Approval of Meeting Minutes: 11/2/2022                | Tamara Gurney |
| 1.5 | Approval of Special Meeting Minutes: 12/8/2022        | Tamara Gurney |

**2. APPROVAL**

- |     |   |                 |
|-----|---|-----------------|
| 2.1 | Approval of Financial Statements as of November 30 <sup>th</sup> , 2022 <ul style="list-style-type: none"><li>Fund 81 Revenue &amp; Expenses</li><li>Fund 82-88 Revenue &amp; Expenses Summary</li><li>Operating Fund Cash Flow Projections</li><li>Cash Balance Summary</li><li>Fund 81-88 Disbursement Detail</li></ul> | Sharlene Coleal |
| 2.2 | Professional Service Agreements <ul style="list-style-type: none"><li>Zachari Dunes – Event Contract - \$29,126.05</li><li>Newhall Refinery – Foundation Board Holiday Party - \$35 + 18% gratuity + 4% Admin fee</li><li>Zachari Dunes – Room Block Contract</li></ul>   | Shawna Lubs     |

**3. INFORMATION**

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|-----|---|-----------------|
| 3.1 | 2021-2022 Schedule of Commensurate Return               | Sharlene Coleal |
| 3.2 | 2021-2022 Form 990 – IRS Tax Exempt Organization Filing | Sharlene Coleal |

**4. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING**

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|-----|-------------|---------------|
| 4.1 | Adjournment | Tamara Gurney |
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