

**COLLEGE OF THE CANYONS FOUNDATION  
BOARD OF DIRECTORS EXECUTIVE COMMITTEE MEETING  
26455 Rockwell Canyon Road  
Chancellor's Board Room  
Canyons 249  
Santa Clarita, CA 91355  
November 2, 2022 at 4:00 pm**

**Materials will be available upon request (Gov. Code, § 54957.5.) by calling the  
College of the Canyons Foundation office at (661) 362-3434**

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**PARTICIPATION:** Members of the COC Foundation Board of Directors may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location where they will be teleconferencing from. (*Gov't Code § 54953(b).*)

**Remote Participants**

Brian Koegele: 1610 Beverly Lane, Celina TX 75009

**PUBLIC COMMENT:** Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Finance Committee.

**PLEASE NOTE:** Finance Committee Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

**Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).**

*Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.*

**DISABILITY ACCOMMODATIONS**

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at [shawna.lubs@canyons.edu](mailto:shawna.lubs@canyons.edu)

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## **MEETING AGENDA**

### **1. PRELIMINARY FUNCTIONS**

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|-----|---|---------------|
| 1.1 | Call to Order/Establishment of a Quorum               | Tamara Gurney |
| 1.2 | Comments by Members of the Audience NOT on the Agenda | Tamara Gurney |
| 1.3 | Approval of Meeting Agenda                            | Tamara Gurney |
| 1.4 | Approval of Meeting Minutes: 9/7/2022                 | Tamara Gurney |

### **2. APPROVAL**

- |     |   |                 |
|-----|---|-----------------|
| 3.1 | Approval of Financial Statements as of June 30 <sup>th</sup> , 2022 | Sharlene Coleal |
|     | • Fund 81 Revenue & Expenses  |                 |
|     | • Fund 82-88 Revenue & Expenses Summary                             |                 |
|     | • Operating Fund Cash Flow Projections                              |                 |
|     | • Cash Balance Summary  |                 |
|     | • Fund 81-88 Disbursement Detail                                    |                 |
| 3.2 | Professional Service Agreements                                     | Shawna Lubs     |
|     | • Micheal Habib: Scholarly Presentation - \$1500.00                 |                 |
| 3.3 | Board Designated Funds - \$2,000 to EMT Program                     | Desiree Dodd    |
| 3.4 | Process to Endow Scholarships                                       | Sharlene Coleal |
| 3.5 | Un-designate the AT&T Contribution of \$23,500                      | Sharlene Coleal |
| 3.6 | COC Foundation Audit  | Jeff Thomas     |

### **3. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING**

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|-----|-------------|---------------|
| 5.1 | Adjournment | Tamara Gurney |
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