

Inter Club Council

Minutes

Monday, September 26, 2022

2:00 P.M. Zoom

Special Inter Club Council Meeting

Members Present

Active Minds

Alpha Delta Nu

American Cancer Society Club

Astronomy and Physics Club

Chemistry Club

College Leap

Communication Studies Club

Coptic Club

Esports Gaming Club

Future Business Leaders of America-Phi Beta Lambda

Hands on Earth

National Student Nurses' Association

Outdoor Adventure Club

Phi Theta Kappa

Political Science Club

Psychology Club

Sociology Club

Members Absent:

All Can Code

Alpha Omega

American Medical Student Association

American Red Cross Club

American Sign Language Club

Biology Club

Canyons RC (Remote Control)

Civic Engagement Club

COC Roundnet (Spikeball)

Helping Us Become (HUB) Club

International Peer Mentor Club

Islamic Cultural Society

Math Club

Model United Nations

MyGenMyFight

National Society of Leadership and Success COC

Chapter

Parallax Photo Club

Psi Beta Honor Society

Others Present:

Collin Shneour, ASG President

Kelly Dapp, ASG Advisor

Robin Herndon, ASG Technician

FIDM Fashion Club, President

Philosophy, ICC Representative

General Business:

1.1 Call to Order/ Welcome/ Recognition of Quorum

Associated Student Government President and interim VP of ICC, Collin Shneour calls the ICC Meeting to order at 2:02 pm. He recognizes quorum being present with 11 Inter Club Council representatives present.

1.2 Approval of the Agenda for the Inter Club Council Meeting of September 26, 2022

Motion: *Phi Theta Kappa*

Second: *College Leap*

Record of Board Vote: 11-0-0

1.3 **Open Forum-** Overview of meeting procedures and introductions. Phi theta are looking for positions in club.

Astronomy and Physics Club arrives at 2:07 pm to make 12 voting members

College leap have open positions as well in the club.

Future Business Leaders of America-Phi Beta Lambda arrives at 2:08 pm to 13 voting members

Consent Calendar:

2.1 Approval of Meeting Minutes for May 23, 2022

Motion: *Future Business Leaders of America-Phi Beta Lambda*

Second: *Political Science Club*

Record of Board Vote:13 -0-0 with Astronomy and Physics Club and Future Business Leaders of America-Phi Beta Lambda not present

Regular Council Meeting Items:

3.1 Discussion: BaNC Presentation

Motion: *Future Business Leaders of America-Phi Beta Lambda*

Second: *Chemistry Club*

Background: Sarah Cox from the Basic Needs Center (BaNC) will be presenting on its mission and goals with clubs moving forward.

- Staff member and Cal Fresh Coordinator, Stephanie is here from the BaNC.
- Review mission and offers Services such as school supplies, fresh produce, through the BaNC.
- She is willing to attend club meeting to review the available resources for students.
- October 24 through October 29 will have a Cal Fresh event.
- Contact Stephanie by email Stephanie.cruzortiz@canyons.edu.
- 10 -ICC points for BaNC Presentations at club meetings will be awarded.

Communication Studies Club arrives at 2:10 pm to make 14 voting members

Sociology Club arrives at 2:10 pm to make 15 voting members

3.2 Action: Approval of Club - FIDM

Motion: *Future Business Leaders of America-Phi Beta Lambda*

Second: *Coptic Club*

Background: The College of the Canyons FIDM Fashion Club is dedicated to any and all students with a love and appreciation of the art of fashion. The goal of the club is to help students get a head start on their career or hobby in design and creative industry as well as invite students who never may have channeled their artistic creativity. With many schools offering art-based degrees in fashion design, the FIDM Fashion Club allows students to get up-to-date information in regard to the School of Fashion Institute of Design and Merchandising.

We will be voting on whether to approve FIDM Fashion Club and be listening to FIDM members

that are present to speak about the club.

- President of the club is here today to give an overview of the club's purpose.
- Fashion based art program, raising awareness of arts on campus.
- Legacy - art with fashion and a place to unwind for a student from any major.
- Place to be creative to include logo design, crochet, and space to be themselves.
- Coordinate monthly clothing drive to give back to community and to add more variety to the clothing already available at the College of the Canyons.
- Location is down town LA for FIDM and this would be the first chartered Art club this year at the college.
- Access to resources such as speakers and an advisor is also available to come speak.

Recommendation: Ask FIDM questions and vote on whether to approve the club for charter.

Record of Board Vote: 15-0-0 with Communication Studies Club and Sociology now present

Esports Gaming Club arrives at 2:22 pm to make 16 voting members

Outdoor Adventure Club arrives at 2:22 pm to make 17 voting members

3.3 ICC Calendar & Events

Motion: Future Business Leaders of America-Phi Beta Lambda

Second: Political Science Club

Background: The ICC Calendar is available online for clubs to advertise their events and meetings. It is also a space for ASG and other organizations on campus to advertise their events that clubs can earn ICC points for attending. We will have a presentation from ASG on some of the events coming up that clubs are encouraged to participate in.

- Caitlin, Sharika, and Kim are here to present on upcoming ASG events
- ICC points are reviewed and upcoming events: Fall Fest 25th-movie night "nightmare Before Christmas".
- Coffee will be available and perhaps Carmel apples.
- A google form will be sent out to gain the amount of interest.
- To increase attendance and involvement in sports homecoming game will be held on the 13th and clubs are encouraged to attend.
- Similar to the way CougarFest was held this year and another google form will be sent out for this event.
- International Buddy System email sent out on Friday- Collaborate with ISP one domestic and one international student pair up to explore places together.
- By the end of program should have completed 12 activities with 6 larger events and 6 smaller events to do together.
- Transfer nights on 10-10: 4-7pm then 10-21: 9-1pm and 10-24: 4-7pm and will all take place in the same room STCN128 and STCN129.
- Counselors will be present during the events to answer any questions.
- Great opportunity if you are transferring.
- Canvas also has this information for upcoming events as well as on the ICC calendar.
- Fall Fest- google form sent out to see what your club would like to have at their booth.
- If student goes to visit a certain number of tables/booths, a prize such as lunch will be awarded.
- Someone would need to be present during the event at the table for your club.
- The times are from 1- 4pm with setup starting at 12:30 pm on October 25, 2022 and will be taking place prior to the movie night.

- Western theme for the homecoming.
- Ideas for the types of games are given for club's table.
- Please fill out the form with 3 weeks advance notice.
- Costume Contest is being planned by FDIM and will incorporate this into Fall Fest.
- Giveaways, rock painting, Jeopardy with departments at COC will be a part of this event.
- Collin will send out the details for the upcoming events after the meeting.
- Ideas and support are also available on behalf of ASG officers.
- ICC points are available if your club attends an ASG sponsored event.
- ICC points are used for matching funds (50) 2 free movie tickets (100) Club Banner (200) eligible to apply for ASG Grants (400).
- Grant process is reviewed in the selection process and factors that determine awarding clubs.
- ICC calendar is where you can learn more about upcoming events.
- The calendar will allow for your club to add your meeting information.
- You may email Collin at asg_pres@canyons.edu and include the date of event and description to have this information added to the calendar.
- Fall Fest will be awarded if one representative from club is present for the event.
- The total points are earned for hosting meetings as well as events.
- Meetings will give 5 points per meeting.
- Minutes taken during the meeting would total 10 ICC points.
- Workshops will also give ICC points as well as attending ICC meetings.
- Forms may be submitted from now through May of 2023.

3.4 Discussion: Club Chartering for 2022-2023

Motion: Phi Theta Kappa

Second: Future Business Leaders of America-Phi Beta Lambda

Background: Club chartering is required for all clubs, existing or new, every year. The deadline to submit the Club Information Form, Club Constitution, and Membership Form is November 21, 2022. Your advisor(s) must also send in a signed Advisor Agreement Form as soon as possible.

- Where to find the forms are reviewed.
- Club Information form- includes the officers, advisors, and meeting information.
- May be updated by emailing Collin.
- Membership form- 7 students are the minimum amount to be chartered.
- Re-chartering clubs just need the new members information submitted.
- Advisor Agreement –Advisors will send in the signed agreement.
- Club Constitution- Double check to make sure your constitution is updated.
- Changes to the form may be done throughout the year by emailing Collin or Kelly.
- Other forms are reviewed on the website that are available for clubs such as fundraising, advertisement opportunities.
- Social media spotlight request will be advertised through social media.
- TV monitor advertisement is also reviewed for using as advertisement.
- Where to find this information is easy to find using google and Collin will include this with the email.
- Poster Room is also available in Campus Life where you are able to make posters with paint and poster paper.
- Check-in at the front counter at Campus life in STCN102.

- Other advertisement on the TV monitors on campus will also be included in the email sent later today.
- Flyer may be approved at Campus Life to have a list of approved places on campus.
- Poster approval is done through Campus Life at both campuses.
- CCC locations for poster approval is reviewed and three places are available.
- Please try to make presence at CCC as well as Valencia.

3.5 Discussion: Club Resources

Motion: Future Business Leaders of America-Phi Beta Lambda

Second: Phi Theta Kappa

Background: Clubs have multiple avenues available to advertise their events and meetings to students. We will be going over the options available including the Club Spotlight Request Form, poster room, Student Center TV monitors, and the Weekly Club Alliance Newsletter Form. Additionally, we will cover the process for reserving space on campus for your events.

- Weekly Club Newsletter form- this will allow you to be included in the weekly newsletter for clubs
- Meeting space for clubs is reviewed and your advisor would need to go through their academic dean.
- If you would like to reserve space on campus a facility request form would need to be completed by advisor with at least 2 weeks advance notice
- Food permit is also in need if you have food and two to three weeks advance notice is required.
- Rooms on campus will go through advisor's dean

Club Reports:

- 4.1 Advisor Report –*Kelly Dapp***- Thank you for participating in CougarFest as well as other event club involvement. Early this year and may not have been meeting as a club. Make sure to look out for the upcoming events to use as recruiting opportunities. Inform students about club and mission during events. Next meeting, will invite Melinda Ursetta to review the budget for each club. Lastly, she is filling in for the normal ICC advisor until the staff returns from maternity leave.
- 4.2 Student Services Technician –*Robin Herndon***- Flyer approval and minute taker for ICC.
- 4.3 Directors of Clubs and Organizations–*Vacant***
- 4.4 Vice President of the Inter Club Council**- *interim Collin Shneour*- deadline for chartering forms is November 21st by midnight. Any questions feel free to reach out to him.

Closing Forum (Keep to 1 minute each)

If you are interested in more information on ASG events, please come grab a business cards. Please confirm your email is correct for the club represented

Announcement of the Next Meeting-

October 24, 2022 at 2:00 pm.

Adjournment (2:59 pm)

Motion: Phi Theta Kappa

Second: Chemistry Club

Record of Board Vote:17 -0-0