

Associated Student Government

Minutes

Wednesday, September 14, 2022

1:30p.m. STCN-129

Senate Meeting

Teleconference Location:

17200 Sierra Highway
Santa Clarita, CA 91351-1622

Members Present:

Collin Shneour, President

Clarissa Zuo, Executive Vice President

Sharika Shahid, Executive Vice President of Activities

Erik Polanco, Officer of Marketing and Information

Stephanie Smith, Officer of Equity

Kimberly Lopez, Vice President of Activities – Valencia

Caitlin Herron, Social Student Involvement Coordinator I

Kaelani Keesee, Social Student Involvement Coordinator – CCC

Members Absent:

Jesse McClure, Student Trustee

Others Present:

Kelly Dapp, ASG Advisor

Robin Herndon, ASG Technician

Joanna Kelly, CCC Advisor

Vincent Tran, ASG Officer Applicant

1. General Business:

1.1 **Call to order/Welcome/ Recognition of Quorum**

Officer **Collin Shneour** calls the Senate Meeting of the A.S.G. to order at 1:30 p.m. with quorum established and 7 ASG Officers Herron and McClure present.

1.2 **Flag Salute/Trophy Cup:**

Flag Salute led by Kaelani Keesee, Social Student Involvement Coordinator- Canyon

Country Campus

Trophy Cup is given from Kimberly to Sharika for doing a great job.

1.3 Announcements: First event on Monday from 11 to 1pm at flagpole with prizes and why voting is fun with Plegister being the events purpose.

1.4 Approval of the ASG Senate Meeting of September 14, 2022

Motion: *Kimberly Lopez, Vice President of Activities – Valencia*

Second: *Stephanie Smith, Officer of Equity*

Record of Board Vote... *7 -0-0 with chair voting*

1.5 Open Forum: *none*

2. Consent Calendar:

2.1 Approval of the ASG Senate Meeting Minutes from September 7, 2022

2.2 Appointment for the Assistant Editor of the Pawprint position

2.3 Appointment for the Staff Writer for the Paw Print position

2.4 Appointment for the Director of Legislative Affairs position

2.5 Appointment for the Director of Equity position

Motion: *Clarissa Zuo, Executive Vice President*

Second: *Sharika Shahid, Executive Vice President of Activities*

Record of Board Vote... *7 -0-0 with chair voting aye*

3. Regular Board Meeting Items:

3.1 Action: Approval of CCLC 2022 Annual Convention

Motion: *Kaelani Keesee, Social Student Involvement Coordinator- Canyon Country Campus*

Second: *Kimberly Lopez, Vice President of Activities – Valencia*

Background: Every year the CCLC (Community College League of California), hosts an Annual Convention for Student Trustees, Board of Trustees, Presidents and other college administration. This year, the ASG President and Student Trustee are able to with other Administrators from College of the Canyons. The convention will be held at the Hyatt Regency San Francisco in Burlingame California.

Cost:

Hotel: 2 rooms 4 nights \$1,400

Registration for 2: \$1,430

Flights for 2: \$1,200

Parking: \$80
Meals: \$220
Taxi/Uber: \$50

TOTAL: \$4,380

- Funds will cover the cost up to \$4,380
- If additional funds are needed, another item may be submitted.
- November 17th through the 19th is the date of the conference

Recommendation: Move to approve \$4,380 from the Student Rep Fee account 72-65220-00-696000-3000 for Collin Shneour and Jesse McClure to attend the CCLC Conference.

Record of Board Vote...7-0-0 with chair voting aye

3.2 Discussion: Team Building Exercise

Motion: Stephanie Smith, Officer of Equity

Second: Kimberly Lopez, Vice President of Activities – Valencia

Background: We will be conducting a team building exercise that is going to increase productivity by 1000%! (No really, it will). Afterwards, we shall bask in the glory of our enhanced efficiency and exhilarating jubilation.

Officer Herron arrives at 1:54 pm

3.3 Discussion: Interviewing Vincent Tran

Motion: Caitlin Herron, Social Student Involvement Coordinator I

Second: Kimberly Lopez, Vice President of Activities – Valencia

Background: Vincent Tran has applied for the Public Affairs position and will be interviewed by the current ASG Senate. Vincent has met all the criteria and standards set by ASG to move forward with this interview.

- Applicant I available during quorum time.
- Applicant is asked to wait outside the room.

3.4 Action: Appointment for the Public Affairs position

Motion: Caitlin Herron, Social Student Involvement Coordinator I

Second: Sharika Shahid, Executive Vice President of Activities

Background: Vincent Tran has interviewed for the Public Affairs position. The Senate will discuss the candidate and decide on whether they'd like to appoint the candidate for the position. The selected candidate will start their role immediately if appointed.

Recommendation: Appoint selected candidate for Public Affairs position to start their officer term immediately.

Record of Board Vote...8-0-0 with chair voting aye and Officer Herron now present

4. Reports (Reports are limited to 5 minutes)

4.1 Officers Reports

- 4.1.1 **Director Reports-**
- 4.1.2 Executive Vice President of Activities- **Sharika Shahid** –Spanish heritage event next week in need of help. Times are 8 to 1pm and chalk provided for people to draw. 7:45 am is a good time to arrive for setup. Wednesday the 21st is the date. Plegister event on Monday and Kahoot following.
- 4.1.3 Vice President of Activities—Valencia – **Kimberly Lopez** – Working on events and ideas are welcome her way.
- 4.1.4 Vice President of Activities—Canyon Country (***Vacant***)
- 4.1.5 Social Student Involvement Coordinator I—Valencia- **Caitlin Herron**-Tailgate event discussion that could include face painting. More information to come after Thursday’s meeting.
- 4.1.6 Social Student Involvement Coordinator II—Valencia – (***Vacant***)-
- 4.1.7 Social Student Involvement Coordinator— Canyon Country -**Kaelani Keesee**- Interviewing after the event on Monday at 2 and 3pm.
- 4.1.8 Cultural Student Involvement Coordinator I – Valencia – (***Vacant***)
- 4.1.9 Cultural Student Involvement Coordinator II—Valencia – (***Vacant***)
- 4.1.10 Cultural Student Involvement Coordinator— Canyon Country (***Vacant***)
- 4.1.11 Public Affairs Officer –**Vincent Tran** – None
- 4.1.12 Vice President of Inter Club Council- (***Vacant***)
- 4.1.13 Officer of Equity- **Stephanie Smith**-focus group last Tuesday went well and not too many students but good feedback. Representation discussion with those who feel less involved with the campus culture. One student with disability sometimes felt not included with day to day operations such as the cafeteria. Find ways to target those who feel that way and hold an event to introduce ISP members. People are confused about registration which legacy project will assist. Counselors are viewed as less supportive to students but Counselors at Mesa or Canyons Promise have a different approach with advocating for students. Students would like to see a student lounge or a potluck. This can be incorporated into Multicultural Day. BaNC fundraiser with a clothing option to have, rather than purchase. Students felt that Canyon County Campus felt very separate from Valencia. Inaccessible with transportation to and from the two campuses. Lack of shade at Canyon Country was also addressed. Suggestions is to bring food vendor and some colorful art to engage students. Getting started on the online suggestion box.
- 4.1.14 Officer of Marketing and Information- **Erik Polanco**-interviewing two people for the Paw Print.
- 4.1.15 Executive Liaison Officer- (***Vacant***)
- 4.1.16 Student Trustee- **Jesse McClure**- absent
- 4.1.17 Executive Vice President – **Clarissa Zuo**- Will be contacting the new directors for committee meetings.

- 4.1.18 President- **Collin Shneour** –explanation of what district committees are and the requirement as an officer. Event is on Monday at the flagpole. A brief overview of event.
- 4.1.19 ASG Technician- **Robin Herndon** – nothing
- 4.1.20 Advisor – **Joanna Kelly**- Welcome to newly appointed members. Onboard your Directors and check in once a week at least. She will send out introduction email to them. Directors may start office hours next week, starting on Monday. Parking passes – tickets will be issued starting tomorrow.
- 4.1.21 Lead Advisor- **Kelly Dapp**- homecoming game is 10-13 at 7pm and tailgate event will take place beforehand. Tables with departments, food and games will be at event along with the Cougar Mascot. Create some banners to put around the stadium and idea of doing a rally the Tuesday beforehand. Help will be needed for event. New members will be added to the canvas account. District committees meet as needed for many of them. Please sign up for more committees and Clarissa will reach out to you all.

4.2 District Committees

- 4.2.1 Academic Senate
- 4.2.2 Academic Calendar
- 4.2.3 Accreditation Taskforce
- 4.2.4 Advocacy Team
- 4.2.5 Body, Mind, Wellness
- 4.2.6 Bookstore
- 4.2.7 Calendar
- 4.2.8 CCC Advisory Committee
- 4.2.9 Celebrating the Humanities
- 4.2.10 Chancellor’s Taskforce Workforce Development Committee (CT)
- 4.2.11 Civic Engagement Steering Committee
- 4.2.12 College Planning Team
- 4.2.13 College Policy Council
- 4.2.14 Committee for Assessing Student Learning
- 4.2.15 Curriculum
- 4.2.16 Diversity
- 4.2.17 Enrollment Management
- 4.2.18 Emergency Preparedness Plan Committee
- 4.2.19 Facilities Master Plan
- 4.2.20 Faculty Professional Development Committee
- 4.2.21 Food Services
- 4.2.22 Grade Review
- 4.2.23 Honors Advisory Committee
- 4.2.24 **Institutional Effectiveness & Inclusive Excellence (IE2) Stephanie attended and was an informational meeting with a lot of statistics. Purpose was discussed along with signing up to receive more information. Student Equity and achievement plan was discussed. Numbers of students enrolled along with student success statistics was discussed. Will share the statistics in the drive**

- 4.2.25 Measure E & M
- 4.2.26 **President's Advisory Council Collin attended with Clarissa and will have the PowerPoint to review and report out later.**
- 4.2.27 Program Viability
- 4.2.28 Safety Committee
- 4.2.29 Student Art Collection
- 4.2.30 Student Conduct
- 4.2.31 Sustainable Development Committee
- 4.2.32 Technology
- 4.2.33 Women's Conference

4.3 Standing Committees

- 4.3.1 ASG Finance Committee-
- 4.3.2 ASG Recruitment and Election Committee-

5. Closing Forum:

First Executive Board meeting will take place after senate meeting next week. Any issues would be discussed at this time as well as advocacy efforts and will be at 2:30 pm.

Kim is working on an international buddy system to have a student pair up with an ISP student to complete tasks in order to help gain perspective and assist ISP students.

Hallways were suggested in adding more artwork- fill hallways with ways students represent themselves.

Information available to students to incorporate games in the student lounge area.

6. Announcement of the Next Meeting- September 21, 2022

7. Adjournment (2:47p.m.)

Motion: Kaelani Keesee, Social Student Involvement Coordinator- Canyon Country Campus

Second: Erik Polanco, Officer of Marketing and Information

Record of Board Vote: 9-0-0 with chair voting Aye with officer Tran now present