

Associated Student Government

Minutes

Wednesday, September 28, 2022

2:30p.m. STCN-129

Activity Board Meeting

[Teleconference Location:](#)

Members Present:

Sharika Shahid, Executive Vice President of Activities

Erik Polanco, Officer of Marketing and Information

Vincent Tran, Public Affairs Officer

Chiao Chi, Cultural Student Involvement Coordinator I – Valencia Campus

Caitlin Herron, Social Student Involvement Coordinator I – Valencia Campus

Kaelani Keese, Social Student Involvement Coordinator- Canyon Country Campus

Members Absent:

Kimberly Lopez, Vice President of Activities – Valencia campus

Stephanie Smith, Officer of Equity

Others Present:

Robin Herndon, ASG Technician

Kelly Dapp, ASG Advisor

1. General Business:

1.1 **Call to order/Welcome/ Recognition of Quorum**

Officer **Sharika Shahid** calls the Activity Board Meeting of the A.S.G. to order at 3:12 p.m. with quorum established and 4 ASG Officers present.

1.2 **Announcements:** none

1.3 **Approval of the ASG Activity Board Meeting of September 28, 2022**

Motion: **Caitlin Herron**, Social Student Involvement Coordinator I

Second: **Kaelani Keese**, Social Student Involvement Coordinator – CCC

Record of Board Vote... 4-0-0

1.4 **Open Forum:** none

2. Consent Calendar:

2.1 Approval of the ASG Activity Board Meeting Minutes from September 14, 2022

Motion: *Kaelani Keesee, Social Student Involvement Coordinator – CCC*

Second: *Caitlin Herron, Social Student Involvement Coordinator I*

Record of Board Vote...4 -0-0

3. Regular Board Meeting Items:

3.1 Action: Movie Night After Fall Fest

Motion: *Kaelani Keesee, Social Student Involvement Coordinator – CCC*

Second: *Vincent Tran, Public Affairs Officer*

Background: The purpose of this event is to get students and their families more involved with on-campus life and into the festive mood before Halloween weekend. This event will take place after Fall Fest in the Honor Grove on October 25th from 6pm to 8:30PM. Snacks will be provided for about 60 people.

COST: Should not exceed \$100

Costco- Swiss Miss Hot Chocolate Packets (1 box of 50 count packets): 1 x 9.94 = \$9.94

Costco- Halloween Candy (2 bags of 150 count candies): 2 x 23.00 = \$46.00

Total: \$55.94 without tax

- Cost of the movie was sent and will be about \$435.00.
- Take place outside and open to the public.
- Chairs will be available and encouraging people to bring own chairs.
- Reached out to Coffee Kiosk and waiting to hear back from them.
- Must first ask cafeteria for coffee services and if no then may ask coffee kiosk as a second choice.
- Movie will be *Nightmare Before Christmas*.

Recommendation: *Move to approve Movie Night after Fall Fest.*

Record of Board Vote...4-0-0

3.2 Discussion: Fall Fest Incentives

Motion: *Kaelani Keesee, Social Student Involvement Coordinator – CCC*

Second: *Caitlin Herron, Social Student Involvement Coordinator I*

Background: As Fall Fest comes closer and closer, I wanted to get your opinion on my plan for incentives at the event!

- Paper bags will be used for collecting stickers that will read a statement to earn a reward after visiting 5 different booths.
- Will also get candy when visiting each booth.
- Subway will also be an incentive to offer during the event.
- Stickers will be placed on the bags and after the phrase is spelled out, subway will be given as the reward.

- Stickers will be given to booths to hand out to students that visit the table.
- If supplies run out, candy will still be handed out at each booth.

3.3 Action: Fall Fest

Motion: Caitlin Herron, Social Student Involvement Coordinator I

Second: Kaelani Keesee, Social Student Involvement Coordinator – CCC

Background: As our fall term officially begins to transition into the fall season, ASG wants to bring a fall-tastic social event where students can bring new friends/family along and play different kinds of games. There will be various clubs/organizations who will be joining in on the event and host their own booth! Some of the games and events we expect at each of the booths are pie the president, rock painting, jeopardy with the departments, cornhole games, and giveaways!

The event will begin with a welcome booth where students will be handed an item to collect 5 stickers with! Each booth will have their own fall-oriented stickers that they reward students with. Once all students earn all of the required stickers, they will win a multitude of prizes at the last booth!

- Currently 9 clubs/organizations have signed up for the event.
- Cost is being decided today and will be ready for the next Senate meeting for approval.
- Face painting may be at the event.
- Officers who do not have a table can walk around and help out where help may be needed.
- Informing guests is another thing an officer can do to help during the event.
- Name tags may be useful for those who are working at the booths.

Recommendation: Move to approve Fall Fest.

Record of Board Vote...4-0-0

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

4.1.1 Director Reports-

4.1.2 Executive Vice President of Activities- **Sharika Shahid**- _nothing

4.1.3 Vice President of Activities—Valencia – **Kimberly Lopez** - absent

4.1.4 Vice President of Activities—Canyon Country –(**Vacant**)

4.1.5 Social Student Involvement Coordinator I—Valencia- **Caitlin Herron**- nothing

4.1.6 Social Student Involvement Coordinator II—Valencia – (**Vacant**)

4.1.7 Social Student Involvement Coordinator— Canyon Country **Kaelani Keesee**- finish agenda items to submit tonight. Pie throwing will be done by Kaelani.

4.1.8 Cultural Student Involvement Coordinator I – Valencia – **Chiao Chi**-Suggestion is to hold a booth during Fall fest to count as one of the required events to hold. She does want to have a booth.

4.1.9 Cultural Student Involvement Coordinator II—Valencia – (**Vacant**)

4.1.10 Cultural Student Involvement Coordinator— Canyon Country- (**Vacant**)

- 4.1.11 Public Affairs Officer -**Vincent Tran**-none
- 4.1.12 Vice President of Inter Club Council- (**Vacant**)
- 4.1.13 Officer of Equity - **Stephanie Smith** -
- 4.1.14 Officer of Marketing and Information- **Erik Polanco** - working on the Paw Print and Fall fest will have its own spread in the Paw Print. For big events, will have two people working. Graphic designer working on graphics and staff writers will work on the writing and photos. For photos, he will have students use their own phone. Building a Barn and will have Kaelani help. Need help with pictures along with the descriptions. The more, the better of pictures for a larger selection to choose from. Live pictures are the best way to take the event pictures. General idea for Fall fest is one big spread and lots of pictures to go along with.
- 4.1.15 ASG Technician- **Robin Herndon** – nothing
- 4.1.16 Advisor – **Joanna Kelly**- absent
- 4.1.17 Advisor- **Lynn Huh**- absent

5. Open Forum: none

6. Announcement of the Next Meeting-

~~October 12, 2022~~ October 5th, 2022

7. Adjournment (3:33p.m.)

Motion: Kaelani Keesee, Social Student Involvement Coordinator – CCC

Second: Caitlin Herron, Social Student Involvement Coordinator I

Record of Board Vote:4 -0-0