

# Associated Student Government

## Minutes

Wednesday, November 30, 2022

1:30p.m. STCN-129

Senate Meeting

Teleconference Location:

17200 Sierra Highway  
Santa Clarita, CA 91351-1622

### Members Present:

**Collin Shneour**, President  
**Jesse McClure**, Student Trustee  
**Clarissa Zuo**, Executive Vice President  
**Sharika Shahid**, Executive Vice President of Activities  
**Stephanie Smith**, Officer of Equity  
**Vincent Tran**, Public Affairs Officer  
**Chiao Chi**, Cultural Student Involvement Coordinator I- Valencia  
**Caitlin Herron**, Social Student Involvement Coordinator I  
**Kimberly Lopez**, Vice President of Activities – Valencia  
**Kaelani Keese**, Social Student Involvement Coordinator – CCC

### Members Absent:

**Erik Polanco**, Officer of Marketing and Information

### Others Present:

**Kelly Dapp**, ASG Advisor  
**Robin Herndon**, ASG Technician  
**Lynn Suh**, ASG Activities Advisor  
**Dan Portillo**, Adjunct Faculty

## 1. General Business:

### 1.1 **Call to order/Welcome/ Recognition of Quorum**

Officer **Collin Shneour** calls the Senate Meeting of the A.S.G. to order at 1:30p.m. with quorum established and 7 ASG Officers present.

### 1.2 **Flag Salute/Trophy Cup:**

Jesse McClure, Student Trustee leads in the flag salute

Kim wants to give the trophy out to everyone but will give it to Vince as he will not going to be in ASG next semester.

**1.3 Announcements:**

Joint meeting begins at 2:30 today

**1.4 Approval of the ASG Senate Meeting of November 30, 2022**

**Motion: Jesse McClure**, Student Trustee

**Second: Chiao Chi**, Cultural Student Involvement Coordinator I- Valencia

**Record of Board Vote... 7-0-0 with chair voting**

**1.5 Open Forum: none**

**2. Consent Calendar:**

**2.1 Approval of the ASG Senate Meeting Minutes from November 23, 2022**

**2.2 Approval of Funds for Twenty-five score cards for Winter and Spring 2023 Semesters**

**2.3 Approval of Funds for the ASG Computer Lab (Valencia) Winter/Spring 2022 needs**

**2.4 Approval of Funds for Office supplies during the Winter and Spring 2023 Semesters**

**2.5 Approval of the funds for poster room supplies during the Winter and Spring 2023 Semesters**

**2.6 Philosophy Club Approval**

**2.7 Film Club Approval**

**2.8 Golden Z Approval**

**2.9 Rotaract Approval**

**2.10 Kinesiology Club Approval**

**Motion: Stephanie Smith**, Officer of Equity

**Second: Chiao Chi**, Cultural Student Involvement Coordinator I- Valencia

**Record of Board Vote... 7 -0-0 with chair voting aye**

**3. Regular Board Meeting Items:**

**3.1 Discussion: AFT 6262 Discussion – Dan Portillo**

**Motion: Clarissa Zuo**, Executive Vice President

**Second: Stephanie Smith**, Officer of Equity

**Background:** Dan Portillo from the AFT 6262 Union representing adjunct faculty at College of the Canyons will be discussing with us the possibility of a strike and the background behind what AFT has been facing. We will discuss, ask questions, and try to understand the nature of the disagreement between AFT and the District to fully understand its impact on students and their adjunct professors.

-Dan is here to discuss the negotiations

-This is a culmination over years

- The percentage is given for the amount of staff part time
- Compare full time pay rate as well as the increase recently
- Comparing the potential strike with the full time staff and part time staff
- Classified staff and Chancellor pay rates are discussed
- Adjunct and part time has been offered no pay increase and come in last at #15
- Many received a pay cut based on the last contract
- Raising salaries for part time would not affect the district and only get paid if the class is filled up
- on June 30, the budget was very large due to offering fewer sections to part time faculty
- the increase was given to full time and administrative positions
- Asking for support by having students email Diane Fierro to ask for her to offer some sort of a pay increase
- Would have to give 72 hour notice for strike
- Asking for students to stand at the picket line this Monday morning
- It would be impossible to obtain enough substitutes
- Only come if you do not have classes
- Never strike before and has worked since 2006
- there is a plan to have the strike and declaring it tomorrow
- Why there is such a difference in pay rate with part time is asked
- Part time staff are given less rights and this has always been the case

***Kimberly Lopez, Vice President of Activities – Valencia arrives at 1:41 pm to make quorum of 8***

- How are you meeting the percentage of the part time staff?
- Adjuncts teach 75% and full time staff teach 25%
- History is being taught by all full time staff
- English is staffed by many part time staff
- The pay cuts were not related to the sections removed
- Step raise increase for part time was increased from 6 steps to 20 steps
- Agreement was if anyone is bumped to a lower pay rate, they would move to next level
- Ambiguously stated and caused discrepancy
- The part time staff did not agree to pay cut
- This occurred in the year 2019/2020 Academic year
- Clarification on how the different steps relate
- Increases are then smaller with 20

***Kaelani Keese, Social Student Involvement Coordinator – CCC arrives sat 1:47 pm to make quorum 9***

- Clarification on the amount of money the Chancellor makes and discrepancy
- Unfair to part time faculty
- How can calamity be prevented during the last week of semester
- Bombardment of emails from as many students as possible to offer some sort of increase to call off the strike
- Unless substitutes are filled, they will not get compensated for their effort in grading
- Wants to stop the strike before it takes place
- Timeframe is very small and more meetings are needed in order to discuss and have an official stance from the board
- Main focus - can students get their finals done
- As their role, there is not enough time to draft something in support of this

- If this may be addressed during the spring, much more of an impact could be accomplished
- This is the last meeting so would like to stay in contact to collaborate and solve this issue
- For 2021/2022 retroactively full time and classified pay increased and will be sending retro pay to part time
- Adjunct does not qualify for overtime and they are paid hourly
- Did not want to involve students
- Restarting in spring is a possibility if an agreement is not made
- Started getting emails from students who were directed to the ASG board who were very worried they will not be able to finish their classes
- Let the students know that part time will have substitutes in the case of a strike
- Shocked to believe any part time faculty would bring that up to students
- Why was there a statement made that students were standing with the part time adjuncts and this person no longer is working with them

### **3.2 Approval of Funds – ASG Computers & Printers**

**Motion: Kimberly Lopez, Vice President of Activities – Valencia**

**Second: Chiao Chi, Cultural Student Involvement Coordinator I- Valencia**

***Caitlin Herron, Social Student Involvement Coordinator I, arrives at 1:57 pm to make a quorum of 10***

**Background:** Funds are needed to upgrade several computers, monitors, and printers in the ASG office, ASG & club meeting rooms, and Campus Life & Student Engagement office. The breakdown of the computers and the cost is as follows:

24 Dell PC Computers (\$21,672.00):

- 18 for the ASG Office
- 1 for Melinda Ursetta
- 1 for Kelly Dapp
- 2 for Campus Life & Student Engagement front office
- o Needed to administer Student Support Fee benefits
  - 1 for STCN-128
  - 1 for STCN-129

22 Monitors (\$4796.00):

- 18 for the ASG Office
- 2 for Campus Life & Student Engagement front office
- 1 for STCN-128
- 1 for STCN-129

2 Printers (\$955.60):

- 1 for Melinda Ursetta
- 1 for ASG Office

1 Dell Laptop \$1603.00:

- 1 for Robin Herndon
- o Needed to take minutes

Taxes & Fees for Dell Computers, Monitors, & Printers: \$2879.03

1 iMac (\$1969.42)

- 1 for ASG Officer of Marketing & Information
- Price includes all taxes, fees, & AppleCare

TOTAL COST: \$33,875.05

- Everyone gets computers updated every 5 years
- Something we keep track of in Campus Life
- Chose to not do the upgrade last year due to being remote
- Will replace all of the computers in the ASG office as well as room 128 and 129
- New printers are needed in both the ASG office and Melinda's office
- Robin's laptop needs to be replaced
- Erik is also in need of a new mac computer
- Every year, the budget is set and equipment needs are looked at during this time
- Should not exceed 34,000 and the 35,000 is a buffer
- Timeline to get the new equipment will be spring tentatively

***Recommendations: Move to approve up to \$35,000 from the New Equipment account #001.9304 for the purchase of new computers, monitors, and printers.***

***Record of Board Vote... 10-0-0 with chair voting aye and officers Kaelani, Kim, and Caitlin now present***

#### 4. Reports (Reports are limited to 5 minutes)

##### 4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- **Sharika Shahid** – Working on Multicultural day
- 4.1.3 Vice President of Activities—Valencia – **Kimberly Lopez** – Thank you to all that helped out during Monday's event and review of today's event with transfer night
- 4.1.4 Vice President of Activities—Canyon Country (***Vacant***)
- 4.1.5 Social Student Involvement Coordinator I—Valencia- **Caitlin Herron**- Attended the crafting event and passed out hot chocolate in the Student Center.
- 4.1.6 Social Student Involvement Coordinator II—Valencia – (***Vacant***)-
- 4.1.7 Social Student Involvement Coordinator— Canyon Country **-Kaelani Keese-** Good job everyone and thank you for helping
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – **Chiao Chi**-nothing
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – (***Vacant***)
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country (***Vacant***)
- 4.1.11 Public Affairs Officer **-Vincent Tran**-last ASG meeting and highlight of COC experience and super helpful in catching him up
- 4.1.12 Vice President of Inter Club Council- (***Vacant***)
- 4.1.13 Officer of Equity- **Stephanie Smith**-Thanks for making this semester great
- 4.1.14 Officer of Marketing and Information- **Erik Polanco**-absent
- 4.1.15 Executive Liaison Officer- (***Vacant***)
- 4.1.16 Student Trustee- **Jesse McClure**-nothing
- 4.1.17 Executive Vice President – **Clarissa Zuo**- secret pals this week in the amount of \$5. Get birthday gifts to secret pals. Attended Transfer nights and thank you

- 4.1.18 President- **Collin Shneour** – Highlight of experience and has kept him engaged and full time. Professional and relatable and brought this from last year. Amazing this semester and will be amazing next semester. Attended Transfer nights and it was amazing.
- 4.1.19 ASG Technician- **Robin Herndon** –Good job everyone
- 4.1.20 Advisor – **Joanna Kelly**-Evaluations due today by 5pm. Form is in ASG email and was sent a few weeks ago. Training in January will be late January and be on the lookout in your ASG email. No more than four hours for one day. No exceptions and all officers must attend the training as the date/time will be given in advance. Vincent will be missed and were a great asset to the team. Made Joanna’s job much easier and good luck. Cougar Care packages will be given out at both campuses at 12 with Valencia at the flag pole and CCC will be done at the Science center. Supplies will go until gone.
- 4.1.21 Activity Advisor- **Lynn Suh**-looking for election committee people who are not running for office during the next school year. Please let Lynn know if interested and need at least 2 to 3 officers. Office hours would go towards any elections committee meetings. A senate meeting will also take place during the winter training.
- 4.1.22 Lead Advisor- **Kelly Dapp**- Things that have come up since and a meeting will be needed to have the funds approved. Meeting will most likely take place on a Wednesday and sent to your ASG emails. Please make sure to submit evaluations and submit the district committee reports if attended and have not turned in the report. Please turn in by this Friday. Exec cabinet joint meeting will take place at 2:30 in Canyons Hall 201.

#### 4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor’s Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan

- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 Institutional Effectiveness & Inclusive Excellence (IE2)
- 4.2.25 Measure E & M
- 4.2.26 President's Advisory Council
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

#### 4.3 Standing Committees

- 4.3.1 ASG Finance Committee-
- 4.3.2 ASG Recruitment and Election Committee-

### 5. Closing Forum:

As a student feel that students are not being considered. Unknown how many will strike and causes worry for students. This would take place Monday and would need to notify the district by noon this Friday. Substitutes would be ready as well as other administrators. Plan in place and if strike did take place, students will not fail classes. Do not anticipate things going smoothly and need a contingency plan in place. How to address students if the strike does take place? Finishing classes should be the top priority. Official position cannot take place with time restraints. Direct students to the message that is sent out to students by Monday. Worried that the grade will not be reflected correctly with subs. Planned response needs to be in action. Put in a hard place due to time restraints. You are the representation of students which you have concerns with as well. Ask what ASG is supposed to say should be asked during joint meeting today.

### 6. Announcement of the Next Meeting- TBA

### 7. Adjournment (2:20p.m.)

**Motion:** *Sharika Shahid*, Executive Vice President of Activities

**Second:** *Kimberly Lopez*, Vice President of Activities – Valencia

**Record of Board Vote:** .... 10-0-0 with chair voting Aye