

COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS MEETING

26455 Rockwell Canyon Road
Canyons Hall 201
Santa Clarita, CA 91355
January 24, 2023 at 5:30pm

**Materials will be available upon request (Gov. Code, § 54957.5.)by calling the
College of the Canyons Foundation office at (661) 362-3434**

PARTICIPATION: Members of the COC Foundation Board of Directors may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location where they will be teleconferencing from. (*Gov't Code § 54953(b).*)

PUBLIC COMMENT: Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Board of Directors.

PLEASE NOTE: COC Foundation Board Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).

Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.

DISABILITY ACCOMMODATIONS

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at shawna.lubs@canyons.edu

MEETING AGENDA

1. PRELIMINARY FUNCTIONS

- | | | |
|-----|-------------------------------------------------------|---------------|
| 1.1 | Call to Order/Establishment of a Quorum | Tamara Gurney |
| 1.2 | Comments by Members of the Audience NOT on the Agenda | Tamara Gurney |
| 1.3 | Approval of Meeting Agenda | Tamara Gurney |
| 1.4 | Approval of Meeting Minutes: 11/15/2022 | Tamara Gurney |

2. APPROVAL

- | | | |
|-----|-------------------------------------------------------------------------------------------------------------|-------------|
| 3.1 | Approve Change of Bylaws to allow Chief Operating Officer to be Ex Officio Member of the Board of Directors | Shawna Lubs |
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3. INFORMATION

- | | | |
|-----|---------------------------------------------------------|-----------------|
| 3.1 | 2021-2022 Schedule of Commensurate Return | Sharlene Coleal |
| 3.2 | 2021-2022 Form 990 – IRS Tax Exempt Organization Filing | Sharlene Coleal |

4. REVIEW OF ITEMS APPROVED BY EXECUTIVE COMMITTEE SINCE 9/27/2022

4.1 Financial Report through November 30th, 2022

Lisa Burke

4.3 Professional Service Agreements

Shawna Lubs

- Zachari Dunes – Event Contract - \$29,126.05
- Newhall Refinery – Foundation Board Holiday Party - \$35 + 18% gratuity + 4% Admin fee
- Zachari Dunes – Room Block Contract

5. REPORTS

5.1 Chancellor's Update – What's New & What's Ahead

Dr. Dianne Van Hook

5.2 Committee Reports

- Strategic Planning Committee
 - Fred Arnold & William Harwood
- Chancellor's Circle Committee
 - Jill Mellady
- Patrons of the Arts Committee
 - Doreen Shine
- Silver Spur Committee
 - Sharlene Duzick-Johnson
- Alumni Committee
 - Fred Arnold & Taylor Kellstrom
- Golf Committee
 - Shawn Fonder & T. Meyer
- Board Development Committee
 - Fred Arnold & Sharlene Duzick-Johnson
- Marketing Committee
 - Jill Mellady
- Resource Stewardship Committee
 - Tamara Gurney

5.3 Board Committee Call to Action – Advanced Technology Center

Fred Arnold

6. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING

6.1 Adjournment

Tamara Gurney