

Associated Student Government

Minutes

Wednesday, September 7, 2022

1:30p.m. STCN-129

Senate Meeting

Teleconference Location:

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Collin Shneour, President

Clarissa Zuo, Executive Vice President

Sharika Shahid, Executive Vice President of Activities

Stephanie Smith, Officer of Equity

Kimberly Lopez, Vice President of Activities – Valencia

Kaelani Keesee, Social Student Involvement Coordinator – CCC

Caitlin Herron, Social Student Involvement Coordinator 1 - Valencia

Members Absent:

Jesse McClure, Student Trustee

Others Present:

Kelly Dapp, ASG Advisor

Robin Herndon, ASG Technician

Liia Opanasiuk, ASG applicant

Erik Polanco, ASG applicant

Joanna Kelly, CCC Advisor

1. General Business:

1.1 **Call to order/Welcome/ Recognition of Quorum**

Officer **Collin Shneour** calls the Senate Meeting of the A.S.G. to order at 1:30 p.m. with quorum established and 6 ASG Officers present with Jesse and Caitlin not present.

1.2 **Flag Salute/Trophy Cup:**

Flag salute Led by Stephanie Smith, Officer of Equity

Kimberly is awarded the trophy cup because of being a mentor to Kaelani Keesee, Social Student Involvement Coordinator – CCC

1.3 Announcements: Next week is the Equity focus group and if you want to include slides, let Stephanie know. The location is STCN-129 from 1:00pm until 2:00pm on the 13th

1.4 Approval of the ASG Senate Meeting of September 7, 2022

***Motion:** Kaelani Keesee, Social Student Involvement Coordinator – CCC*

***Second:** sharika*

***Record of Board Vote...** 6 -0-0 with chair voting*

1.5 Open Forum: none

2. Consent Calendar:

2.1 Approval of the ASG Senate Meeting Minutes from August 31, 2022

***Motion:** Stephanie Smith, Officer of Equity*

***Second:** Sharika Shahid, Executive Vice President of Activities*

***Record of Board Vote...** 6 -0-0 with chair voting aye*

3. Regular Board Meeting Items:

Motion to strike agenda items 3.1 and 3.4

***Motion:** Collin Shneour, President*

***Second:** Sharika Shahid, Executive Vice President of Activities*

***Record of Board Vote...** 6-0-0 with chair voting aye*

3.1 Information: Interviewing Tatiana Sanchez

***Background:** Tatiana Sanchez has applied for the Vice President of Activities- CCC, Social Student Involvement Coordinator- CCC and Social Student Involvement Coordinator- VAL position and will be interviewed by the current ASG Senate. Tatiana has met all the criteria and standards set by ASG to move forward with this interview.*

Motion to table agenda items 3.2 and 3.5

***Motion:** Collin Shneour, President*

***Second:** Sharika Shahid, Executive Vice President of Activities*

***Record of Board Vote...** 6-0-0 with chair voting aye*

Motion to open agenda items 3.2 and 3.5

***Motion:** Sharika Shahid, Executive Vice President of Activities*

***Second:** Kaelani Keesee, Social Student Involvement Coordinator – CCC*

***Record of Board Vote...** 7-0-0 with chair voting aye*

3.2 Information: Interviewing Liia Opanasiuk

Motion: Stephanie Smith, Officer of Equity

Second: Sharika Shahid, Executive Vice President of Activities

Background: Liia Opanasiuk has applied for the Vice President of ICC, Public Affairs Officer, Cultural Student Involvement Coordinator (VAL), Social Student Involvement Coordinator (VAL) and will be interviewed by the current ASG Senate. Liia has met all the criteria and standards set by ASG to move forward with this interview.

- Interview may not exceed 10 minutes
- Applicant is available during quorum time each week

Motion to table agenda 3.2 and 3.3

Motion: Collin Shneour, President

Second: Sharika Shahid, Executive Vice President of Activities

Record of Board Vote... 6-0-0 with chair voting aye

Motion to table agenda items 3.5 and 3.6

Motion: Collin Shneour, President

Second: Stephanie Smith, Officer of Equity

Record of Board Vote... 6-0-0 with chair voting aye

Motion to open agenda items 3.3 and 3.6

Motion: Kimberly Lopez, Vice President of Activities – Valencia

Second: Kaelani Keese, Social Student Involvement Coordinator – CCC

Record of Board Vote... 6-0-0 with chair voting aye

3.3 information: Interviewing Erik Polanco

Motion: Kimberly Lopez, Vice President of Activities – Valencia

Second: Kaelani Keese, Social Student Involvement Coordinator – CCC

Background: Erik Polanco has applied for the Officer of Marketing and Information position and will be interviewed by the current ASG Senate. Erik has met all the criteria and standards set by ASG to move forward with this interview.

- Applicant is available for quorum.
- Applicant understands position and duties.
- Duties for officers are reviewed specifically office hours.
- Meeting attendance is also required for officers.

~~3.4 Action: Appointment for the Vice President of Activities-CCC, Social Student Involvement Coordinator CCC, or the Social Student Involvement Coordinator VAL position.~~

Background: Tatiana Sanchez has interviewed for the Vice President of Activities-CCC, the Social Student Involvement Coordinator-CCC position and the Social Student Involvement-VAL position. The Senate will discuss the candidate and decide on whether they'd like to appoint the candidate for the position. The selected candidate will start their role immediately if appointed.

~~**Recommendation: Appoint selected candidate for the Vice President of Activities-CCC, Social Student Involvement Coordinator-CCC position or the Social Student Involvement Coordinator-VAL position to start their officer term immediately.**~~

3.5 Action: Appointment for the Vice President of ICC, Public Affairs Officer, Cultural Student Involvement Coordinator (VAL) or Social Student Involvement Coordinator (VAL) position.

Motion: Stephanie Smith, Officer of Equity

Second: Sharika Shahid, Executive Vice President of Activities

Background: Liia Opanasiuk has interviewed for the Vice President of ICC, Public Affairs Officer, Cultural Student Involvement Coordinator (VAL) or Social Student Involvement Coordinator (VAL) position. The Senate will discuss the candidate and decide on whether they'd like to appoint the candidate for the position. The selected candidate will start their role immediately if appointed.

~~**Recommendation: Appoint selected candidate for the Vice President of ICC, Public Affairs Officer, Cultural Student Involvement Coordinator (VAL) or Social Student Involvement Coordinator (VAL) position to start their officer term immediately.**~~

Record of Board Vote...0-4-3

Nay- Officer Shneur; Officer Shahid; Officer Lopez; Officer Herron

Abstain- Officer Keese; Officer Smith; and Officer Zuo

3.6 Action: Appointment for the Officer of Marketing and Information position

Motion: Sharika Shahid, Executive Vice President of Activities

Second: Kimberly Lopez, Vice President of Activities – Valencia

Background: Erik Polanco has interviewed for the Officer of Marketing and Information position. The Senate will discuss the candidate and decide on whether they'd like to appoint the candidate for the position. The selected candidate will start their role immediately if appointed.

Recommendation: Appoint selected candidate for Officer of Marketing and Information position to start their officer term immediately.

Record of Board Vote...7-0-0 with chair voting aye

3.7 Information: Briefing on September 19 “Plegister/Constitution Day” Event

Motion: Kimberly Lopez, Vice President of Activities – Valencia

Second: Sharika Shahid, Executive Vice President of Activities

Background: Jesse and I have been working on an event that was approved at the Activity Board meeting last week which will take place September 19 from 11am – 1pm on the Valencia Campus. I will be briefing the Senate on the “Plegister” aspect of the event which will be in concert with Engage the Vote and a Non-Profit titled “A Band of Voters”. I will also briefly explain AB-963 and its significance to this event.

- This is the first of a series of three events.
- The location will be outside next to flagpole.
- Background on the group “A band of voters” is given.
- No cost for the event and will be handing out pamphlet to pledge to vote with friends then entered into database to assist with voting efforts.
- Advertisement efforts may be made to Joanna for event and will also be placed on Canva.

3.8 Action: Approval of CCCSAA Fall 2022 Student Leadership Conference

Motion: Stephanie Smith, Officer of Equity

Second: Sharika Shahid, Executive Vice President of Activities

Background: Every year, the California Community College Student Affairs Association provides a Student Leadership Conference to the new Associated Student Boards at California Community Colleges. This year the conference will be held at the Mission Bay Resort in San Diego, October 21-23, 2022.

Cost: The cost breakdown to attend the conference for 10 people are the following:

Registration: \$450 per person = \$4,500

Double Occupancy Hotel Room: \$600 each for 2 nights = \$3,600

Mileage: 296 miles @ .625 a mile = \$185 per vehicle round trip

Parking: \$20 per car each night = \$400

Meals: \$30 Dinner each on Saturday night = \$300

TOTAL: \$10,000

- Conference has been virtual for past few years.
- This year, weekend long event from Friday through Sunday.
- Networking opportunity and big eye-opener with what other schools are doing differently that how we do things.
- One conference the entire board is invited to over the year.
- Location is San Diego and must provide transportation to and from the event.
- Some examples of the workshops include Parliamentary procedure, Communication and networking opportunities.
- Speakers such as politicians or non-profit speakers have presented in the past.
- First in-person event for past few years and is optional but encouraged.
- Expectations will be reviewed if you attend the event - rooms depend on how many RSVP.
- The cost covers up to 10 people and if additional people are requested may bump up the amount by \$5,000 more.
- The cost is an estimate and includes parking.
- If someone cannot end up going, a discussion could take place.

Motion to amend recommendation to approve up to \$15,000

Motion: Collin Shneour, President

Second: Sharika Shahid, Executive Vice President of Activities

Record of Board Vote... 6-0-0 with chair voting aye

Recommendation: Move to approve up to ~~\$10,000~~ \$15,000 from the Student Rep Fee account 72-65220-00-696000-3000 for travel expenses to the 2022 CCCSAA Conference.

Record of Board Vote...6-0-0 with chair voting aye

3.9 Action: Approval of Funds for ASG Equity Focus Group

Motion: Kimberly Lopez, Vice President of Activities – Valencia

Second: Sharika Shahid, Executive Vice President of Activities

Background: The purpose of this event is to allow students to express their various experiences and potential issues that need to be solved on campus relating to equity. There will be an opening presentation about my position and various other topics. We will also provide participating students with water and snacks. The date for this event would be Tuesday, September 13 from 1-2 pm at the Valencia Campus. I expect to provide for about 20-30 students.

COST: Not to exceed \$100 from account number 001.9226

Costco - Frito Lay Fun Flavor Mix, Variety Pack (pack of 54) = \$23.99

Office Depot - 2 x Pure Life Purified Water, 8 Oz, (pack of 24) = \$29.38

Total: \$53.37 without tax

- Funds will cover the cost for snacks from Costco and Office Depot.
- The location for the event is STCN-128.

Recommendation: Move to approve up to \$100 from account number 001.9226 for the ASG Equity Focus Group

Record of Board Vote...6-0-0 with chair voting aye

Officer Caitlin Herron, Social Student Involvement Coordinator 1 – Valencia arrives at 1:55 pm to make a quorum of 7

3.10 Action: Approval of Funds for STEM Mixer

Motion: Stephanie Smith, Officer of Equity

Second: Kaelani Keese, Social Student Involvement Coordinator – CCC

Background: The purpose of this event is to not only celebrate Stem students but the Canyon Country Campus for housing a lot of Stem-related classes. I would like to hold a stem mixer for one key reason; to build connections amongst the stem students. After the pandemic college students have not been able to be together as a community and build connections. During the mixer, there will be activities such as a post-its board where students will write where they would like to transfer to or their future profession and origami making. This event will take place in the Takeda building in the Canyon Country

Campus on September 27th from 5 pm to 6 pm. Snacks will be provided, and I hope to provide them for 20 students.

COST: Should not exceed \$50

Costco- Chips 1 (1 box of 30 count chips): 1 x 22.19 = 22.19

Costco- Honest Kids organic juice (pack of 40): 1 x 11.49 = 11.49

Total: 33.68 without tax

- Rock painting and origami will take place during the event.
- The lobby of the third floor is location at Takeda building.

Recommendation: Move to approve up to \$50 from account number 001.9805 for the Stem Mixer event

Record of Board Vote...7-0-0 with chair voting aye and Officer Herron now present

3.11 Action: Approval of Funds for Kahoot Night

Motion: Kaelani Keesee, Social Student Involvement Coordinator – CCC

Second: Sharika Shahid, Executive Vice President of Activities

Background: Having all courses completely online can make socializing and finding friends difficult for many online students. In an effort to invite online students to get together, I want to host a Kahoot night where we have random trivia questions displayed on zoom. This event will be completely online and take place on Thursday, September 22 at 4PM and run until 5:00PM. The top 3 players will receive a goodie bag as a prize that includes snacks, movie tickets, and COC swag (pins, drawstring backpack, tattoos, COC Flag)! There will be 2 games throughout the event. I expect to provide for about 6 students. Students can pick up the items at the Campus Life desk on the Valencia campus within a time frame!

Movie Tickets: 6 x \$9.50

Costco: Welch's Fruit Snacks 90 Ct: \$15.49 // Hello Panda 32 Ct: \$10.39 // ACT II Microwave Popcorn 36 Ct: \$14.79

Total: \$97.67 before tax

Cost: Not to exceed \$150 Social Activities Account

- Focus for event is to include online students.
- Making 6 bags of goodies for event winners.
- Zoom link will be tested and if needed will work with advisors.

Recommendation: Move to approve up to \$150 from the Social Activities Account number 001.9813 for the Kahoot Night event.

Record of Board Vote...7-0-0 with chair voting aye

3.12 Action: Approval of Funds for Spread Student Support Event

Motion: *Clarissa Zuo, Executive Vice President*

Second: *Sharika Shahid, Executive Vice President of Activities*

Background: In an effort to promote mental health as we near midterms, I wanted to create an event where students can indirectly offer support to one another. In this event, students will be able to write a positive message on a note card, read it out loud, and place it in a basket designated as "Peer Positivity." In another basket designated as "ASG Support," students will be able to pick up a notecard that offers an affirmation/positivity made by ASG officers (if they would like to help). Students who participate in this event will be able to pick up a goodie bag filled with leftover fruit snacks, Hello Panda, water, and ACT II popcorn as an incentive! After the event, I would like to spread all of the student notecards throughout campus for students to read as they pass by. I expect to provide for about 30 students. The event will take place at the CCC on Thursday, September 29th from 11AM-12PM.

Costco/Office Depot - 2 x Pure Life Purified Water, 8 Oz, (pack of 24) = \$29.38 + 2 x Paper bag (24 ct) = 23.98

Total: \$53.36 before tax

Cost: *Not to exceed \$80*

- Location will be at CCC inside the lobby depending on weather.
- Reusing the supplies left from Kahoot.
- Post cards made by students will be spread around campus.
- 24 to 30 students are expected to attend.

Recommendation: *Move to approve up to \$80 from the CCC Social and Cultural Account number 001.9805 for the Spread Student Support.*

Record of Board Vote...*7-0-0 with chair voting aye*

3.13 Action: Approval of Funds for Fall 2022 Cougar Fest-Canyon Country

Motion: *Sharika Shahid, Executive Vice President of Activities*

Second: *Kimberly Lopez, Vice President of Activities – Valencia*

Background: Each Fall and Spring, the Office of Campus Life and Student Engagement hosts Cougar Fest (formerly known as Welcome Week). This is an opportunity to welcome back new and returning students to campus and help connect them to campus resources and how they can get involved in student organizations. As an incentive for participation, we usually provide incentives for participating students. Due to the large volume of students that attended the Valencia Cougar Fest, we needed additional movie tickets for the Canyon Country Cougar Fest.

Total Cost: \$

-75 Regal movie tickets (9.50 each) = \$750.00

Recommendation: Move to approve up to \$750.00 from the CCC Social and Cultural #001.9805 for the purchase of incentives for Fall 2022 Cougar Fest-CCC.

Record of Board Vote...7-0-0 with chair voting aye

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- **Sharika Shahid** -
- 4.1.3 Vice President of Activities—Valencia – **Kimberly Lopez** -
- 4.1.4 Vice President of Activities—Canyon Country (**Vacant**)
- 4.1.5 Social Student Involvement Coordinator I—Valencia- **Caitlin Herron-**
- 4.1.6 Social Student Involvement Coordinator II—Valencia – (**Vacant**)-
- 4.1.7 Social Student Involvement Coordinator— Canyon Country **-Kaelani Keese-**
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – (**Vacant**)
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – (**Vacant**)
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country (**Vacant**)
- 4.1.11 Public Affairs Officer **-(Vacant)**
- 4.1.12 Vice President of Inter Club Council- (**Vacant**)
- 4.1.13 Officer of Equity- **Stephanie Smith-**
- 4.1.14 Officer of Marketing and Information- (**Vacant**)
- 4.1.15 Executive Liaison Officer- (**Vacant**)
- 4.1.16 Student Trustee- **Jesse McClure**
- 4.1.17 Executive Vice President – **Clarissa Zuo-**
- 4.1.18 President- **Collin Shneour -**
- 4.1.19 ASG Technician- **Robin Herndon –**
- 4.1.20 Advisor – **Joanna Kelly-**
- 4.1.21 Lead Advisor- **Kelly Dapp-**

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor’s Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum

- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

4.3 Standing Committees

- 4.3.1 ASG Finance Committee-
- 4.3.2 ASG Recruitment and Election Committee-

5. Closing Forum:

None

6. Announcement of the Next Meeting- September 14, 2022

7. Adjournment (2:35p.m.)

Motion: Sharika Shahid, Executive Vice President of Activities

Second: Kimberly Lopez, Vice President of Activities – Valencia

Record of Board Vote:7-0-0 with chair voting Aye