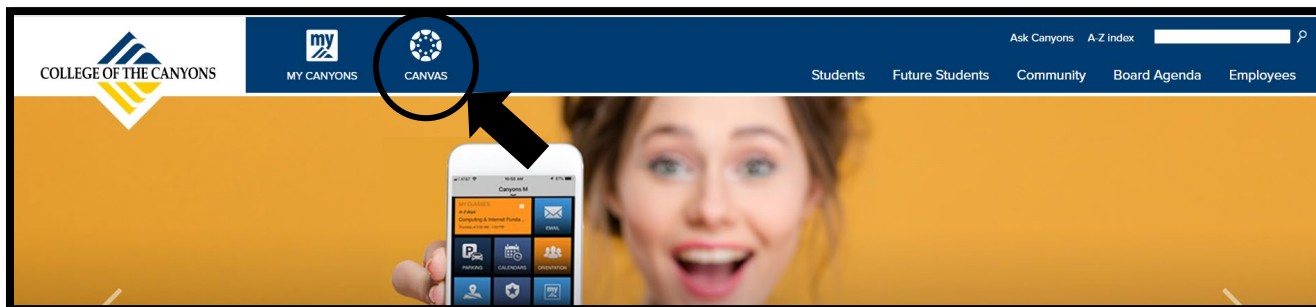


# How to Access Online Classes Using CANVAS

1. Visit [www.canyons.edu](http://www.canyons.edu) and click “Canvas.”



2. Type in your **CanyonsID** “Username” and “Password” and then click “Login.”

**NOTE: Username is your COC student email address.**

Log In to CanyonsID

Username  
Enter your username

Password  
Enter your password

Login

[Forgot Password](#) | [Forgot Username?](#)

3. Enter the **OTP number** sent to your personal email address and then click “Login.”

ENROLLMENT - ONE TIME PASSCODE

A One Time Passcode (OTP) was delivered to the alternate email address you provided.

to:  
**bxxxxxxxxx@gmail.com**

Please enter the OTP. (Note: It may take 1 to 2 minutes for delivery)

Please check your alternate email for the OTP Code. Note that the email may be in your junk/spam folder.

Username  
[redacted]@my.canyons.edu

Password  
.....

Remember this device?

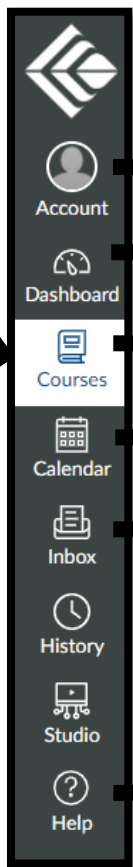
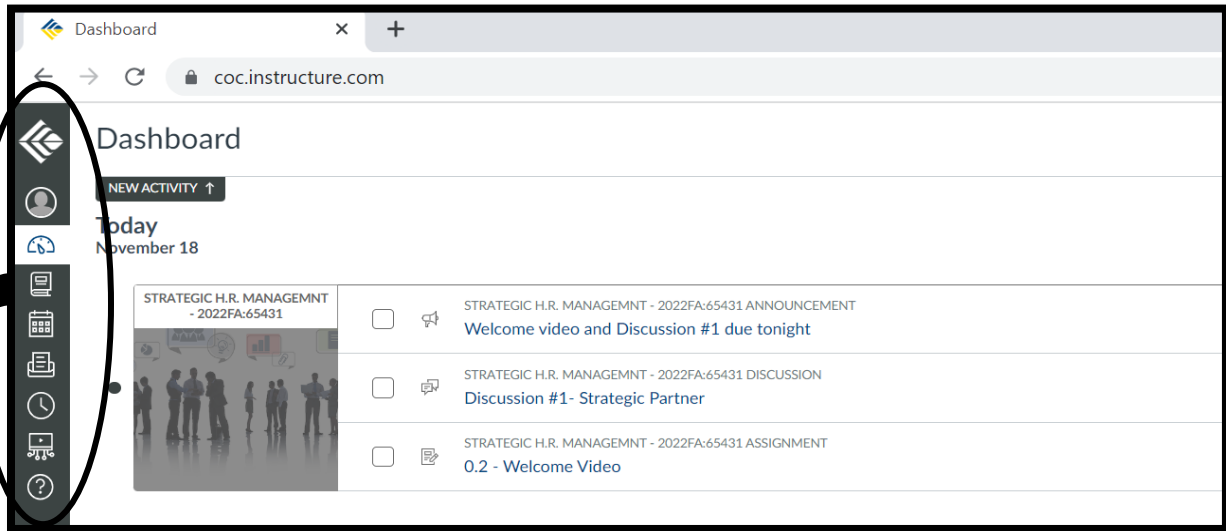
2nd Factor / One Time Passcode  
|

[One Time Passcode\(OTP\) Options](#)

Login

Cancel

- Once you have logged in, you will be directed to the **“Dashboard”** where you will see your current courses.



“**Account**” tab is your Canvas profile. You can add your personal information for instructors and other students to view.

“**Dashboard**” gives you access to your current courses.

“**Courses**” tab allows you to customize your list. Click “**All Courses**” and then click the star icons ☆ next to the courses you want to display on your dashboard.


You can view “**Calendar**” for assignments by day, week, or month. The “**Calendar**” may include access to the zoom links.

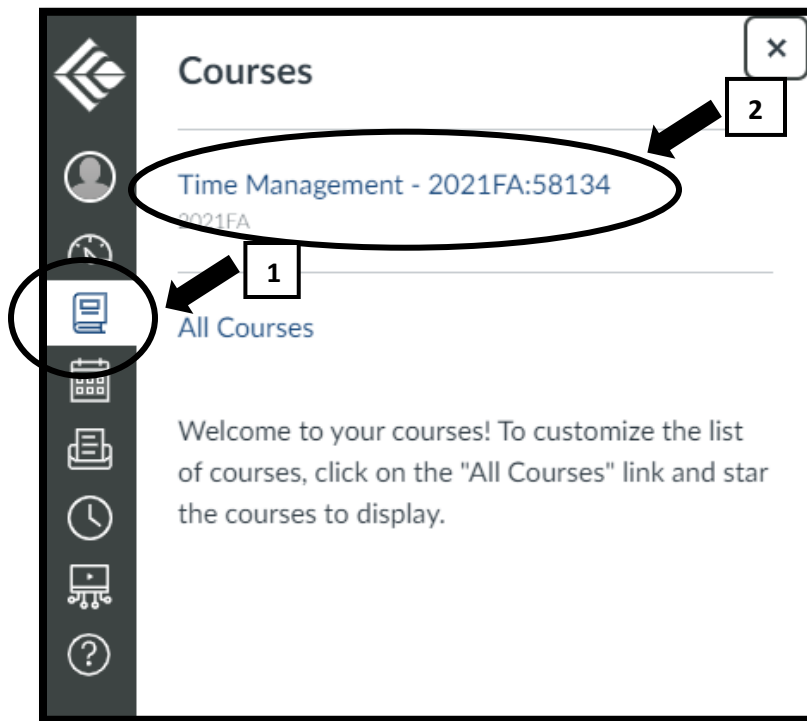
“**Inbox**” allows you to easily communicate with your instructor and classmates.

History

Studio

“**Help**” tool can connect you to Canvas Support for any issues you may have.

5. Click  **“Courses”** to access class information.  
Then select the title of the class of your interest.



6. Click the options you want to see from the list below.

NC.CAWT-10C-

2022FA

Home

Modules

Announcements

Zoom

Grades

Campus Resource Guide

Canyons Connects

Purchase Course Materials

Student Course Evaluations

**“Modules”**: course content and learning materials

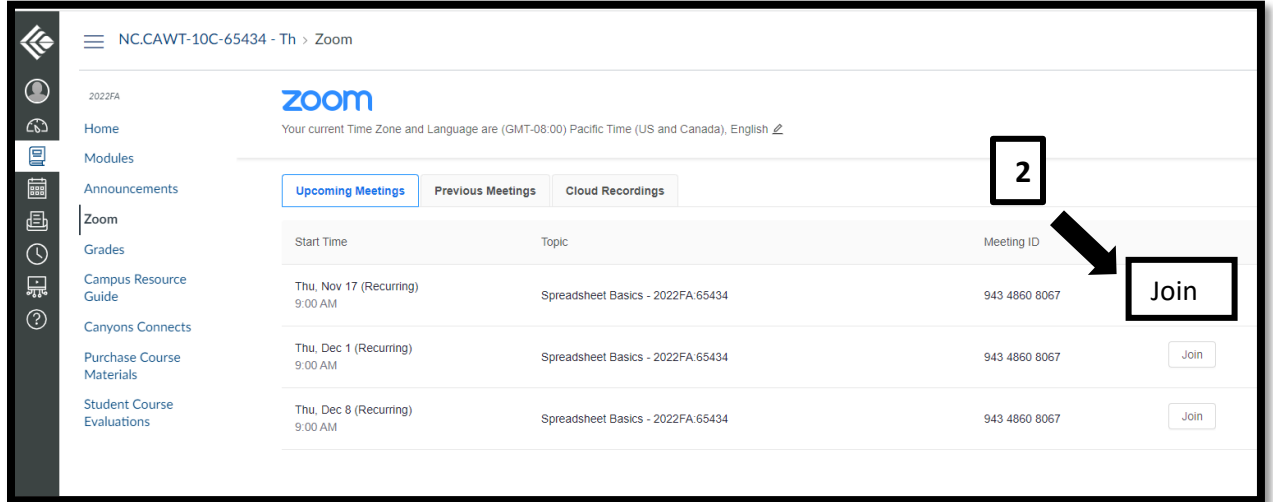
**“Announcements”**: class assignments and announcements

**“Zoom”**: Zoom link for class

**“Grades”**: assignment scores

1 Click **“Zoom”** to join class meetings and follow the next step.

**2** Click **“Join”** to enter your class.



The screenshot shows the Zoom interface within a Canvas LMS. The page title is "NC.CAWT-10C-65434 - Th > Zoom". The Zoom logo is displayed, along with the text "Your current Time Zone and Language are (GMT-08:00) Pacific Time (US and Canada), English". There are three tabs: "Upcoming Meetings" (selected), "Previous Meetings", and "Cloud Recordings". A table lists upcoming meetings with columns for "Start Time", "Topic", and "Meeting ID". A "Join" button is visible next to each meeting entry. A box with the number "2" is placed above the "Join" button, and an arrow points from it to the button.

Start Time	Topic	Meeting ID	Join
Thu, Nov 17 (Recurring) 9:00 AM	Spreadsheet Basics - 2022FA.65434	943 4860 8067	Join
Thu, Dec 1 (Recurring) 9:00 AM	Spreadsheet Basics - 2022FA.65434	943 4860 8067	Join
Thu, Dec 8 (Recurring) 9:00 AM	Spreadsheet Basics - 2022FA.65434	943 4860 8067	Join

- If you need further assistance with Canvas, **visit Student Support** at the website <https://www.canyons.edu/academics/onlineeducation/studentsupport/index.php>
- **Call Canvas Support** at 661-362-3344 or 887- 889-9052 (after-hours)
- **Email Canvas Support** at [cvsupport@canyons.edu](mailto:cvsupport@canyons.edu).
- To access **Zoom** instructions, visit the website <https://www.canyons.edu/academics/onlineeducation/studentsupport/canvasstudentguides.php>.