



College of the Canyons  
Institutional Effectiveness and Inclusive Excellence (IE)<sup>2</sup>  
Steering Committee

Meeting Agenda | September 13, 2022  
**Mentry Hall 343** or Zoom | 3-5:00 pm

**Zoom Access:**

<https://canyonsonline.zoom.us/j/97729236711> | Phone: +1 669 900 9128 | Meeting ID: 977 2923 6711

For this meeting, we ask that all committee members visit the [Institutional Effectiveness and Inclusive Excellence](#) website to have all the information needed to come to the meeting feeling prepared. If you are new to the committee, the website will provide an overview of Canyons Completes and the work that has taken place. For additional information, please reach out to [Daylene Meuschke](#) or [Jasmine Ruys](#) for one-on-one updates.

**Agenda:**

**Meeting Theme:** Focus on Equitable Outcomes

The **overarching goal** for this meeting is to begin the reflection of progress on the College's Student Equity & Achievement (SEA) data and establish the preliminary targets for the 2022-25 SEA plan.

1. **Welcome and Introductions** (Daylene Meuschke) (10 minutes)  
The purpose of this item is to welcome new and returning committee members, including new GP leads and Design Team members, as well as provide a brief overview of the Committee's purpose, vision, mission and guiding principles will be provided. This portion of the meeting will also provide an at-a-glance for some of the timelines/new projects for the Committee.
2. **Remaining focused on the committee's charge and vision and guiding principles for redesigning the student experience** (Daylene Meuschke – 10 minutes)
  - a. Overview of (IE)<sup>2</sup> and Canyons Completes
  - b. Review of Vision and Guiding Principles for Redesigning the Student Experience
3. **Engagement Opportunity – Cataloging Student Supports: Will you consider signing up?** (Jasmine Ruys - 5 minutes)

The purpose of this item is to recruit some volunteers to serve on a workgroup to assist us with reviewing the Advance Work for the California Guided Pathways 2.0 Institute #3. The participating colleges were asked to complete an assignment cataloging the college's student supports. The Advance Work is designed for our college to catalog and reflect on our available set of student support services as they are currently organized on each of the campus locations. The workgroup would be tasked with reviewing the Advance Work table and participating in a reflection on what the table tells us about our suite of student support services. In addition, the workgroup would help answer reflection questions and then report out on the workgroup's findings at the October (IE)<sup>2</sup> meeting.

4. **Student Equity & Achievement (SEA) Plan, Supporting Data and Establishing New Metric Targets.** Preeta Saxena/Vida Manzo/Jasmine Ruys (90 minutes)

The purpose of this item is to review the College's Student Equity & Achievement (SEA) data and establish proposed targets for the 2022-25 SEA Plan due to the California Community Colleges Chancellor's Office in November 2022. Current SEA data can be viewed at [SEA Plan 2022-25 Data](#). Additional background on the SEA Plan 2.0 is available at [CCCCO Student Equity & Achievement Plan 2.0 Webinar](#).

**Large Group Discussion:** Throughout the presentation, we will discuss the data and implications for each of the metrics (Access, Persistence, Transfer Math & English, Degree/Certificate Completion, and Transfer to 4-Year Institutions). The following prompts are intended to guide reflection and development of the SEA Plan in the larger committee meeting:

- *What is the recommendation for overall goal for the metric in 2024/25 year?*
- *What was the rationale/discussion behind choosing this goal?*

Following the meeting Dr. Jasmine Ruys will hold office hours with targeted invitations as well as volunteers from (IE)<sup>2</sup> to provide additional input for the draft SEA Plan. The following prompts are intended to guide reflection and development of the SEA Plan in the smaller metric group meetings:

- *Based on Disproportionate Impact (DI) and gaps identified, how are these groups currently being targeted with support?*
- *What is the timeline for which this support/assistance started was being implemented?*
- *Where are the opportunities to enhance or add support that will reduce equity gaps?*
- *What is happening that would influence the trend and goal?*

5. **Promotion of upcoming events/dialogues** – Committee members can share updates in the chat.

6. **Wrap-Up/Closing** (5 minutes)

- a. (IE)<sup>2</sup> Committee Survey
- b. Next Meeting: October 12, 2022 (3-5pm)



Canyons Completes (COC's Guided Pathways) is designed to facilitate positive movement towards completion of degrees, certificates, and skills building courses for students through improved programs, processes and services.

The mission of the Institutional Effectiveness and Inclusive Excellence Steering Committee is to develop and articulate the institutional approach to fostering an equity-minded, learning-centered and inclusive community for all students, faculty and staff. To fulfill its mission the Institutional Effectiveness and Inclusive Excellence Steering Committee will facilitate streamlined processes, improve communication and improve collaboration through its regular, coordination of meetings between student government, academic senate, student equity and achievement, basic skills, noncredit, Strong Workforce, and other groups as applicable (e.g., grant funded projects).