

Associated Student Government

Minutes

Wednesday, November 9, 2022

1:30p.m. STCN-129

Executive Board Meeting

Teleconference Location:

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Collin Shneour, President
Jesse McClure, Student Trustee
Clarissa Zuo, Executive Vice President
Sharika Shahid, Executive Vice President of Activities
Stephanie Smith, Officer of Equity
Erik Polanco, Officer of Marketing and Information

Members Absent:

Kelly Dapp, ASG Advisor

Others Present:

Robin Herndon, ASG Technician
Joanna Kelly, CCC Advisor

1. General Business:

1.1 **Call to order/Welcome/ Recognition of Quorum**

Officer **Collin Shneour** calls the Senate Meeting of the A.S.G. to order at 2:47 p.m. with quorum established and 4 ASG Officers present.

1.2 **Announcements:** none

1.3 **Approval of the ASG Executive Board Meeting of November 9, 2022**

Motion: **Stephanie Smith, Officer of Equity**

Second: **Erik Polanco, Officer of Marketing and Information**

Record of Board Vote... 4 -0-0 with chair voting

1.4 **Open Forum:** none

2. Consent Calendar:

2.1 **Approval of the ASG Senate Meeting Minutes from September 21, 2022**

Motion: Stephanie Smith, Officer of Equity

Second: Erik Polanco, Officer of Marketing and Information

Record of Board Vote... 4-0-0 with chair voting aye

3. Regular Board Meeting Items:

3.1 Discussion: Prospective Student Resource Project - Discussion & Update

Motion: Erik Polanco, Officer of Marketing and Information

Second: Stephanie Smith, Officer of Equity

Background: The Executive Board will discuss the Student Resource Project, provide updates, and work together to ensure progress!

- Reviewed during the Senate Meeting
- Structure more and flush it out as there has not been much done
- Deadlines should be made
- Updates should be ready to go at the next joint board meeting

Sharika Shahid, Executive Vice President of Activities, arrives at 2:49 pm

-Action items should be done for the legacy project

1st-Getting to COC

- Get a hold of Maintenance for painting the curbs
- Jim Schrage is recommended to touch base with
- transit discussion

2nd –Applying to COC

- Met with Dean of Counseling to create video tutorials and will touch base with PIO to get the videos up on the website
- modification to make website more accessible
- Recommend to hold workshops in collaboration with the local high schools and prospective students
- Many students come from outside of this valley
- Add the logo for new students and include the video
- The link from the button will be redirected to Campus Life
- Collin will be attending the website committee and will share this feedback at the meeting
- Get the video for new students up on the front page of the website
- Multiple languages will be accessible from the link
- Committee meeting is next Thursday at 1pm

Clarissa Zuo, Executive Vice President, arrives at 3:00 pm

3rd- Paying for COC

- Divide within the committee to take on different programs
- Building relationships within the departments is important
- Barriers identified for paying for COC
- Data will be viewed online initially within URC and Financial Aid
- Will report back on who will be contacted from each department
- Focus on scholarships as well as student retention and the associated cost
- Identified students who experience trouble when paying for classes

- This is an underserved population and would like to build scholarships that focus on the data of underserved students.
- During the spring semester, the scholarships are reviewed and changes that are recommended take place
- What students are not eligible but still have a financial need for school
- Biggest need currently is single mothers in addition to the other populations that are underserved
- Will be meeting with the 3rd group
- How can the department help when filling out FAFSA for the student
- Guide- Clear and concise way to complete the registration process
- Information campaign for the 3rd group
- Much of this work will be done in the spring semester with only a few weeks remaining for the fall
- Laying the ground work for the next group

4th Attending COC

Student Guides will meet next week to discuss the general layout to be used for all of the guides

- Outline the general guide to branch off of
- Template guide and the time consuming portion will be added the different languages
- Goal is to have the template for the guide done
- How many will be made and for what populations
- Focus on different populations and add to the list
- The guides will be available on the website and will be accessible for all students
- Deadlines:4th group- Friday will be contacting the group to find a date to meet next week.
- 4th Group- Create a GroupMe by Friday for your team and familiarize who is on your team and what your team is all about.
- 3rd group- Looking at the data and assign different projects within the team
- 2nd- Web Committee for next week will be next steps
- Will create a GroupMe for the other Ad Hoc committees
- 1st group- Calling Uber/Lyft by Wednesday
- Will further develop this project for the spring semester

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- **Sharika Shahid** –Collin is doing really well as ASG President.
- 4.1.3 Vice President of Inter Club Council- **(Vacant)**
- 4.1.4 Officer of Marketing and Information-**Erik Polanco**-Great job, Collin
- 4.1.5 Officer of Equity- **Stephanie Smith**-Great job
- 4.1.6 Executive Liaison Officer- **(Vacant)**
- 4.1.7 Student Trustee- **Jesse McClure**- Great job
- 4.1.8 Executive Vice President – **Clarissa Zuo**- Great job
- 4.1.9 President- **Collin Shneour** – Great job and we are holding a lot of event well

- 4.1.10 ASG Technician- **Robin Herndon** – Great job
- 4.1.11 Advisor – **Joanna Kelly**- Great job and she put a folder in the OneDrive and Collin will add to the folder. If each lead could update their section as updates come in
- 4.1.12 Activities Advisor- **Lynn Suh**-absent
- 4.1.13 Lead Advisor- **Kelly Dapp**- absent

5. Closing Forum: none

6. Announcement of the Next Meeting- TBA

7. Adjournment (3:24p.m.)

Motion: Erik Polanco, Officer of Marketing and Information

Second: Clarissa Zuo, Executive Vice President

Record of Board Vote: 6-0-0 with chair voting Aye and Shahid and Zuo now present