

Inter Club Council

Minutes

Monday, October 24, 2022

2:00 P.M. Zoom

Inter Club Council Meeting

Members Present

Active Minds

Alpha Delta Nu

Alpha Omega

American Cancer Society Club

American Sign Language Club

Astronomy and Physics Club

Chemistry Club

Civic Engagement Club

College Leap

Coptic Club

FIDM Fashion Club

Future Business Leaders of America-Phi Beta Lambda

Hands on Earth

Helping Us Become (HUB) Club

Islamic Cultural Society

Math Club

National Society of Leadership and Success COC Chapter

Outdoor Adventure Club

Philosophy Club

Phi Theta Kappa

Political Science Club

Sociology Club

Members Absent:

All Can Code

American Medical Student Association

American Red Cross Club

Biology Club

Canyons RC (Remote Control)

COC Roundnet (Spikeball)

Communication Studies Club

Esports Gaming Club

International Peer Mentor Club

Model United Nations

MyGenMyFight

National Student Nurses' Association

Parallax Photo Club

Psi Beta Honor Society

Psychology Club

Others Present:

Collin Shneour, ASG President

Kelly Dapp, ASG Advisor

Robin Herndon, ASG Technician

Melinda Ursetta, ASG Technician

General Business:

1.1 Call to Order/ Welcome/ Recognition of Quorum

Associated Student Government President, Collin Shneour calls the ICC Meeting to order at 2:00 pm. He recognizes quorum being present with 23 Inter Club Council representatives present.

1.2 Approval of the Agenda for the Inter Club Council Meeting of October 24, 2022

Motion: *Phi Theta Kappa*

Second: *Hands on Earth*

Record of Board Vote: **23-0-0**

- 1.3 **Open Forum-** Club updates sent out last Friday and Collin has taken over ICC position this semester while being the President.

Would like to have the ICC position filled for the spring. Requirements are minimum units enrolled 5 units and GPA 2.0 or higher. If interested, please join ASG or if you know of anyone, let them know.

Chartering forms due on November 21st and no exceptions for late submissions. This is needed in order to be an official club at COC.

The clubs who turned in all required paperwork are: ***Alpha Delta Nu, Astronomy and Physics Club, Chemistry Club, Islamic Cultural Society, National Student Nurses' Association, FIDM Fashion Club and Film Club***

Paperwork was collected last week and any questions may be directed to: asg_pres@canyons.edu or come by campus life

Consent Calendar:

2.1 Approval of Meeting Minutes for September 26, 2022

Motion: *Chemistry Club*

Second: *Political Science Club*

Record of Board Vote: **25-0-0**

Regular Council Meeting Items:

3.1 Information: Club Funds and Fundraising

Motion: *Phi Theta Kappa*

Second: *Hands on Earth*

Background: Melinda Ursetta will be presenting on how Club Funds work, how you can access them, and how you can fundraise to add to them.

- Taking leave in November and will review money handling for clubs
- Each club has own account with ASG if you are a chartered club
- All funds may be put in this account and checks may be cut on behalf of your club
- Checks payable to **SCCCD ASG** for depositing checks into your club account
- Funds prior to Covid is still in accounts and you may request the amount through Melinda
- For grant questions from last year, please check with Melinda
- Deposit funds- start with filling out the deposit form and may access the form in office or online at the club information on the website
- Cash box is available upon request along with petty cash
- Form to request the cash box is available in Campus Life in STCN102
- Fundraising- two types of fundraising (cheat sheet on website available)
- Facility request would be needed for bake sales along with food permit
- Vendor gives a discount price for product- fundraising Activities Worksheet would then be needed as well as for any restaurant fundraiser

- Must first obtain approval for fundraising with a business
- Food Permit is attached with the facility request
- Suggestions for bringing more of a profit-ASL used to make Wacky Waffles and made a good profit from this fundraiser
- Bake sales do well as students tend to buy baked goods frequently
- Not allowed to have any off-campus bank account for your club
- Taking in cash or checks only at the moment but working on offering other payment options
- If your club goes inactive for 3 semesters in a row, the funds may be transferred into a different club account and are no longer accessible
- Matching Funds- Fundraise up to \$300 a form may be completed to have ASG match the funds
- If you received a Grant for this year, the club would not be able to utilize the Matching Funds option.
- The amount you may apply for fluctuates
- Grants have been awarded for this year and this year applicants would be used during the next year
- Fundraising cheat sheet is under the club forms on the website as well as the form for matching funds
- If a donation is a substantial amount to the club, you should go through the Foundation to obtain the tax ID number first
- Questions may be directed to Collin or staff from Campus Life
- Melinda is here until 4:30 pm today and is working from home Tuesday and Thursday
- Reach her easily by email after today

Club Reports:

- 4.1 Advisor Report** –*Kelly Dapp*- Fall fest is tomorrow from 1 to 4pm and if you did not reserve a table, please come as student. Movie Night following the Fall Fest.
- 4.2 Student Services Technician** –*Robin Herndon*- Nothing
- 4.3 Directors of Clubs and Organizations**–*Vacant*
- 4.4 Vice President of the Inter Club Council**- *Collin Shneour*- if you are planning an event or field trip, give yourself a minimum of three weeks advance notice to obtain all of the approvals. You may run out of time otherwise. Re-chartering forms are due by November 21 at midnight- club information form (Officers included with the club description and details on meeting), Club Constitution updated, Advisor Agreement. ICC points will be awarded for clubs participating in Fall Fest. Please email Collin at asg_pres@canyons.edu for any club questions

Closing Forum (Keep to 1 minute each)

- Philosophy club 2pm under the tree in the Honor Grove.
- Outdoor Adventure Club has flyers to hand out with some upcoming events
- Adding events as much as possible for OAC
- Star Party this Friday at 6pm at the Canyon Country Campus- many clubs and telescopes will be set up and lots of fun
- ASL Club will have game night and will be held on 11-29 with more details to come. Next meeting will be -
- 11-09 and likely meet Mentry 253 for the ASL meeting with the time TBA
- FIDM costume contest tomorrow during the Fall Fest as well as taking donation items with clothes for warmer items.
- Collin will be getting pied in the face during the fall fest tomorrow
- Any fabric is an acceptable donation for the FIDM clothes donation
- Forms due before the next meeting

Announcement of the Next Meeting-

November 28, 2022

Adjournment (2:31 pm)

Motion: Political Science Club

Second: Chemistry Club

Record of Board Vote:25-0-0